

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DINA MANIS, CITY CLERK
CITY CLERK'S OFFICE
SUBJECT: APPOINTMENT TO THE MARIN/SONOMA MOSQUITO AND
VECTOR CONTROL BOARD OF TRUSTEES

AGENDA ACTION: APPOINTMENT

RECOMMENDATION

It is recommended by the City Clerk, and by direction of the Mayor, that the Council review an application from Scott Conrad for appointment to the Marin/Sonoma Mosquito and Vector Control Board of Trustees for a two-year term ending December 31, 2026.

EXECUTIVE SUMMARY

The Council will consider an appointment to fill one vacancy on the Marin/Sonoma Mosquito and Vector Control Board of Trustees.

BACKGROUND

The Marin/Sonoma Mosquito and Vector Control Board of Trustees has one vacancy for the City of Santa Rosa representative due to a resignation in December of 2023.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

The Marin/Sonoma Mosquito and Vector Control District is governed by a Board of Trustees. Trustees are appointed by the governing body of a City or Town and serve a two-year term on their first appointment to the Board. All persons interested in serving on City boards, commissions and committees must submit an application.

The City Clerk's office has had an ongoing recruitment to fill the vacancy since December of 2023 and has received one application from Scott Conrad.

The Council's Appointment Policy sets out the following voting procedures for appointments made by the full Council:

"Voting:

- a. Members of boards, commissions and committees shall be selected from all applicants by a process of elimination or by motion.
- b. If selection is by process of elimination, each Council member shall vote for a number of applicants equal to the number of vacant positions, plus two. In the event there are an insufficient number of applicants to vote for a number of applicants equal to the number of vacant positions plus two, the Council may vote for a fewer number as recommended by the City Attorney.
- c. Those applicants receiving one vote or less shall be eliminated.
- d. Subsequent votes shall be taken with each Council member voting for one less applicant than voted for in the previous round. Only applicants not eliminated may be voted upon."

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

The City Clerk's Office conducted recruitment efforts seeking applicants for various vacancies through our srcity.org/boards website, City Connections Newsletter, The Press Democrat, La Voz, through multiple professional and community organizations, and using social media outreach.

ATTACHMENTS

- Attachment 1 - Notice of Availability of Applications
- Attachment 2 - Council Policy 000-06
- Attachment 3 – Trustee Requirements and Information

PRESENTER

Dina Manis, City Clerk