

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SANTA ROSA  
ACKNOWLEDGEMENT OF PROJECT COMPLETION FOR CARITAS HOMES PHASE I,  
A SIXTY-FOUR (64) UNIT RENTAL HOUSING PROJECT LOCATED AT 340 7<sup>th</sup> STREET,  
SANTA ROSA, SONOMA COUNTY, CALIFORNIA, APNS 010-041-001, 010-041-015, 010-  
041-016, 010-041-014, AND 010-041-020

WHEREAS, in response to the 2017 wildfires, floods, and mudslides in California, the U.S. Department of Housing and Urban Development allocated \$66 million in Community Development Block Grant – Disaster Recovery multifamily housing (CDBG-DR) funds under Public Law 115-123 to the State of California Department of Housing and Community Development (HCD) to support state-wide recovery needs; and

WHEREAS, from this allocation of CDBG-DR funds, HCD created the Disaster Recovery – Multifamily Housing Program (DR-MHP) and allocated up to \$38,469,772 in funds to the City of Santa Rosa as a subrecipient in their CDBG-DR Action Plan which was approved by the U.S. Department of Housing and Urban Development (HUD) in March 2019; and

WHEREAS, the City Council accepted an allocation of CDBG-DR funds in an amount not to exceed \$38,469,772, approved the Master Standard Agreement and delegated program administration to the Housing Authority of the City of Santa Rosa (Authority); and

WHEREAS, the City of Santa Rosa entered into a Master Standard Agreement on November 5, 2020 with HCD; and

WHEREAS, the Authority awarded Caritas Homes Phase I, LP, \$8,945,657 in CDBG-DR program funds on January 25, 2021 for construction related costs associated with Caritas Homes Phase I (Project) through a competitive Community Development Block Grant – Disaster Recovery/Disaster Recovery – Multifamily Housing Program Notice of Funding Availability (NOFA) released on November 3, 2020; and

WHEREAS, HCD issued the City of Santa Rosa a Notice to Proceed on September 30, 2021 for the development of the Project located at 340 7<sup>th</sup> Street, Santa Rosa, CA 95404 and consisting of 63 affordable housing rental units and 1 unrestricted manager’s unit targeted to Very Low and Extremely Low Income households; and

WHEREAS, the Project completed construction and was issued a Certificate of Occupancy by the City of Santa Rosa Planning and Economic Development Department on September 15, 2023; and was fully leased up as of July 2024; and;

WHEREAS, the Authority must submit a Resolution authorizing the completion of the Project to HCD to comply with all requirements set forth in the Standard Agreement and Notice to Proceed and to complete the Project Closeout Checklist, which allows the Authority to reimburse the developer and submit the final financial report for reimbursement of the remaining 10% retention of the Project award.

NOW, THEREFORE, BE IT RESOLVED that the Authority is hereby acknowledging the completion of the Project.

BE IT FURTHER RESOLVED that the Authority, in connection with the authorization of project completion for the Project, is authorized and directed to deliver a Resolution documenting project completion, and any and all other documents required or deemed necessary or appropriate to carry into effect the full intent and purpose of the above resolution, in order to evidence the City of Santa Rosa's and the Authority's obligations related thereto, and HCD's security therefore; certain other documents required by HCD as security for, evidence of or pertaining to the Standard Agreement and Notice to Proceed, and all amendments thereto (collectively, the Project's CDBG-DR Grant Documents).

IN HOUSING AUTHORITY DULY PASSED this 23rd day of September, 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
Secretary Chair

APPROVED AS TO FORM: \_\_\_\_\_  
City Attorney