



# City of Santa Rosa

Finley Center  
2060 W. College Avenue  
Cypress Room

## Board of Community Services Regular Meeting Minutes - Final

---

Wednesday, July 26, 2023

5:00 PM

---

### 1. CALL TO ORDER

The meeting was called to order by Vice Chair Castillo at 5:09 PM

### 2. ROLL CALL

**Present:** 5 - Vice Chair Paul Castillo, Board Member Guido Boccaleoni, Board Member Carole Quandt, Board Member Carolina Spence, and Board Member Omar Lopez

**Absent:** 2 - Chair Logan Pitts, and Board Member Madonna Cruz

### 3. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Duane De Witt:

- Reminder - Make A Difference Day, last Saturday in October.
- Asks if CA Tiger Salamander still exists to impact Southwest Community Park
- Would like to attend the next City Council Meeting when park renaming is discussed

### 4. APPROVAL OF MINUTES

Minutes were approved as submitted

Public Comment: Duane De Witt did not support the format of the minutes

#### 4.1 APPROVAL OF MINUTES - JUNE 28, 2023

**Attachments:** [Regular Meeting Minute - June 28, 2023 - draft](#)  
[Regular Meeting Minute - June 28, 2023 - final approved.](#)

meeting minutes were approved as submitted by the Board

### 5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Acting Director, Jen Santos highlighted the following:

### **Upcoming Highlights:**

**August 3:** Registration begins for City Booters, an instructional co-ed soccer league for youth ages 5-7. FREE Field Day is 9/9 from 9-11am at Rincon Valley Park and is opportunity to meet the staff and try the program before registering. <https://www.srcity.org/2804/Register-for-an-Activity>

### **Accomplishment Highlights:**

**July 8:** Park-A-Month at Juilliard Park from 9a-12p.

<https://www.srcity.org/1028/Park-A-Month-Program>

The Mayor provided an appreciation lunch for the volunteers and staff.

Public Comment: Duane De Witt Would like to attend the next City Council Meeting when park renaming is discussed.

## **5.5 UPCOMING EVENTS AND ACCOMPLISHED EVENTS - JULY 2023**

**Attachments:** [UPCOMING AND ACCOMPLISHED EVENTS - July 2023](#)

## **6. DIRECTOR UPDATES**

Acting Director Santos provided the following updates:

Shelley McClure moving to Finance Department

Don Hicks retirement party well attended. Excited for Brandon Hamann to take on new role.

City Council approved the purchase of the Southeast Greenway. Should have ownership within 6 months. SOCO Agricultural Preservation and Open Space District is funding through their matching grant program. Public will be included in the desired amenities.

South Davis time extension requested due to grade elevation issues.

Railroad Depot has a new sign.

Kawana Springs Community Park receiving proposals for design.

August City Council will hear the items regarding the Bennett Valley Golf Course Irrigation supply pond and the golf cart contract.

The MLK Park RFP will be released soon, so that the Master Plan can be created.

Howarth Park tennis courts 3-5 are closed for major repairs. Courts 1-5 will be resurfaced with Measure M Funds

Movies in the Park will start August 18 and each Friday until September 15.

Public Comment: Duane De Witt Would like to attend the next City Council Meeting when park renaming is discussed and would like to discuss with the Planning Department purpose of house at Howarth.

## **7. CHAIR/BOARD MEMBERS' REPORTS**

Vice Chair Castillo - Appreciated the swim program for the kids.

Member Quandt - Attended Community meeting regarding the Hearn Community Hub Project at Middle School on Sebastopol Rd. Participated in clean up at Prince Memorial Greenway and connected a volunteer group for Prince Memorial Greenway to City staff. Attended music in the Juilliard Park. Participated in the overnight at Camp Wah-Tam.

## **8. SCHEDULED ITEMS**

### **8.1 COMMUNITY/FACILITY RENTALS**

Recreation Supervisor, Jacqui Hamann updated the Board regarding programs and rentals at the community centers.

Recommended Action: Information

Attachments: [Community and Facilities Rentals Presentation](#)

BOCS discussion and questions ensued

## **9. COMMITTEE REPORTS**

### **9.1 Mayor's Lunch for Committee/Board Chairs**

Recommended Action: Information

No update was available

**9.2** Santa Rosa Waterways Advisory Committee

Recommended Action: Information

Board Member Quandt: meeting is scheduled for July 27. Field trip planned for Colgan Creek Reach.

**9.3** BOCS Governing Documents Subcommittee

Recommended Action: Information

Board Member Lopez: First meeting. Discussed several by-law changes. Working on DEIB plan at next meeting.

## **10. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS**

**10.1** JULY 2023 CEMETERIAN

Attachments: [July 2023 Cemeterian](#)

## **11. FUTURE AGENDA ITEMS**

- Would like to review Prince Memorial Greenway master plan and the building of the Cannery project
- Would like information on the invasive beetle attacking oaks

## **12. ADJOURNMENT**

Vice Chair Castillo adjourned the meeting at 6:05 PM

The next regularly scheduled meeting will be on August 23, 2023, at 5:00pm.

Approved:

Shelley McClure, Recording Secretary

