

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA TO ACKNOWLEDGE PROJECT COMPLETION FOR BURBANK AVENUE APARTMENTS, A SIXTY-FOUR (64)-UNIT AFFORDABLE RENTAL HOUSING PROJECT LOCATED AT 1780 BURBANK AVENUE IN SANTA ROSA, SONOMA COUNTY, CALIFORNIA, APN 125-361-014-000 AND A PORTION OF 125-361-013-000

WHEREAS, in response to the 2017 wildfires, floods, and mudslides in California, the U.S. Department of Housing and Urban Development (HUD) allocated \$124 million in Community Development Block Grant – Disaster Recovery (CDBG-DR) funds under Public Law 115-123 to the State of California Department of Housing and Community Development (HCD) to support state-wide recovery needs; and

WHEREAS, from this allocation of CDBG-DR funds, HCD created the Disaster Recovery – Multifamily Housing Program (DR-MHP) and allocated up to \$38,469,772 in funds to the City of Santa Rosa as a subrecipient in their CDBG-DR Action Plan which was approved by HUD in March 2019; and

WHEREAS, the City Council accepted an allocation of CDBG-DR funds in an amount not to exceed \$38,469,772, approved the Master Standard Agreement and delegated program administration to the Housing Authority of the City of Santa Rosa (Housing Authority); and,

WHEREAS, the City of Santa Rosa entered into a Master Standard Agreement on November 5, 2020 with HCD; and

WHEREAS, the Housing Authority awarded BHDC Burbank Avenue, LLC \$5,000,000 in CDBG-DR program funds on January 25, 2021, for construction related costs associated with Burbank Avenue Apartments (Project) through a competitive Community Development Block Grant – Disaster Recovery/Disaster Recovery – Multifamily Housing Program Notice of Funding Availability (NOFA) released on November 3, 2020; and

WHEREAS, HCD issued the City of Santa Rosa a Notice to Proceed on November 17, 2023 for the development of the Project located at 1780 Burbank Avenue, Santa Rosa, CA 95407 and consisting of 64 affordable housing rental units targeted to Extremely Low, Very Low-, and Low-income households and one unrestricted manager’s unit; and

WHEREAS, the Project completed construction and was issued Certificates of Occupancy by the City of Santa Rosa Planning and Economic Development Department on August 20, 2025 and is expected to be fully leased by the end of June 2026; and

WHEREAS, the Housing Authority must submit a Resolution acknowledging the completion of the Project to HCD in order to comply with all of the requirements set forth in the Standard Agreement and Notice to Proceed and to complete the Project Closeout Checklist and submit the final financial report for reimbursement of the remaining 10% retention of the Project award.

NOW, THEREFORE, BE IT RESOLVED that the Housing Authority hereby acknowledges the completion of the Project.

BE IT FURTHER RESOLVED that the Housing Authority, in connection with the authorization of project completion for the Project, is authorized and directed to deliver a Resolution documenting project completion, and any and all other documents required or deemed necessary or appropriate to carry into effect the full intent and purpose of the above resolution, in order to evidence the City of Santa Rosa's and the Housing Authority's obligations related thereto, and HCD's security therefore; certain other documents required by HCD as security for, evidence of or pertaining to the Standard Agreement and Notice to Proceed, and all amendments thereto (collectively, the Project's CDBG-DR Grant Documents).

IN HOUSING AUTHORITY DULY PASSED this 15<sup>th</sup> day of June, 2026.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
Secretary Chair

APPROVED AS TO FORM: \_\_\_\_\_  
Authority General Counsel