City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

Board of Public Utilities
Regular Meeting Minutes - Draft

Thursday, August 21, 2025 **1:30 PM**

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting to order at 1:30 p.m.

Present 4 - Chair Daniel Galvin III, Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member Glen Wright

Absent 3 - Vice Chair William Arnone Jr., Board Member Lisa Badenfort, and Board Member J. Matthew Mullan

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

4. STUDY SESSION

None.

5. MINUTES APPROVAL

None.

6. STAFF BRIEFINGS

6.1 WATER CAPITAL IMPROVEMENT PROJECT UPDATE

Staff will update the Board on Water Capital Improvement projects in planning, design, and construction phases, as well as timelines for bids of those on-going design projects. The Board may discuss this item and give direction to staff.

Dan Hennessey, Director - Transportation and Public Works, presented and answered Board Member questions.

7. CONSENT ITEMS

Jim Dunbar spoke regarding item 7.2 and shared his experience

working with the City of Santa Rosa.

A motion was made by Board Member Wright, seconded by Board Member Bartholow, to approve Consent Items 7.1 through 7.3.

The motion carried by the following vote:

Yes: 4 - Chair Galvin III, Board Member Bartholow, Board Member De Witt and Board Member Wright

Absent: 3 - Vice Chair Arnone Jr., Board Member Badenfort and Board Member Mullan

7.1 MOTION - CONTRACT AWARD - RECLAMATION PUMP STATION E BUILDING REPLACEMENT, CONTRACT NO. C02488

RECOMMENDATION: It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board, by motion, award Contract No. C02488, Reclamation Pump Station E Building Replacement, in the amount of $1,033,361.00 to the lowest responsible bidder, Arntz Builders Inc., of Petaluma, CA, approve a 15% contract contingency, and authorize a total contract amount of $1,188,365.15.

This Consent - Motion was approved.

7.2 MOTION - APPROVAL - FIRST AMENDMENT TO GENERAL SERVICES AGREEMENT F002137 FOR BIOSOLIDS MANAGEMENT SERVICES

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the First Amendment to General Services Agreement (GSA) F002137 with Lystek International Limited (Lystek), Wilmington, Delaware, to extend the term three years and add compensation in the amount of $1,000,000 for a total amount not to exceed $7,405,770.

This Consent - Motion was approved.

7.3 MOTION - FIRST AMENDMENT TO AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND THE COUNTY OF SONOMA FOR ADJUSTMENTS TO CITY OWNED UTILITY FACILITIES

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve the First Amendment to the Agreement Between the City of Santa Rosa and the County of Sonoma

for Adjustments to City Owned Utility Facilities.

This Consent - Motion was approved.

8. REPORT ITEMS

None.

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

None.

12. SUBCOMMITTEE REPORTS

None.

13. BOARD MEMBER REPORTS

Board Member DeWitt reported out on the National Brownfields conference he attended which focused on environmental revitalization and economic redevelopment.

14. DIRECTORS REPORTS

Acting Director Schiavone reported: Update was given on the status of the Martha Way Aquifer Storage and Recovery Pilot Study, which is a joint effort between the Santa Rosa Plain Groundwater Sustainability Agency (GSA) and Santa Rosa Water, being funded by a state grant that was awarded to the GSA. Staff have concluded early outreach to neighbors, which will take place on city right of way and the Southeast Greenway property.

Local Operations staff assisted with the construction of a temporary water supply connection to the well, and all permits have been issued to the Santa Rosa Plain GSA for the project. The Santa Rosa Plain GSA was given the notice that the project can proceed and the contractor will be scheduling deployment of the first phase of the

project in the next few weeks. The first phase involves a deep cleaning of the well in preparation for the injection, recovery, and surface distribution of water in the testing and data gathering phases.Staff will continue to provide timely updates with the project anticipated to conclude in late fall. To learn more about the project you can go to santarosaplaingroundwater.org/asr-martha/

15. ANNOUNCEMENT OF CLOSED SESSION ITEM(S)

15.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Stillwater Insurance Company v. City of Santa Rosa
Sonoma County Superior Court Case No. 25CV01641

Assistant City Attorney David Hobstetter announced the Closed Session item.

Chair Galvin recessed the meeting to Closed Session at 1:51 p.m. and reconvened back to regular session at 2:16 p.m.

RECESS TO CLOSED SESSION AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBERS

16. ANNOUNCEMENT OF ROLL CALL

Present 4 - Chair Daniel Galvin III, Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member Glen Wright

Absent 3 - Vice Chair William Arnone Jr., Board Member Lisa Badenfort, and Board Member J. Matthew Mullan

17. REPORT ON CLOSED SESSION

Assistant City Attorney Hobstetter reported that there was no reportable action taken in Closed Session.

18. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 2:17 p.m. The next Board of Public Utilities meeting is scheduled for September 4, 2025 at 1:30 p.m.