

CITY OF SANTA ROSA  
BOARD OF PUBLIC UTILITIES

**TO:** BOARD OF PUBLIC UTILITIES  
**FROM:** BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE DEPARTMENT  
**SUBJECT:** APPROVAL OF AMENDMENT TO BLANKET PURCHASE ORDER 163878 – ONE-YEAR EXTENSION AND INCREASE COMPENSATION, SNF POLYDYNE, INC.  
**ACTION:** MOTION

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**RECOMMENDATION:**

It is recommended by the Water and Finance Departments that the Board of Public Utilities, by motion, approve a one-year extension, with an 8% increase to unit price and an increase in compensation by \$45,000 to Blanket Purchase Order (BPO) 163878 for the supply and delivery of Flosperse SC 122 CM (Propylene) for the Laguna Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in the total amount not to exceed \$120,000.

**EXECUTIVE SUMMARY:**

The Water Department requires a supply of Flosperse SC 122 CM to be delivered to the Laguna Treatment Plant for use in the wastewater treatment process. Dewatering equipment used to remove water from wastewater sludges is subject to the accumulation of “struvite”, a compound comprising of magnesium and phosphorous, that builds a scale on dewatering equipment. This scale leads to increased maintenance costs, decreased equipment run time, and decreased component life expectancy. Flosperse SC 122 CM is a struvite inhibitor that prevents the build-up of this scale on equipment, improving performance and decreasing maintenance costs.

**BACKGROUND:**

On February 19, 2021, the Purchasing Agent approved a Waiver of Competitive Bid and the issuance of a one-year BPO 163878 to SNF Polydyne, Inc. in the amount of \$35,000.

See Blanket Purchase Order history below:

<b><u>Date</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Authorization</u></b>
February 19, 2021	Award of one-year Blanket Purchase Order	\$35,000	Purchasing Agent

March 18, 2022	One-year extension and increase in compensation	\$40,000	City Manager
<b>Pending</b>	<b>One-year extension and increase in compensation</b>	<b>\$45,000</b>	Board of Public Utilities
Cumulative Contract Value		\$120,000	

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not applicable

ANALYSIS

SNF Polydyne, Inc. has agreed to a one-year extension with an 8% increase in unit cost. The cost increase is based on a record demand for finished polymers coupled with a tight global supply of raw materials that have driven the cost of the raw materials rapidly higher. The Producer Price Index (PPI) for chemical and allied products (Series ID: WPU0613) from December 2021 to December 2022 shows a 28.9% increase.

City staff has thoroughly analyzed the increase in unit pricing and has determined the extension proposal is fair, reasonable, and in the City's best interest to extend the current agreement.

Under City Code Section 3-08.110, the extension and increase in compensation to BPO 163878 requires approval by the Board of Public Utilities.

FISCAL IMPACT

Funds for this expense are included in the Water Department Fiscal Year 2022-23 adopted operational budget. As a regular operating expenditure, the services, as described, are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

The Board finds that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

BLANKET PURCHASE ORDER  
163878 SNF POLYDYNE, INC.  
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ATTACHMENTS

Not applicable

PRESENTERS

Christian Williams, Wastewater Treatment Superintendent, [Cwilliams@srcity.org](mailto:Cwilliams@srcity.org)  
Brandalyn Tramel, Purchasing Agent, [btramel@srcity.org](mailto:btramel@srcity.org)