

Fw: Updated Project Description and Type of Care

From: Dean Villanueva (dean_villanueva@att.net)

To: deanrv2003@yahoo.com

Date: Wednesday, March 4, 2026 at 08:21 AM PST

City of Santa Rosa
Planning & Economic
Development Department
04/16/2026
RECEIVED

FYI

Dean E. Villanueva

dean_villanueva@att.net

(707)364-3475

----- Forwarded Message -----

From: Our Home <ourhome.sr@gmail.com>

To: Drafter: Dean Villanueva <dean_villanueva@att.net>

Sent: Tuesday, March 3, 2026 at 11:17:24 PM PST

Subject: Updated Project Description and Type of Care

1. UPDATED PROJECT DESCRIPTION

A. Project Description

The facility will provide 24-hour non-medical care and supervision, including assistance with activities of daily living (ADLs), medication management, and structured activities. The use remains residential in nature.

B. Days and Hours of Operation

The Residential Care Facility of the Elderly (RCFE) will operate 24 hours a day, seven days a week.

C. Staffing Plan and Shift Schedule

Staffing will meet CCLD requirements.

- Day Shift (7:00 AM - 7:00 PM): 2 Caregivers

- Night Shift (7:00 PM – 7:00 AM): 1 Awake Night Staff and 1 on call staff

D. Resident Arrival and Departure

Residents move in by appointment. Visitors and medical transport will arrive on an as-needed basis using on-site driveway parking to prevent street congestion or queuing. Traffic generation is expected to be minimal.

E. On-Site Visiting

Visiting hours are 9:00 AM – 6:00 PM daily. Visitors will check in with staff, and parking will be managed within the driveway and available street spaces. No large group or commercial events are proposed.

F. Transportation and Parking

No commercial shuttles or oversized vehicles will be used. Staff parking will be accommodated within the driveway or available street spaces.

G. Deliveries and Service Schedule

Deliveries will occur during daytime hours using residential-sized vehicles. This includes pharmacy deliveries, letters and regular trash collection. Groceries will be handled by the owner on a weekly basis.

H. Noise and Odor

The facility will not generate unusual noise or odors. Quiet hours will be observed from 8:00 PM to 7:00 AM. Standard residential waste disposal and meal preparation measures are in place.

I. Activities

Daily programming includes low-impact activities such as arts, reading, light exercise, and music.

J. Neighborhood Compatibility

The proposed RCFE is designed to function as a residential home, maintaining a scale and activity level consistent with the surrounding neighborhood.

2. TYPE OF CARE

TYPE OF CARE – RESIDENTIAL CARE FACILITY FOR THE ELDERLY (RCFE)

The proposed Residential Care Facility for the Elderly (RCFE) will provide **non-medical, residential care and supervision** to elderly residents (age 60 and over), in accordance with California Community Care Licensing Division (CCLD) regulations.

The facility is not a medical or skilled nursing facility. It will provide supportive services in a homelike environment designed to assist residents with activities of daily living while promoting dignity, independence, and quality of life.

The RCFE will provide the following levels of care:

- Assistance with Activities of Daily Living (ADLs)
- Assistance with self-administration of medication
- . Supervision and Safety
- . Personal and Supportive Services

The facility will also provide:

- Three daily meals and snacks
- Housekeeping and laundry services
- Linen service
- Assistance with medical appointment coordination