



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Ave  
Santa Rosa, CA

## Planning Commission Regular Meeting Minutes - Draft

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Thursday, May 9, 2024

4:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Chair Weeks called the meeting to order at 4:30 p.m.

Chair Weeks opened and closed public comment at 4:31 p.m.

**Present** 5 - Chair Karen Weeks, Vice Chair Vicki Duggan, Commissioner Charles Carter, Commissioner Julian Peterson, and Commissioner Terrence Sanders

**Absent** 1 - Commissioner Patti Cisco

### 2. APPROVAL OF MINUTES

2.1 April 11, 2024 - Draft Minutes

Approved as submitted.

### 3. PUBLIC COMMENTS

Chair Weeks opened and closed Public Comment at 4:31 p.m.

### 4. COMMISSION BUSINESS

#### 4.1 STATEMENT OF PURPOSE

Chair Weeks read aloud the Statement of Purpose.

#### 4.2 COMMISSIONER REPORTS

Commissioner Sanders reported on the Rose Parade scheduled for May 18th.

Chair Weeks reported on the Merit Awards nominations.

Chair Weeks opened and closed public comment at 4:33 p.m.

#### **4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)**

None.

#### **5. DEPARTMENT REPORTS**

Staff Liaison Jones reported.

Chair Weeks opened and closed public comment at 4:35 p.m.

#### **6. STATEMENTS OF ABSTENTION BY COMMISSIONERS**

None.

#### **7. PRESENTATIONS/STUDY SESSIONS**

##### **7.1 PRESENTATION - SANTA ROSA ACTIVE TRANSPORTATION PLAN UPDATE**

BACKGROUND - The Santa Rosa Transportation and Public Works Department is conducting an update to the 2018 Bicycle and Pedestrian Master Plan, to be renamed the Active Transportation Plan. The Bicycle and Pedestrian Advisory Board will be the guiding advisory body for the Active Transportation Plan. It is anticipated that the Plan will be adopted by the City Council in the Spring of 2025. The item is exempt from the California Environmental Quality Act (CEQA).

PRESENTED BY: Torina Wilson, Transportation Planner

Transportation Planner Wilson presented.

Staff responded to Commissioner's questions.

Commissioners provided comments and feedback.

Chair Weeks opened the public comment at 5:04 p.m.

Eris Weaver spoke in support of the project and provided concerns.

Chair Weeks closed public comment at 5:08 p.m..

**7.2** STUDY SESSION - 2023 GENERAL PLAN ANNUAL REVIEW,  
INCLUSIONARY HOUSING & GROWTH MANAGEMENT ANNUAL  
REVIEW REPORT

The General Plan Annual Review Report will provide an overview of progress made in 2023 toward achieving General Plan goals, policies, and implementation measures.

PRESENTED BY: Sheila Wolski, City Planner

Project Planner Wolski presented.

Staff responded to Commissioner's questions.

Commissioners provided comments and feedback.

Chair Weeks opened and closed public comment at 5:45 p.m.

**8. CONSENT ITEMS**

None.

**9. REPORT ITEMS**

None.

**10. PUBLIC HEARINGS**

**10.1\*** PUBLIC HEARING - HOLLY HOCK SUBDIVISION - TM EXT Exempt  
Project - EXTENSION REQUEST - 1650 MEDA AVE - EXT24-0002 &  
EXT24-0003

BACKGROUND: A request for a second one-year Time Extension for an approved Tentative Subdivision Map for 16 single-family small lots with associated road improvements on an approximately 2-acre site.

PRESENTED BY: Jandon Briscoe, City Planner

Ex Parte Disclosures: None.

Project Planner Briscoe presented.

Chair Weeks opened the Public Hearing at 5:49 p.m.

Larry Corban spoke in support of the project.

Chair Weeks closed the Public Hearing at 5:52 p.m.

Staff responded to Commissioner inquiries.

**A motion was made by Vice Chair Duggan, seconded by Commissioner Sanders, to approve as submitted:**

**RESOLUTION NO. PC-2024-008 ENTITLED: RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA ROSA APPROVING A SECOND ONE-YEAR TIME EXTENSION FOR THE TENTATIVE MAP FOR THE HOLLY HOCK SUBDIVISION LOCATED AT 1650 MEDA AVENUE, ASSESSOR'S PARCEL NUMBER 044-032-006. FILE NUMBER EXT24-002.**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Weeks, Vice Chair Duggan, Commissioner Carter, Commissioner Peterson and Commissioner Sanders

**Absent:** 1 - Commissioner Cisco

## **11. ADJOURNMENT**

Chair Weeks adjourned the meeting at 5:59 p.m.

Approved on:

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Krystal Camp, Recording Secretary