

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: SCOTT WESTROPE, FIRE CHIEF FIRE DEPARTMENT
SUBJECT: GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CALOES)
DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR
NON-STATE AGENCIES

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Santa Rosa Fire Department (SRFD) that the Council, by resolution, grant the City Manager, Assistant City Managers and the Mayor the ability to sign on behalf of the City as Authorized Agents on state and federal grant applications and other forms related to disaster financial assistance for a period of 3 years.

EXECUTIVE SUMMARY

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding under state and federal disaster relief public assistance programs. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

BACKGROUND

The City is working under both state and federal programs to be reimbursed for much of the damages caused by the October 2017 wildfires. In order to be eligible to receive funds, the City must agree to certain terms and designate an "Authorized Agent" with signature authority to sign program forms and applications.

Authorized Agents: These are the individuals who are authorized by the City Council to execute on behalf of the City grant applications with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants for disaster financial assistance.

Santa Rosa Fire Department recommends that the City Manager, Assistant City Managers and Mayor be designated as Authorized Agents.

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Page 2 of 2

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Without approval of this resolution the City will not be able to apply for and be eligible to receive funds from state or federal government programs for damages or expenditures incurred during the October 2017 wildfires.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guidelines Section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution

PRESENTER

Neil Bregman, Emergency Preparedness Coordinator