



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

Design Review Board Regular Meeting Minutes - Draft

Thursday, May 18, 2023

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Board Member Sharron called the meeting to order at 4:31 p.m.

Present 4 - Board Member Michael Cook, Board Member Victoria Liptak, Board Member Adam Sharron, and Board Member Ernest Wuethrich

Absent 3 - Chair Melanie Jones-Carter, Vice Chair Drew Weigl, and Board Member Michael Burch

2. APPROVAL OF MINUTES

None.

3. PUBLIC COMMENT

None.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Board Member Sharron read aloud the Statement of Purpose.

4.2 BOARD MEMBER REPORTS

None.

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)

None.

5. DEPARTMENT REPORTS

None.

6. STATEMENTS OF ABSTENTION

None.

7. CONSENT ITEM(S)

None.

8. SCHEDULED ITEM(S)

8.1* PUBLIC HEARING - WEST COAST SELF-STORAGE #2, CEQA EXEMPT PROJECT - DESIGN REVIEW - 2875 SEBASTOPOL RD - DR22-025

BACKGROUND: Construction of a three-story, approximately 62,000 square foot building on a 1-acre parcel for use as a Personal Storage Facility. The proposal also includes associated site improvements, including a drive aisle, emergency fire lane, landscaping, security fencing, and street dedication along Sebastopol Road and Brittain Lane.

PRESENTED BY: Mike Janusek, AICP, Contract Planner

Ex Parte Disclosures: None.

Planner Janusek made a presentation.

Applicant representatives commented on the project.

Board Member Sharron opened and closed the public hearing at 4:57 p.m.

Staff and Applicant representatives responded to Board Member inquires.

A motion was made by Board Member Cook, seconded by Board Member Wuethrich, to waive reading of the text and adopt as amended:

RESOLUTION NO. ENTITLED DRB-2023-007: RESOLUTION OF THE DESIGN REVIEW BOARD OF THE CITY OF SANTA ROSA GRANTING DESIGN REVIEW APPROVAL FOR A THREE-STORY, APPROXIMATELY 62,000-SQUARE-FOOT, SELF-STORAGE BUILDING, LOCATED AT 2875 SEBASTOPOL ROAD, APN: 035-251-037, FILE NUMBER DR22-025

The motion carried by the following vote:

Yes: 4 - Board Member Wuethrich, Board Member Sharron, Board Member Cook and Board Member Liptak

Absent: 3 - Vice Chair Weigl, Board Member Burch and Chair Jones-Carter

9. ADJOURNMENT

Board Member Sharron adjourned the meeting at 5:54 p.m.

Approved on:

Lani Buckheit,
Recording Secretary