



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA

## Housing Authority Special Meeting Minutes - Draft

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Monday, June 23, 2025

1:30 PM

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### 1. CALL TO ORDER

Acting Chair, Commissioner Owen, called the meeting to order at 1:30 PM.

### 2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

Vice-Chair Downey was authorized to participate remotely under AB 2449 by a unanimous vote of the members present, with Chair-Newton absent.

### 3. ROLL CALL

Commissioner Friedman joined the meeting at 1:35 PM

**Present** 6 - Vice Chair Wayne Downey Ph. D, Commissioner Claudia Cappio, Commissioner Angela Conte, Commissioner Jeffrey Owen, Commissioner Doug Shivananda Friedman, and Commissioner Andrew Smith

**Absent** 1 - Chair Jeremy Newton

### 4. STATEMENTS OF ABSTENTION

NONE

### 5. STUDY SESSION

#### 5.1 FISCAL YEAR 2025-2026 NOTICE OF FUNDING AVAILABILITY PRIORITIES

The Housing Authority (Authority) issues Notices of Funding Availability (NOFAs) for its federal, state and local funds for affordable housing services annually and as new funding opportunities arise. This Study Session will review the estimated amount of available funds for the upcoming Fiscal Year 2025-2026 NOFA and discuss priorities for funding awards.

Rebecca Lane, Program Specialist, gave a presentation and answered Commissioner questions. An Ad Hoc Committee of Commissioner Cappio and Vice-Chair Downey was appointed by unanimous vote, with Chair-Newton absent. The motion was made by Commissioner Owen and seconded by Commissioner Friedman.

Public Comment:

None

## 6. CONSENT ITEMS

NONE

## 7. REPORT ITEMS

### 7.1 REPORT - FISCAL YEAR 2025/26 HOUSING AUTHORITY BUDGET

**BACKGROUND:** The Authority's annual budget process runs concurrently with the City's process from January through June. The Executive Director of the Authority must submit an expenditure, revenue, and transfer budget for all Authority programs for approval by the Authority Commissioners, which then becomes the formal budget for the next fiscal year. Annually, the Authority is asked to adopt the budget at their June meeting in advance of City Council budget approval; the City Council will review the Citywide FY 2025/26 budget on June 17, 2025.

**RECOMMENDATION:** It is recommended by the Housing & Community Services Department that the Housing Authority, by resolution, adopt the proposed budget for Fiscal Year 2025/26.

Kate Goldfine, Administrative Services Officer, gave a presentation and, along with Megan Basinger, Executive Director, answered Commissioner questions.

Public Comment:

None

**A motion was made by Commissioner Cappio, seconded by Commissioner Smith, adopted RECOMMENDATION It is recommended by the Housing & Community Services Department that the Housing Authority, by resolution, adopt the proposed budget for Fiscal Year 2025/26.. The motion carried by the following vote:**

**Yes:** 6 - Vice Chair Downey Ph. D, Commissioner Cappio, Commissioner Conte, Commissioner Owen, Commissioner Friedman and Commissioner Smith

**Absent:** 1 - Chair Newton

## **8. CLOSED SESSION**

### **8.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: one potential case.

Legal Counsel Ethan Walsh reported that the Housing Authority Board voted 5-1 in favor (with Commissioner Owen dissenting and Chair Newton absent) to authorize Legal Counsel to initiate litigation on behalf of the Housing Authority in one case. The details of the case will become public when litigation is initiated.

Public Comment:  
None

## **9. ADJOURNMENT**

Acting Chair, Commissioner Owen, adjourned the meeting at 3:41 PM.