

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JASON NUTT, ASSISTANT CITY MANAGER
SUBJECT: FIRST AMENDMENT TO PROFESSIONAL SERVICES
AGREEMENT – EBA ENGINEERING – FOR LIMITED PHASE 1
ENVIRONMENTAL SITE ASSESSMENT SERVICES

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by Real Estate Services that the Council, by resolution, approve a First Amendment to Professional Services Agreement Number F002657 with EBA Engineering, of Santa Rosa, California to increase compensation under the Agreement for City-wide on-call Limited Phase 1 Environmental Site Assessments by \$250,000.00, for a total amount not to exceed \$349,000.00.

EXECUTIVE SUMMARY

This resolution will amend the Professional Services Agreement (PSA) with EBA Engineering, for on-call Limited Phase 1 Environmental Site Assessments for an additional amount of up to \$250,000.00 over the next five years. This increase is due to an anticipated continuance of a larger volume of specialized, environmental site assessments on properties owned by or of interest to City.

BACKGROUND

On July 17, 2023, after a request for proposals process, the City entered into a Professional Services Agreement with EBA Engineering for Limited Phase 1 Environmental Site Assessments. The contract provides services as needed for the City's use in an amount not to exceed \$99,000.00, which the amount will run out soon.

With the City-wide anticipated continued need for Limited Phase I Environmental Services, staff is requesting a contract amendment increase of \$250,000.00.

The funds associated with this contract and the proposed amendment will come from various projects and charge numbers from City wide departments and will be used as/if needed.

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PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

On October 25, 2022, City Real Estate staff solicited proposals for Limited Phase 1 Environmental services to meet the City-wide need for such services, related to current City real estate assets, projects and future acquisitions . A total of 10 proposals were received. The City completed evaluations of the proposals submitted and EBA Engineering was the firm selected. On July 17, 2023, the City entered into a PSA with EBA Engineering for Limited Phase 1 Environmental Services in the amount of \$99,000.00, the term of which is expected to continue until December 31, 2026.

With the anticipated continuance of high levels of Real Estate activity, the use of Brownfield Redevelopment Funds available to the City to investigate and remediate as necessary any potential brownfield activity on City owned properties, and City projects such as Downtown development, Southeast Greenway acquisition and park build out, staff is requesting an increase in compensation of \$250,000.00 under the Agreement and an extension of the term for an additional 5 years, until December 31, 2028. Since this is a City-wide contract and used throughout the Departments, the funds are paid out of various project keys as approved by the Chief Financial Officer, on an as-needed, if-needed basis, and not encumbered in any one department or project budget.

FISCAL IMPACT

Limited Phase 1 Environmental Services are paid out of projects on an as-needed basis from various charge numbers throughout City Departments.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the proposed activity may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable.

NOTIFICATION

Not Applicable.

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ATTACHMENTS

- Resolution/Exhibit A (Agreement)

PRESENTER

Jill Scott, Real Estate Manager