

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: DINA MANIS, INTERIM CITY CLERK  
CITY CLERK'S OFFICE  
SUBJECT: INTERVIEW AND APPOINTMENT BOARDS, COMMISSIONS,  
AND COMMITTEES

AGENDA ACTION: APPOINTMENTS

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RECOMMENDATION

It is recommended by the City Clerk, and by direction of the Mayor, that the Council interview applicants for one Disabled Community Representative and one Senior Community Representative vacancy on the Bicycle and Pedestrian Advisory Board.

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EXECUTIVE SUMMARY

The Council will conduct interviews and consider appointments to fill current vacancies on the Bicycle and Pedestrian Advisory Board.

BACKGROUND

The Bicycle and Pedestrian Advisory Board has one Disabled Community Representative vacancy and one Senior Community Representative vacancy due to terms ending December 31, 2022.

Position	Incumbent	Term End Date
Disabled Community Representative	Vacant	12/31/2022
Senior Community Representative	Paul Schwarz	12/31/2022

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Per City Charter and the Council's Appointment Policy (Policy 000-06), the Bicycle and Pedestrian Advisory Board Disabled and Senior Community Representatives are appointed by the full Council.

The City Clerk's Office conducted a recruitment for these vacancies and received the following applications:

Position	Applicant(s)
Disabled Community Representative	Abel Jeffcoat
Senior Community Representative	Paul Schwarz

The Council's Appointment Policy sets out the following voting procedures for appointments made by the full Council:

"Voting:

- a. Members of boards, commissions and committees shall be selected from all applicants by a process of elimination or by motion.
- b. If selection is by process of elimination, each Council member shall vote for a number of applicants equal to the number of vacant positions, plus two. In the event there are an insufficient number of applicants to vote for a number of applicants equal to the number of vacant positions plus two, the Council may vote for a fewer number as recommended by the City Attorney.
- c. Those applicants receiving one vote or less shall be eliminated.
- d. Subsequent votes shall be taken with each Council member voting for one less applicant than voted for in the previous round. Only applicants not eliminated may be voted upon."

#### FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

#### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

The City Clerk's Office conducted recruitment efforts seeking applicants for the vacant seats on the Bicycle and Pedestrian Advisory Board through our [srcity.org/boards](http://srcity.org/boards) website, The Press Democrat, La Voz and through social media outreach.

ATTACHMENTS

- Attachment 1 - Notice of Availability of Applications
- Attachment 2 - Council Policy 000-06, Appointment to Boards/Commissions/Committees
- Attachment 3 – Reso No. 26536 – Bicycle & Pedestrian Advisory Board

PRESENTER

Rhonda Bolla, Deputy City Clerk