



City of Santa Rosa

Legislation Details

File #:	19-0948	Version:	1	Name:	Council Vacancy Appointment Schedule Adoption
Type:	CC- Report	Status:		Status:	Agenda Ready
File created:	11/20/2019	In control:		In control:	City Council
On agenda:	12/3/2019	Final action:		Final action:	12/3/2019
Title:	REPORT - COUNCIL VACANCY APPOINTMENT PROCEDURE AND SCHEDULE				

BACKGROUND: Council member Julie Combs has announced her resignation from the City Council effective November 25, 2019. Her resignation creates a vacancy on the Council. Section 31 of the Santa Rosa City Charter provides that such vacancy may be filled either (a) by appointment by the Council within 60 days of the vacancy, or (b) by the calling of a special election.

Council must first determine which method it prefers for the filling of the vacancy. A special election would take place no earlier than the second Tuesday in April, 2020. The City Clerk has received a preliminary estimate from the County of Sonoma that the cost of such special election could range between \$184,718 and \$323,257. An appointment by the Council would be governed by Council Policy No. 000-23, and would be effective upon selection of the successor. Policy No. 000-23 requires that the Council, at the earliest possible time after a vacancy occurs, adopt a schedule setting forth the time and date for: (1) submission of applications to fill the vacancy; (2) submission by the public of questions for applicant interviews; and (3) interviews of prospective candidates by the Council at a public meeting. The selection process must be completed within 60 days of the vacancy. If Council determines to proceed by way of an appointment, Council may, by motion, approve a proposed schedule and authorize related documents and procedures.

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by motion, determine the procedure and schedule for filling the Council vacancy caused by the resignation of Council Member Julie Combs.

Sponsors: City Clerk

Indexes: Not a Project

Code sections:

Attachments: 1. Staff Report, 2. Attachment 1 - Application Schedule, 3. Attachment 2 - Vacancy Application, 4. Attachment 3 - Council Policy No. 000-23, 5. Attachment 4 - Excerpts from SRCC, 6. Presentation, 7. Presentation (Revised)

Date	Ver.	Action By	Action	Result
12/3/2019	1	City Council	directed staff to	Pass
12/3/2019	1	City Council	directed staff to	Pass
12/3/2019	1	City Council	approved	Pass
12/3/2019	1	City Council	approved	Pass
12/3/2019	1	City Council	approved	Pass
12/3/2019	1	City Council	directed staff to	Pass