

State of California
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
GRANT AGREEMENT - Page 1

Award Number
30929

1. GRANT TITLE FY26/27 CTFGP Law Enforcement - City of Santa Rosa Police Department	
2. NAME OF ORGANIZATION/AGENCY City of Santa Rosa Police Department	
3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT City of Santa Rosa Police Department	
4. PROJECT PERFORMANCE PERIOD From: 07/01/2026 To: 06/30/2027	5. PURCHASE ORDER NUMBER
6. GRANT OPPORTUNITY INFORMATION DESCRIPTION Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.	
7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED \$358,323.06	
8. TERMS AND CONDITIONS The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference. The parties hereto agree to comply with the Terms and Conditions of the following attachments: - Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure - Schedule B – Detailed Budget Estimate - Schedule B-1 – Budget Narrative We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions. IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.	
9. APPROVAL SIGNATURES	
A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY Name: Pamela Lorence Title: Administrative Services Officer Phone: (707) 543-3577 Address: 965 Sonoma Avenue Santa Rosa, CA 95404 E-Mail: plorence@srcity.org (Signature) (Date)	B. AUTHORIZED OFFICIAL OF CHP Name: Elliotte Johnson Phone: (916) 843-4360 Title: Captain Fax: (916) 322-3169 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: ElJohnson@chp.ca.gov (Signature) (Date)
C. ACCOUNTING OFFICER OF CHP Name: M. V. Fojas Phone: (916) 843-3531 Title: Commander Fax: (916) 322-3159 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: Michelle.Fojas@chp.ca.gov (Signature) (Date)	10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS Name: Pamela Lorence Title: Administrative Services Officer Phone: (707) 543-3577 Address: 965 Sonoma Avenue Santa Rosa, CA 95404

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

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C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
 - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
 - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

TERMS AND CONDITIONS

F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
 - iii. Any available counseling, rehabilitation, and employee assistance programs.
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the Project will:
 - i. Receive a copy of the company's drug-free workplace policy statement.
 - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
 - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
 - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
 - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
 - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
 - d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

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O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
 - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
 - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
 - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
 - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

TERMS AND CONDITIONS

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
 - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
 - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

City of Santa Rosa Police Department

The Grantor determined awards and adjustments based on the Project's merit, operational scale, compliance with the Request for Application (RFA), and program regulations. Certain activities or budget items proposed in Schedule A may have been deemed ineligible for funding. The final, binding list of authorized activities and expenses is set forth in Schedule B - Detailed Budget Estimate.

Project Description

The Santa Rosa Police Department proposes to enhance its impaired-driving enforcement efforts through targeted DUI saturation patrols and DUI checkpoints funded by the Cannabis Tax Fund Grant Program. The project is designed to reduce cannabis and alcohol impaired driving incidents and improve overall roadway safety within the City of Santa Rosa. Grant funds will support the acquisition of a traffic enforcement truck and a DUI trailer, which will increase operational efficiency, visibility, and deployment capacity during enforcement operations. These resources will strengthen the Department's ability to conduct sustained, data-driven DUI enforcement activities and support safer travel for residents, commuters, and visitors.

Problem Statement

The City of Santa Rosa, located approximately 55 miles north of San Francisco, is the largest city between San Francisco and Portland, Oregon and serves as a regional hub for commerce, education, and healthcare. Incorporated in 1868, Santa Rosa is home to approximately 176,000 residents and is served by the Santa Rosa Police Department (SRPD), which employs 175 sworn officers and 74 civilian staff. In recent years, SRPD has experienced reductions in both sworn and civilian staffing due to citywide budgetary constraints, placing increased demands on limited public safety resources and impacting the Department's ability to sustain proactive traffic safety enforcement.

SRPD provides law enforcement services across approximately 40 square miles divided into nine patrol zones and operates through three primary divisions—Field Services, Special Services, and Technical Services—supported by an Administrative Division. The City includes 45 public and private schools (elementary through high school), two major hospitals, including a designated trauma center, and is intersected by two major highways that divide the city into four geographic quadrants. These major transportation corridors generate significant commuter and regional traffic, contributing to complex traffic patterns and increased enforcement demands.

Santa Rosa has a diverse population, with approximately 59% White, 29% Hispanic, 6% Black, and 13% identifying as interracial. A significant portion of the Hispanic population resides in the western region of the city, which also includes lower-income neighborhoods, multiple Section 8 housing developments, and a high concentration of individuals experiencing homelessness. The City estimates approximately 1,500 individuals experiencing homelessness, primarily located in the downtown corridor and western portions of Santa Rosa. These factors increase pedestrian and vehicular interactions and present additional traffic safety challenges, particularly in high-volume corridors and densely populated areas.

Traffic safety remains a critical public safety concern in the City of Santa Rosa. Since January 1, 2025, the Santa Rosa Police Department has documented approximately 1,089 traffic collisions. Speed is the leading Primary Crash Factor, followed by unsafe turning movements and driving under the influence (DUI). Of these collisions, 197 were attributed to speeding, 183 to unsafe turning, and 167 to DUI as the primary contributing factor. DUI-related collisions accounted for a significant portion of traffic crashes citywide, reinforcing impaired driving as a persistent and ongoing public safety concern. These DUI collisions and arrests include drivers impaired by alcohol, cannabis, and other drugs, reflecting the continued impact of drug-impaired driving on roadway safety within Santa Rosa.

During the same period (January 1, 2025, through December 31, 2025), SRPD officers issued 1,899 speeding citations, 255 red-light violation citations, 2,358 cell phone citations, and 974 unsafe turning citations. Additionally, officers made 627 DUI arrests, underscoring the prevalence of impaired driving and the need for sustained, high-visibility enforcement and deterrence efforts.

Since October 2022, SRPD has significantly increased traffic enforcement efforts citywide, resulting in a measurable reduction in overall traffic collisions. In the prior year, the City recorded one fatal traffic collision. However, in 2025, SRPD investigated six fatal traffic collisions, two of which involved DUI drivers. Despite

Schedule A

these challenges, SRPD maintains a zero-tolerance approach to impaired driving. During grant-funded operations alone, officers made 103 DUI arrests, demonstrating the effectiveness of focused and visible enforcement strategies in reducing impaired driving behaviors.

Due to staffing reductions and competing public safety demands, SRPD's ability to sustain enhanced DUI enforcement operations is limited without external funding support. Cannabis Tax Fund Grant Program funding would allow SRPD to enhance and expand targeted DUI and drug-impaired driving enforcement efforts beyond existing capacity, rather than supplant current resources. Continued funding is critical to sustaining proven enforcement strategies, increasing deterrence, and further reducing serious injury and fatal traffic collisions within the City of Santa Rosa.

Performance Measures/Scope of Work (Proposed Solution)

Grant funds will support enhanced impaired-driving enforcement through high visibility DUI saturation patrols and DUI checkpoints, as well as the acquisition of essential enforcement equipment, including one traffic enforcement truck and one DUI trailer. The Santa Rosa Police Department (SRPD) will monitor project performance through documented enforcement activity, arrest data, and public outreach efforts. The assigned Grant Manager will oversee all project activities to ensure compliance with grant requirements, timelines, and reporting obligations.

Goal 1: Enhance DUI and Drug-Impaired Driving Enforcement

Objective 1: Conduct DUI Saturation Patrols and DUI Checkpoints

Activity: SRPD will conduct a total of 24 DUI saturation patrols and six DUI checkpoints during the grant performance period. Saturation patrols will be deployed in identified high-risk areas based on collision, DUI arrest, and crash data analysis.

- **DUI Saturation Patrols:** Six saturation patrols will be conducted per quarter, totaling 24 annually. Each operation will deploy four officers working eight hour shifts focused on identifying and apprehending alcohol- and drug-impaired drivers.
- **DUI Checkpoints:** Two DUI checkpoints will be conducted per quarter, totaling six annually. Each checkpoint will be staffed by twelve officers, two sergeants, one dispatcher, one records technician, and one field and evidence technician, each working eight-hour shifts to ensure operational efficiency, officer safety, and compliance with legal requirements.

Timeline:

Quarterly (Q1–Q4)

Measurements:

1. Number of DUI saturation patrols and DUI checkpoints conducted
2. Number of DUI/DUID arrests resulting from grant-funded operations
3. A targeted reduction of at least 5% in DUI-related traffic collisions during the grant performance period

Goal 2: Improve Operational Capacity Through Equipment Acquisition

Objective 1: Procure and Deploy a Traffic Enforcement Truck and DUI Trailer

Activity: SRPD will purchase one traffic enforcement truck and one DUI trailer to support DUI saturation patrols, DUI checkpoints, and crash investigations. The existing traffic truck, placed into service in 2008, is increasingly unreliable and no longer sufficient to support sustained DUI enforcement operations. The new traffic truck is required to safely tow and deploy the DUI trailer, which will enhance checkpoint visibility, improve officer safety, and increase operational efficiency.

Timeline:

- Q1: Initiate procurement process
- Q2: Receive and outfit the traffic truck and DUI trailer with required equipment

Schedule A

- Q3–Q4: Deploy the truck and trailer for DUI checkpoints, saturation patrols, and traffic collision investigations (If equipment is received earlier, deployment will begin immediately.)

Measurements:

1. Successful procurement and deployment of the traffic truck and DUI trailer
2. Number of DUI checkpoints and enforcement operations supported by the equipment

Goal 3: Increase Public Awareness and Deterrence Through Education and Outreach

Objective 1: Promote DUI Enforcement Through Public Information Efforts

Activity: SRPD will issue four public press releases, one per quarter, coordinated with DUI saturation patrols and checkpoints. These releases will inform the public of upcoming or recent enforcement efforts, highlight the dangers of alcohol- and drug-impaired driving, and reinforce the deterrent effect of high-visibility enforcement.

Timeline:

Quarterly (Q1–Q4)

Measurements:

1. Number of press releases issued
2. Public engagement metrics, including media coverage and social media reach or shares

Project Performance Evaluation

The effectiveness and community impact of the project will be evaluated using a comprehensive approach that captures both quantitative and qualitative data. The assigned Grant Manager will be responsible for collecting, reviewing, and analyzing all project related data throughout the grant performance period to ensure alignment with approved goals, objectives, and Cannabis Tax Fund Grant Program requirements.

Quantitative Evaluation Methods will include tracking enforcement and operational outcomes associated with grant-funded activities. Key performance indicators will include, but are not limited to:

- Number of DUI saturation patrols conducted
- Number of DUI checkpoints conducted
- Number of DUI/DUID arrests resulting from grant-funded operations
- Number of citations issued during enforcement activities
- DUI-related traffic collisions and trends during the grant period
- Deployment and utilization of the traffic enforcement truck and DUI trailer in support of enforcement operations

These data points will be reviewed quarterly to measure progress toward project objectives, including the targeted reduction in DUI related collisions and increased enforcement visibility.

Qualitative Evaluation Methods will include officer feedback, operational assessments, and community response to enforcement and outreach efforts. Supervisors and participating personnel will provide input regarding the effectiveness of saturation patrols, checkpoint operations, and the use of the DUI trailer and traffic truck in improving efficiency, safety, and visibility. Public response and engagement, including media coverage and community feedback, will also be considered when evaluating overall project impact.

At the conclusion of each quarter, the Grant Manager will conduct a review of all collected data to determine whether project goals and objectives are being met, exceeded, or require modification. This ongoing evaluation process allows SRPD to make data-driven adjustments to enforcement strategies as needed to maximize effectiveness.

Communication of Project Results will occur through regular internal and external reporting. Internally, project outcomes will be shared with SRPD Lieutenant and project supervisors to inform operational planning and

Schedule A

resource deployment. Externally, results will be communicated through required CHP progress reports, as well as public facing methods such as press releases, department social media platforms, and other media outlets to inform the community of enforcement efforts and outcomes. This transparent communication approach reinforces public awareness, supports deterrence, and demonstrates the positive impact of grant funded DUI enforcement on community safety.

Program Sustainability

SRPD is committed to sustaining long term traffic safety benefits achieved through the CHP Program, even if future grant funding becomes unavailable or is significantly reduced. While grant funds will support expanded DUI enforcement during the project period, SRPD will integrate enforcement, equipment use, partnerships, and education into ongoing department operations.

The traffic enforcement truck and DUI trailer purchased through this grant are long-term assets that will remain in service well beyond the grant period. These resources will continue to support DUI checkpoints, saturation patrols, and traffic collision response as part of SRPD's regular traffic safety operations. Retaining this equipment ensures SRPD can continue high visibility DUI enforcement, even if the frequency of operations must be reduced due to funding constraints.

Following the grant period, SRPD will incorporate DUI enforcement into routine patrol and traffic unit deployments as staffing allows. Although dedicated overtime operations may decrease, impaired driving enforcement will remain a priority within existing patrol assignments and traffic safety initiatives.

Due to current City budget constraints, SRPD will pursue alternative state and federal traffic safety grants to support future DUI enforcement. The department will also continue coordinating with regional law enforcement partners on joint operations to share resources and maintain visibility.

Through continued enforcement, partnerships, and public education, SRPD aims to foster a long term culture of traffic safety and impaired driving deterrence, reducing DUI related crashes and reliance on future grant funding.

Administrative Support

This program has robust administrative support, and every effort will be made to continue the grant activities after its conclusion. The Cannabis Tax Fund Grant Program will be led by a team of experienced professionals at the Santa Rosa Police Department (SRPD). The program will be overseen by a Lieutenant and Sergeant from the Traffic Division, who will ensure the successful implementation and management of grant operations. The program's effectiveness will be further enhanced by the involvement of two Crime Analysts, who will provide crucial data analysis to identify specific demographic and geographic areas within the community that require targeted intervention for traffic safety issues. Additionally, SRPD will benefit from the oversight of an Administrative Analyst and an Administrative Services Officer, both of whom will ensure comprehensive management of the department's budget. This includes maintaining strict compliance, monitoring, and reporting related to the grant's financial and operational activities.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
30929	City of Santa Rosa Police Department	\$358,323.06

Cost Category	Line Item Name	Total Cost to Grant
Personnel	DUI Checkpoint	\$97,033.29
	DUI Saturation Patrol	\$95,289.77
	Category Sub-Total	\$192,323.06
Equipment	DUI Trailer	\$60,000.00
	DUI Patrol Vehicle	\$106,000.00
	Category Sub-Total	\$166,000.00

Grant Total	\$358,323.06
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Schedule B-1 Budget Narrative

City of Santa Rosa Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Personnel

DUI Saturation Patrol

\$95,289.77

OT for 24 DUI Saturation Patrols= \$90,270.72. 8-hour operations X 4 officers for 192 hours of DUI Saturation operations. Funding will enable the immediate deployment of enhanced saturation patrols.

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Benefits portion for OT for 24 saturation patrol operations. 8 hour operations X 4 officers per operation.

Benefits Rate: c

1.45% Medicare

0.09% Unemployment

4.02% Workers Comp

Total- \$5,019.05

DUI Checkpoint

\$97,033.29

OT for 6 DUI Checkpoints. 8 hour operations X 12 officers, 2 SGTS, 1 FET, 1 Dispatcher, and 1 Records Tech.

Officer rate of \$117.54 X 12 officers for 48 hours = \$67,703.04.

SGT rate of \$142.54 X 2 SGTS for 48 hours = \$13,683.84.

FET rate of \$77.97 X 1 FET for 48 hours = \$3742.56.

Dispatcher rate of \$86.97 X 1 Dispatcher for 48 hours = \$4174.56.

Records Tech rate of \$54.55 X 1 Records Tech for 48 hours = \$2618.40.

TOTAL \$91,922.40.

Benefits for OT for 6 DUI Checkpoints. 8 hour operations X 12 officers, 2 SGTS, 1 FET, 1 Dispatcher, and 1 Records Tech.

Benefits Rate:

1.45% Medicare

0.09% Unemployment

4.02% Workers Comp

Total \$5,110.89

Equipment

DUI Patrol Vehicle

\$106,000.00

The DUI Traffic Truck is estimated at \$90,000, based on a 2026 Ford F-350, selected for its towing capacity to safely pull the DUI Trailer.

Outfitting costs

-Vehicle wrap with SRPD branding: \$4,000

-Labor for equipment installation: \$12,000

Total estimated project cost: \$106,000

Grant funds are requested to purchase one traffic enforcement truck to support high-visibility DUI and drug-impaired driving enforcement operations. SRPD's current traffic truck, placed into service in 2008, is increasingly unreliable due to age and mechanical wear, limiting the Department's ability to safely deploy personnel and equipment for DUI operations.

The replacement truck will be dedicated to traffic safety enforcement, including DUI saturation patrols, DUI checkpoints, and collision response. This vehicle is required to tow and deploy the DUI trailer requested in this

Schedule B-1 Budget Narrative

City of Santa Rosa Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

grant, which enhances checkpoint visibility, officer safety, and operational efficiency. Without a reliable tow-capable vehicle, SRPD's ability to conduct effective, high-visibility DUI checkpoints would be significantly reduced.

This purchase replaces aging equipment and enhances SRPD's capacity to sustain impaired-driving enforcement. The vehicle will be used solely for traffic and DUI-related enforcement and will not supplant routine patrol vehicles. It will remain in service beyond the grant period, providing long-term support for traffic safety efforts.

This amount includes also includes labor and the build out for the truck.

DUI Trailer

\$60,000.00

The DUI Trailer is estimated at \$30,000 for the base unit.

Outfitting costs, also estimated at \$30,000, include the following additions: Exterior wrap, overhead lighting, overhead storage, cabinets, work bench installation, cone rack, additional interior and operational enhancements as needed.

Total estimated cost: \$60,000

Grant funds are requested to purchase one DUI enforcement trailer to support high-visibility DUI and drug-impaired driving checkpoints conducted under this project. The trailer will provide essential equipment storage, lighting, signage, and operational space needed to safely and efficiently conduct DUI checkpoint operations.

The DUI trailer will enhance officer safety, improve traffic control, and increase the visibility of enforcement activities, strengthening the deterrent effect of checkpoints. It will be towed by the traffic enforcement truck requested in this grant and deployed specifically for DUI checkpoints and related traffic safety operations.

This equipment will expand SRPD's ability to conduct effective, organized, and highly visible impaired-driving enforcement and will remain in service beyond the grant period, supporting long-term traffic safety and DUI deterrence efforts.