



**Board of Public Utilities  
Regular Meeting Minutes - Draft**

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Thursday, December 4, 2025

1:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Galvin called the meeting to order at 1:31 p.m.

**Present** 5 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Duane De Witt, Board Member J. Matthew Mullan, and Board Member Glen Wright

**Absent** 2 - Board Member Lisa Badenfort, and Board Member Robin Bartholow

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

None.

**3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**4. STUDY SESSION**

None.

**5. MINUTES APPROVAL**

**5.1** November 20, 2025 - Regular Meeting Minutes - Draft

The November 20, 2025 Regular Meeting Minutes were approved as submitted.

**6. STAFF BRIEFINGS**

**6.1** LLANO TRUNK REHABILITATION PHASE 1

The Llano Trunk Rehabilitation Phase 1 Project rehabilitated approximately 8,100 feet of 66-inch trunk sewer, and the inline manholes, that have been identified as a high priority within the City's sewer system. The Project started at the Laguna Treatment Plant and ended approximately a quarter mile northwest of Todd Road. This briefing will summarize the Project from planning to construction. The Board may discuss this item and give direction to staff.

Richela Maeda, Supervising Engineer, presented and answered

Board Member questions.

Michael Hilbur shared concerns about the project and process, as well as the project funding.

**6.2 WATER AND RECYCLED WATER SUPPLY UPDATE**

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

Lisa Cuellar, Sustainability Coordinator, and Andrew Romero, Wastewater Reclamation Superintendent, presented and answered Board Member questions.

**7. CONSENT ITEMS**

**A motion was made by Board Member Wright, seconded by Board Member Mullan, to approve Consent Item 7.1.**

**The motion carried by the following vote:**

**Yes:** 5 - Chair Galvin III, Vice Chair Arnone Jr., Board Member De Witt, Board Member Mullan and Board Member Wright

**Absent:** 2 - Board Member Badenfort and Board Member Bartholow

**7.1 MOTION - APPROVAL - FOURTH AMENDMENT TO GENERAL SERVICES AGREEMENT F002525 WITH PONCIA FERTILIZER, INC. TO EXTEND ONE YEAR AND INCREASE COMPENSATION**

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, authorize the Chair of the Board to approve the Fourth Amendment to General Services Agreement F002525 with Poncia Fertilizer, Inc., Cotati, California, for biosolids hauling services to extend the term for one-year and increase compensation in the amount of \$484,653 for a total cumulative amount not to exceed \$2,745,539.21.

This Consent - Motion was approved.

**RECOMMENDATION**

**It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, authorize the Chair of the Board to approve the Fourth Amendment to General Services Agreement F002525 with Poncia Fertilizer, Inc., Cotati, California, for biosolids hauling services**

**to extend the term for one-year and increase compensation in the amount of \$484,653 for a total cumulative amount not to exceed \$2,745,539.21.**

## **8. REPORT ITEMS**

None.

## **9. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Michael Hilbur spoke regarding the Sonoma Water rate increase and the Groundwater Sustainability Agency's recharge project.

## **10. REFERRALS**

None.

## **11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

None.

## **12. SUBCOMMITTEE REPORTS**

None.

## **13. BOARD MEMBER REPORTS**

Board Member DeWitt thanked the Storm Water team for a job well done at Roseland Creek yesterday, December 3, 2025.

Board Member Mullan acknowledged the students from Piner High School for attending today's meeting.

## **14. DIRECTORS REPORTS**

Acting Director Harvey reported and answered questions on: The final phase of the Lower Colgan Creek Restoration Project Phase 3 includes a community planting day on December 6th from 9:00 am to Noon. The city staff and restoration professionals from the Laguna Foundation will be leading the events and will provide gloves, tools and plants. Additional planting days are scheduled for January 17 and March 21. During these events over 9,000 native trees and shrubs will be planted throughout the restoration reach. To register to volunteer please go to [www.srcity.org/3725/Lower-Colgan-Creek-Restoration-Project](http://www.srcity.org/3725/Lower-Colgan-Creek-Restoration-Project).

On October 31, 2025, the Federal Energy Regulatory Commission, or FERC, circulated a notice of their Acceptance of PG&E's Potter Valley Project License Surrender Application and non-project use of project lands that was filed with FERC on July 25, 2025. The notice included a solicitation of comments, motions to intervene, and protests for the FERC proceedings due December 1, 2025.

At the direction of the BPU and City Council the City of Santa Rosa timely filed a motion to intervene in the FERC proceedings on November 24, 2025. Intervention with FERC gives the City party status, allowing us to monitor and fully participate, as appropriate, in what is expected to be multi-year administrative process related to PG&E's proposed decommissioning and license surrender.

Staff will continue to provide the BPU with timely updates on the Potter Valley Project developments, including the proposed construction of the New Eel Russian Facility that would allow for the continued diversion of flows from the Eel River into the Russian River after PG&E decommissions the project.

Michael Wilbur spoke regarding the Potter Valley Project.

## **15. ADJOURNMENT OF MEETING**

Chair Galvin adjourned the meeting at 2:22 p.m. The next meeting of the Board of Public Utilities is scheduled for December 18, 2025 at 1:30 p.m.