



**Board of Public Utilities  
Regular Meeting Minutes - Draft**

---

Thursday, September 5, 2024

1:30 PM

---

**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at 1:31 p.m.

**Present** 6 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Robin Bartholow, Board Member Duane De Witt, and Board Member Glen Wright

**Absent** 1 - Board Member Christopher Grabill

**2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

None.

**3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**4. STUDY SESSION**

None.

**5. MINUTES APPROVAL**

**5.1** August 1, 2024 - Regular Meeting Minutes - DRAFT

The August 1, 2024 regular meeting minutes were approved as submitted.

**5.2** August 15, 2024 - Regular Meeting Minutes - DRAFT

The August 15, 2024 regular meeting minutes were approved as submitted.

**6. STAFF BRIEFINGS**

**6.1** CREEK WEEK UPDATE

The Storm Water & Creeks section of Santa Rosa Water participates in the regional recognition of "Creek Week and Pollution Prevention Week" as a way to celebrate and clean up our local waterways and educate the public on ways to prevent creek pollution.

A proclamation will be presented at City Council on September 10, 2024, proclaiming September 15-22, 2024, as "Creek Week and Pollution Prevention Week". Staff is coordinating a guided nature walk, underground culvert tours, a Tour de Creek bike ride, and local creek cleanups along Prince Memorial Greenway. The Board may discuss this item and give direction to staff.

Michael Santarini, Natural Resource Specialist, presented.

## 6.2 WATER AND RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Peter Martin, Deputy Director - Water Resources, and Mike Prinz, Deputy Director - Regional Reuse Operations, presented and answered Board Member questions.

## 7. CONSENT ITEMS

**A motion was made by Board Member Wright, seconded by Board Member Badenfort, to approve Consent Items 7.1 and 7.2.**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Bartholow, Board Member De Witt and Board Member Wright

**Absent:** 1 - Board Member Grabill

### 7.1 MOTION - BLANKET PURCHASE ORDER APPROVAL FOR INNOMOTICS LLC.

**RECOMMENDATION:** It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, authorize a blanket purchase order as directed under agreement F002770 sections 3.9 and 5.2 for the duration of Technical Service Agreement F002770 to Innomotics LLC, New Kensington, Pennsylvania. The blanket purchase order will support the purchase and refurbishment of parts, equipment, and services for the Geysers Robicon GH180 Gen3 Variable Frequency Drives (VFD) and GH180Perfect Harmony cells in an amount not to exceed \$1.5 million

dollars.

This Consent - Motion was approved.

**7.2 MOTION - SECOND AMENDMENT FOR AGREEMENT F002459  
ACCEPTANCE OF BIOSOLIDS AND LAND APPLICATION WITH  
GILARDI & JACOBSEN AG SERVICES, INC.**

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board, by motion, approve amending contract F002459, Acceptance of Biosolids and Land Application, with Gilardi & Jacobsen Ag Services, Inc. (Gilardi & Jacobsen) to increase compensation payable under the Agreement by \$125,000.00, for a total maximum compensation of \$333,418.95 (three hundred thirty-three thousand four hundred and eighteen dollars and ninety-five cents), to account for the increase in the San Francisco Area Consumer Price Index (CPI) of 3.4%, determined in December 2023.

This Consent - Motion was approved.

**8. REPORT ITEMS**

**8.1 REPORT - PROJECT WORK ORDER AMENDMENT NO. 5  
APPROVAL - ENGINEERING SERVICES DURING CONSTRUCTION  
AND REGULATORY COMPLIANCE SUPPORT FOR  
CONSTRUCTION OF THE LAGUNA TREATMENT PLANT  
DISINFECTION IMPROVEMENTS PROJECT WITH CAROLLO  
ENGINEERS**

BACKGROUND: This proposed action will approve Project Work Order (PWO) Amendment No. 5 in the amount of \$1,170,989 to PWO No. A010014-2011-09 under the Master Professional Services Agreement with Carollo Engineers, Inc. of Walnut Creek to provide additional Engineering Services During Construction (ESDC) and regulatory compliance support during construction of the Laguna Treatment Plant Disinfection Improvements Project.

Due to a longer construction duration than was contemplated when Carollo's original ESDC scope was developed for PWO Amendment 2 (A010014-2011-09B), in addition to a greater number of submittals, design clarifications, and requests for information during construction than was anticipated, the City needs to amend the existing PWO to

increase the scope of ESDC in order to have Carollo continue supporting construction of the Project as the Engineer of Record.

Additional services are also needed for unanticipated regulatory compliance support related to Division of Drinking Water (DDW) and Bay Area Air Quality Management District (BAAQMD) requirements.

**RECOMMENDATION:** It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by motion, approve Amendment No. 5 to Project Work Order No. A010014-2011-09 under the Master Professional Services Agreement with Carollo Engineers, Inc. of Walnut Creek to provide additional Engineering Services During Construction and regulatory compliance support for the Laguna Treatment Plant Disinfection Improvements Project in the amount of \$1,170,989 for a total contract amount not to exceed \$8,455,375.

Mike Prinz, Deputy Director - Regional Reuse Operations, presented and answered Board Member questions.

**A motion was made by Board Member Wright, seconded by Board Member Bartholow, to approve Amendment No. 5 to Project Work Order No. A010014-2011-09 under the Master Professional Services Agreement with Carollo Engineers, Inc. of Walnut Creek to provide additional Engineering Services During Construction and regulatory compliance support for the Laguna Treatment Plant Disinfection Improvements Project in the amount of \$1,170,989 for a total contract amount not to exceed \$8,455,375.**

**The motion carried by the following vote:**

**Yes:** 6 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Bartholow, Board Member De Witt and Board Member Wright

**Absent:** 1 - Board Member Grabill

## **9. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

None.

## **10. REFERRALS**

None.

## **11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

## **12. SUBCOMMITTEE REPORTS**

None.

## **13. BOARD MEMBER REPORTS**

Board Member DeWitt inquired about holding a Water Conservation Subcommittee meeting.

## **14. DIRECTORS REPORTS**

Director Burke reported: Working collaboratively with our Water Distribution Crew, the General Construction crew in Local Operations will be replacing an old redwood vault at Parker Hill Rd and Chanate that was installed in 1961. Although the existing vault looks good at ground level, the vault is constructed from redwood timbers. This vault holds two of the hydraulic pressure reducing valves that help feed domestic water as well as fire flow supply from reservoir pressure zone 4 into reduced pressure zone R4-R1 (Parker Hill). The new concrete vault will not only harden our distribution system, but make a safer environment for operations personnel.

The Geysers annual maintenance shutdown wrapped up on August 27th when the system was put back online. The startup was delayed one day in order to avoid what would have otherwise been an additional geysers shut down to facilitate the second of 2 effluent pipe tie-ins immediately downstream of the new UV system. The shut down went extremely well, thanks to close coordination with Calpine, the construction contractor, the construction management team, and of course, plant and reclamation staff.

Fantastic news to share, Flannery Banks has been honored with the American Public Works Association (APWA) of Northern California Chapter's Staff of the Year - Water Resources - award! These awards recognize the efforts of management and staff that exemplify the best in public works practices and inspire excellence, leadership, and dedication to the public. In her 4+ years at the City,

Flannery has consistently shown herself to be innovative, collaborative, passionate, and a leader in all that she does. She has made significant contributions to the safety and functioning of our community, and we couldn't be happier that she has been recognized for her excellence! Please join us in wishing her congratulations.

We would like to honor the dedication, expertise, and unwavering commitment of the retiring Walter Norosky who has spent nearly two decades ensuring the safety and quality of the water that flows through our homes and communities. Walter began his journey with the Water Department in August 2005, equipped with a Bachelor of Science in Chemistry and Biology, and a drive to make a difference. Over the years, Walter has not only met that goal-he has exceeded it in ways that have left a lasting impact on our community. From the start, Walter took on the challenge of method development for a dozen analytical instruments. His efforts led to obtaining ELAP certification for hundreds of analytes, including heavy metals and organic constituents like pesticides and PCBs. Walter's contributions went beyond the laboratory. He supported not only our Water Department but also other city departments and outside organizations. He played a key role in numerous environmental projects-whether it was nutrient offset, groundwater analysis, compliance monitoring, or land application. And he did so as both a chemist and a project manager, proving himself to be a true leader in the field. Walter also saw the need for growth and evolution within our ranks. He was involved in the creation of new job classifications for environmental services, helping to expand our laboratory staff from nine to fifteen. Alongside other management, Walter helped create the initial Quality Control program, which evolved into a TNI-compliant laboratory. This wasn't just a procedural change-it was a cultural shift, embedding a commitment to excellence that will continue to guide us for years to come. Perhaps one of Walter's most enduring legacies will be the many lab staff he has trained over the years. Through his guidance in instrumental analysis, data interpretation, and compliance reporting, he has passed on his wealth of knowledge to the next generation. In doing so, he has

ensured that our mission will continue long after his retirement. Walter Norosky, your contributions to our city, to our environment, and to our future are immeasurable. You have set a high bar for all of us, and for that, we are profoundly grateful.

Walter Norosky shared his appreciation and shared about his time with Santa Rosa Water.

## **15. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 2:24 p.m. The next Board of Public Utilities meeting is scheduled for September 19, 2024.