

# City of Santa Rosa



## Legislation Details

**File #:** 20-0655      **Version:** 1      **Name:** Approval of BPO for Office Supplies under Sourcewell/NJPA Cooperative

**Type:** CC- Consent - Resolution      **Status:** Agenda Ready

**File created:** 8/10/2020      **In control:** City Council

**On agenda:** 9/1/2020      **Final action:**

**Title:** RESOLUTION - APPROVAL OF A BLANKET PURCHASE ORDER AND RELATED PARTICIPATING AGREEMENT FOR OFFICE SUPPLIES UNDER SOURCEWELL COOPERATIVE CONTRACT

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve the City's utilization of cooperative purchasing through Sourcewell Contract #012320-SCC for the purchase of office supplies from Staples Contract & Commercial, LLC, Framingham, Massachusetts, by approving: 1) issuance of a blanket purchase order in a total amount not to exceed \$1,600,000 for a term of one year, renewable annually for a total period not to extend beyond April 6, 2024; and 2) the related Sourcewell Participating Agreement with Staples Contract & Commercial, LLC under the Sourcewell Supplies Program.

**Sponsors:** Finance

**Indexes:** Not a Project

**Code sections:** 15378 - Not a Project

**Attachments:** 1. Staff Report, 2. Resolution, 3. Exhibit A, 4. Presentation

Date	Ver.	Action By	Action	Result
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