

City of Santa Rosa



Legislation Details

File #: 24-0255 **Version:** 1 **Name:** Annual PRR Reports 2022 and 2023
Type: CC- Report **Status:** Agenda Ready
File created: 3/13/2024 **In control:** City Council
On agenda: 4/16/2024 **Final action:** 4/16/2024
Title: REPORT - ANNUAL PUBLIC RECORDS REQUESTS REPORTS 2022 & 2023

BACKGROUND: Santa Rosa City Code Chapter 1-10 Open Government, Article 3 requires the City Clerk, acting as the public records coordinator, to prepare an annual report of all public records requests submitted. "The report shall, at a minimum, identify the total number of requests, nature of the requests, number of requests fulfilled, number of requests unfilled, and the reason they were not filled." This report fulfills this annual requirement.

RECOMMENDATION: It is recommended by the City Clerk's Office that the Council, by motion, accept the 2022 and 2023 Annual Public Records Requests Reports and provide direction on how future reports should be presented to City Council.

Sponsors: City Clerk

Indexes: Not a Project

Code sections: 15061(b)(3) - General Rule Exemption, 15378 - Not a Project

Attachments: 1. Staff Report, 2. Attachment 1 - CC Chapter 1-10 Open Government, 3. Attachment 2 - 2014 Open Government Task Force Report FINAL, 4. Attachment 3 - 2022 Annual PRR Report, 5. Attachment 4 - 2023 Annual PRR Report, 6. Presentation

Date	Ver.	Action By	Action	Result
4/16/2024	1	City Council	approved	Pass