

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: JEREMY GUNDY, FIELD SERVICES DEPUTY DIRECTOR,  
TRANSPORTATION AND PUBLIC WORKS  
SUBJECT: BID AWARD APPROVAL AND ISSUANCE OF A PURCHASE  
ORDER FOR THE PURCHASE OF THREE (3) 2025 CHEVROLET  
SILVERADO 2500HD 4WD CREW CAB VEHICLES

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works (TPW) and Finance Departments that the Council, by resolution, approve a sole manufacture bid award and issuance of a Purchase Order for the purchase of three (3) 2025 Chevrolet Silverado 2500HD 4WD Crew Cab vehicles to Winner Chevrolet, Inc., Sacramento, California, for a total amount not to exceed \$187,359.63.

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EXECUTIVE SUMMARY

Purchasing received sole manufacture bid request for Purchase Requisition (PR) R167245 from TPW for the purchase of three (3) 2025 or newer Chevrolet Silverado 2500HD 4WD Crew Cab vehicles for use by the Santa Rosa Fire Department (SRFD).

BACKGROUND

Invitation for Bid (IFB) 24-58 was posted on November 19, 2024, and closed December 12, 2024.

The initial request was to purchase two (2) 2025 or newer Chevrolet Silverado 2500HD 4WD Crew Cab vehicles. TPW noted that it would be advantageous to add one (1) additional vehicle to the request as there was sufficient funding, bringing the total vehicles to three (3). TPW then submitted an email request for the addition of one (1) of the same vehicles to the award under the Fleet Vehicle Replacement Program (FVRP). Under the IFB General Provisions, the City has the right to increase quantities at the same unit price offered in this Bid, which the vendor has agreed to provide.

This purchase will replace existing assets #13713, #13714, and #13711 used in the SRFD.

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PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

The IFB 24-58 solicitation closed on December 12, 2024. 216 vendors were notified through PlanetBids, 11 vendors downloaded the bid and were thus identified as potential bidders. Three bids were received, one was deemed non-responsive. The two bids that were responsive and responsible are as noted below:

Vendor	Price
Winner Chevrolet, Inc. Sacramento, CA	\$187,359.63 (Total cost per vehicle \$62,453.21)
Selman Chevrolet Company Orange, CA	\$195,768.66 (Total cost per vehicle \$65,256.22)

Under City Code 3-08.110(A), this award requires approval by the City Council.

City staff contacted the local Chevrolet dealer to determine why they did not respond and did not receive a response to the inquiry.

FISCAL IMPACT

Funds for the new vehicle expense have been allocated in the FY 2024-25 budgets under the FVRP account 300106.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the proposed action is not a “project” subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the project may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

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ATTACHMENTS

- Resolution

PRESENTER

Zac Brand, Fleet Superintendent, Transportation and Public Works  
Jennifer Myles, Acting Purchasing Agent, Finance