



City of Santa Rosa

Legislation Details

File #: 19-0561 **Version:** 1 **Name:** CAB Strategic Plan
Type: CC- Report **Status:** Agenda Ready
File created: 7/16/2019 **In control:** City Council
On agenda: 8/6/2019 **Final action:** 8/6/2019
Title: REPORT - COMMUNITY ADVISORY BOARD FIVE-YEAR STRATEGIC ROADMAP

BACKGROUND: In 2002, Section 10 was added to the City Charter, which stated that Council shall appoint a task force to recommend to the Council approaches to greatly increase citizen and neighborhood participation and responsibility. The Council appointed this task force which developed recommendations for Council's consideration and created the Community Advisory Board (CAB) through the adoption of Resolution No. 25805 on October 28, 2003.

On August 7, 2012, the City Council approved Resolution No. 28174, which established the roles, duties and areas for the CAB per Section 10(b) of the City Charter. The duties and responsibilities established in the Resolution No. 28174 were:

1. Issues of concern to residents of the City (Public Safety and others);
2. Budget Priorities for Capital Improvement Projects;
3. Participation in neighborhood planning meetings;
4. Strengthen public involvement process;
5. Building community; and
6. Public improvements (through the Community Improvement Grant Program).

Each duty outlined in Resolution No. 28174 included a broad definition and expectation of the responsibility of the CAB in moving the work of each duty forward.

In the August 2017, the Office of Community Engagement (now Community Programs and Engagement Department) released a Request for Solutions (RFS) to contract with an agency to provide facilitation and analytical skills that would help support the creation of a comprehensive, realistic, and manageable strategic plan for the CAB. The strategic planning process would also include identifying key areas where the CAB could make improvements with existing community engagement efforts using best practices. Staff received two proposals and, along with a group of CAB Members, evaluated each proposal using the evaluation criteria outlined in the RFS. The evaluation committee unanimously chose CivicMakers from San Francisco for the contract.

RECOMMENDATION: It is recommended by the Community Programs and Engagement Department and the Community Advisory Board that the Council, by resolution, approve the Community Advisory Board's Five-Year Strategic Roadmap and changes made to the Community Improvement Grant Program to fund Neighborfest events.

Sponsors: Community Engagement

Indexes: Not a Project

Code sections:

Attachments: 1. Staff Report, 2. Staff Report (Uploaded 8/5/2019), 3. Attachment 1 - Stakeholder Interviews and Focus Group Summary Report, 4. Resolution, 5. Exhibit A, 6. Presentation, 7. Presentation (uploaded 8/5/2019)

Date	Ver.	Action By	Action	Result
8/6/2019	1	City Council	to waive reading of the text and adopt	Pass