



## Community Improvement Grant Application Form

Project Name: <u>Westgate Community Outreach</u>	Requested Grant Amount:	\$ <u>2500.00</u>
	Matching Funds:	\$ <u>2500.00</u>
Project Physical Address: <u>203 Westbrook Dr Santa Rosa CA 95401</u>	TOTAL Project Cost:	\$ <u>5000.00</u>
	Group or organization: <u>Westgate Community and the Secret Garden</u>	
Contact Person responsible for Grant Application: <u>Deborah Adams</u>	How did you hear about the Grant Program? <u>West End Garden Members</u>	
What is your CAB district? ( <a href="#">Find Your District</a> ) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> City Wide		
Property Owner (see page 3 for all requirements): <u>City of Santa Rosa</u>		
<hr/> <div style="display: flex; justify-content: space-between;"> <span>Name</span> <span>Title</span> </div>		
Person or organization to whom the check should be made out to		
<u>Deborah Adams</u>	<u>d.adams@sonic.net</u>	<u>707-694-7176</u>
Name	Email	Phone
<u>121 Fernwood Ct</u>	<u>Santa Rosa</u>	<u>95401</u>
Address	City	Zip

GRANT SCOPE: This Application Packet describes the intended use of the requested Grant funds to complete the Project identified above and the elements listed in the Project Budget. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this Application Packet, including required attachments, is accurate.

Print Name Deborah Adams

Signature Deborah Adams

Title Founding Member

Date 04/24/26



## Community Improvement Grant Project Budget and Matching Funds

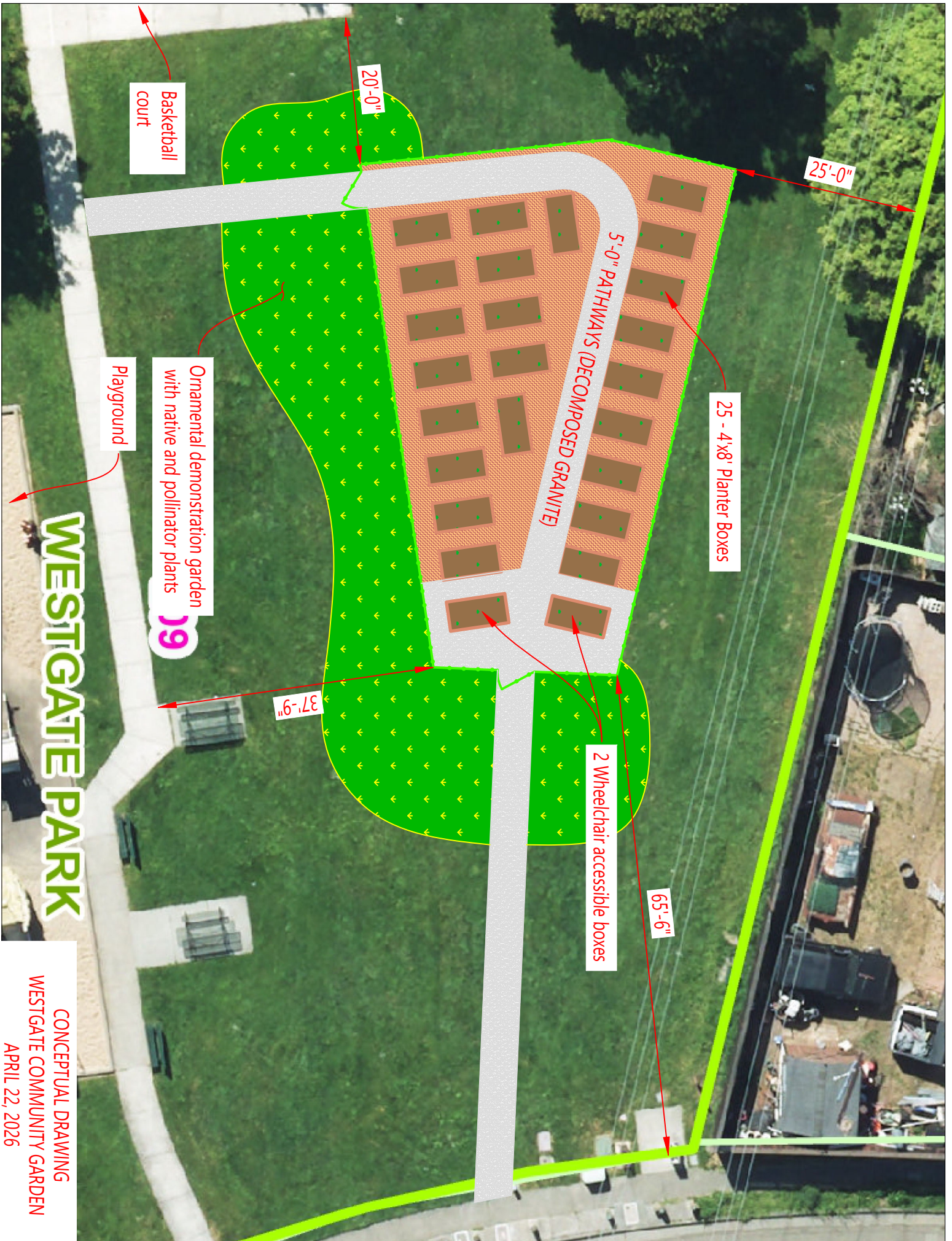
**PROJECT NAME:**

**Cost Estimate:** List all features, amenities, supplies and plans (Add or delete rows as needed)

Cost Estimate		Requested Funds	Matching Funds
Salaries/Wages (in-kind only)			
	Volunteer Hours (\$22.14/person/hour) (10 volunteers) (5 hours)	N/A	\$1107.00
Contracted Services			
	Design fee for Garden Plan	\$400.00	\$400.00
	Design fee for logo and website	\$400.00	\$400.00
Materials/Supplies			
	Food for 2 meetings (food to grill and healthy beverages)	\$500.00	\$250.00
Printing/Reproduction			
	Flyers and posters for 2 initial meetings	\$200.00	
	Paper, pens and materials for fliers	\$100.00	\$ 68.00
Rentals			
	Rental of BBQ Grill. \$125.00 per day	\$250.00	\$150.00
	Tables, chairs and accessories, \$150.00 per day	\$300.00	
Other			
	Event Insurance \$175.00 per day	\$350.00	
Total Requested Grant Amount		A. \$2500.00	
Total Matching Funds			B.\$2500.00
Total Project Cost (A+B)		\$	\$5000.00

**Other Funding Sources:**

Funding Sources	Date Committed	Amount
Total		



Basketball court

20'-0"

25'-0"

Playground

Ornamental demonstration garden with native and pollinator plants

19

5'-0" PATHWAYS (DECOMPOSED GRANITE)

25 - 4'x8' Planter Boxes

37'-9"

2 Wheelchair accessible boxes

65'-6"

# WESTGATE PARK

CONCEPTUAL DRAWING  
WESTGATE COMMUNITY GARDEN  
APRIL 22, 2026



To Community Advisory Board

Re: CIG Grant Application for Westgate Community and The Secret Garden

Please find attached our grant application and the scope of our entire project.

Westgate Park is a 2.4 acre park, bordered on three sides by fences and one side open to Westbrook Drive. The back side is fencing along apartments. The other two sides each have 5 and 6 homes with fenced backyards, a few with gates into the park. There are 2 access paths from, Glenbrook Ave and Edgewood Lane. There are two picnic tables, a half basketball court, a play structure and sand box and one drinking fountain.

From personal observation, Westgate Park is not highly used. A number of adults come with young children to the playground early in the day. A few older boys occasionally play basketball, and a few dog owners walk through it. But often, while walking my dog or driving by, there is no one in the park. We are planning a few BBQs during the next few months, hoping to bring out and meet neighbors.

After posting flyers around the park and on a few nearby streets, 15 interested people have come to meetings. We met with Council Woman Caroline Banuelos, who seems supportive of project, at the park. Ms. Banuelos was surprised to see that there are no grills and no signage identifying the park. So, we decided to call it "The Secret Garden".

Right now, we are requesting funding to do the outreach to our neighborhood. We need this funding to print flyers to hand out to our entire community to invite to BBQs and assess interest in community garden. We need to create logos and draw up a garden plan and create social media sites.

Our long-term plans are to have individual plots in a fenced area accessible to our group members only. We plan to surround the garden with California native plants, which will be available to all neighbors to enjoy. As we expect to grow more food than the members will actually consume, the excess will go to local food banks.

This neighborhood, per statistics for zip code 95401, is 42% white and 31% Hispanic. Ms. Banuelos, who represents district 5, said there are several homeless shelters and food banks in this district. We hope to

increase food security and make it a safe place for all neighbors.

Please contact me if you have any questions.

Thank you,

Deborah Adams for Westgate Community and The Secret Garden

707-694-7176