



**Subregional Wastewater Technical  
Advisory Committee  
Meeting Minutes - Draft**

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Thursday, February 5, 2026

8:30 AM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Burke called the meeting to order at 8:30 a.m.

Present: (5) Ana Kwong, Jennifer Burke, Craig Scott, Cortney Bowser, and Emma Walton

Absent: (0)

City Staff Present:

Michelle Montoya

Nick Harvey

Mike Prinz

Liz Hanley

Katie Robinson

Kevin Buchanan

Sean McNeil

Desiree Navarro

**2. REMOTE PARTICIPATION UNDER THE BROWN ACT (Gov. Code § 54953.8)**

None.

**3. ANNOUNCEMENTS**

None.

**4. APPROVAL OF MINUTES**

**4.1** October 9, 2025 - Regular Meeting Minutes - Draft

A motion was made by Cortney Bowser, City of Rohnert Park, seconded by Craig Scott, City of Cotati, to approve the October 9, 2025 Regular Meeting Minutes. Unanimously approved.

**5. PUBLIC COMMENTS**

None.

## **6. NEW BUSINESS**

### **6.1 PRESENTATION - FY2026/27 PRELIMINARY REGIONAL BUDGET OVERVIEW AND SCHEDULE**

Nick Harvey, Deputy Director - Administration, presented and answered questions on preliminary increases and decreases, annual flows, miscellaneous revenue, reserve update, funding for the UV disinfection system replacement project, and the budget schedule.

### **6.2 PRESENTATION - ENVIRONMENTAL SERVICES DIVISION UPDATE**

Sean McNeil, Deputy Director - Environmental Services, presented and answered questions on the Kelly Farm mitigation bank including the project overview, the current status, the estimated cost of establishing the bank, and next steps.

### **6.3 PRESENTATION - REGIONAL OPERATIONS DIVISION UPDATE**

Mike Prinz, Deputy Director - Regional Water Reuse Operations, presented and answered questions on the recycled water update including production and storage, aeration tank/channel inspections, and gave a UV project update.

## **7. ADJOURNMENT**

Chair Burke adjourned the meeting at 9:36 a.m.