

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: MIKE MCCALLUM, DEPUTY CHIEF, FIRE DEPARTMENT
SUBJECT: AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT
NUMBER F002772 WITH CHRISTINA GOSSNER FOR EMS
CONTINUOUS QUALITY IMPROVEMENT COORDINATOR
SERVICES

AGENDA ACTION: RESOLUTION

RECOMMENDATION

The Fire Department recommends that the Council, by resolution, approve a Second Amendment to Professional Service Agreement Number F002772 with Christina Gossner, Santa Rosa, California for Continuous Quality Improvement Coordinator services in an amount of \$166,233, for a total amount not to exceed \$265,000 and authorize the City Manager to make non-substantive changes to the Amendment, subject to approval by the City Attorney, and execute the Amendment. This item has no impact on current fiscal year budget.

EXECUTIVE SUMMARY

This item will approve a Second Amendment to the Professional Service Agreement with Christina Gossner for Emergency Medical Services (EMS) Continuous Quality Improvement Coordinator services for the Fire Department.

GOAL

This item relates to Council core service as Firefighter/Paramedics require regular oversight, review and training provided by an EMS Continuous Quality Improvement Coordinator to meet regional guidelines set forth by Coastal Valleys EMS Agency and contractual commitments by the Fire Department as a First Response ALS provider.

BACKGROUND/PRIOR COUNCIL REVIEW

The Fire Department submitted a request for bid to vendors providing EMS Continuous Quality Improvement Services and Christina Gossner was awarded the contract in 2024. A professional service agreement was established for one year not to exceed

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COORDINATOR SERVICES
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\$68,777.00. A first amendment to the PSA was executed in February 2025 adding funds not to exceed \$98,777.00 and extending the agreement for one more year.

ANALYSIS

The services provided by Christina Gossner have been excellent, efficient and fiscally responsible. Her services have been invaluable to the EMS division and the Fire Department's paramedic program. The Fire Department desires to continue services with Christina Gossner.

FISCAL IMPACT

This item has no impact on FY 2025-2026 budget. Current budgets within the Fire Department will meet the requirement for appropriations as previously approved by Council. Upcoming budget adoptions in the years FY 2026-27 through FY 2027-28 will continue to capture this expense and is offset by funding provided to the Fire Department through the First Response ALS Agreement.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the recommended action is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the recommended action is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that the recommended action may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A (Second Amendment to PSA)

PRESENTER(S)

Matthew Gloeckner, Division Chief, EMS