



**Cultural Heritage Board
Regular Meeting Minutes - Draft**

Wednesday, June 19, 2024

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Vice Chair Carney called the meeting to order at 4:30 p.m.

Present 6 - Vice Chair Cappie Garrett, Board Member Bonnie Boren, Board Member Patrick Carney, Board Member Laura Fennell, Board Member Heidi Klyn, and Board Member Janice Marzlin

Absent 1 - Chair Brian Meuser

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

None.

3. APPROVAL OF MINUTES

3.1 April 17, 2024 - Draft Minutes

Approved as submitted.

4. PUBLIC COMMENTS

Vice Chair Carney opened Public Comment at 4:32p.m.

Duane DeWitt commented in regard to the Roseland District and preserving areas within that district.

Vice Chair Carney closed Public Comment at 4:35 p.m.

5. BOARD BUSINESS

5.1 STATEMENT OF PURPOSE

Vice Chair Carney read aloud the Statement of Purpose.

5.2 BOARD MEMBER REPORTS

None.

5.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

6. DEPARTMENT REPORTS

None.

7. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

8. CONSENT ITEM(S)

None.

9. SCHEDULED ITEM(S)

- 9.1*** PUBLIC HEARING - LANDMARK ALTERATION FOR EXTERIOR RENOVATIONS TO THE EXISTING STRUCTURE LOCATED AT 410 SANTA ROSA AVENUE, FILE NO. LMA24-008

BACKGROUND: The project proposes modifications to all exterior building façades, including new windows and doors, new siding, and other architectural modifications. The changes will facilitate the conversion of commercial space at the lower level of the structure to residential. The project is exempt from the California Environmental Quality Act (CEQA).

PRESENTED BY: Suzanne Hartman, City Planner

Ex Parte Disclosures: None.

Project Planner Hartman presented.

Staff and Applicant representatives responded to Board Member inquiries.

Vice Chair Carney opened the Public Hearing at 4:59 p.m.

Duane DeWitt spoke in support of the project.

Vice Chair Carney closed the Public Hearing at 5:02 p.m.

The meeting went into Recess at 5:12 p.m. and Reconvened at 5:16 p.m.

A motion was made by Board Member Klyn, seconded by Board Member Boren, to waive reading of the text and adopt as amended:

RESOLUTION NO. CHB-2024-002 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A LANDMARK ALTERATION PERMIT FOR VARIOUS EXTERIOR RENOVATIONS TO THE EXISTING STRUCTURE LOCATED AT 410 SANTA ROSE AVENUE IN THE BURBANK GARDENS PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 009-262-015, FILE NUMBER LMA23-008.

The motion carried by the following vote:

Yes: 6 - Vice Chair Garrett, Board Member Boren, Board Member Carney, Board Member Fennell, Board Member Klyn and Board Member Marzlin

Absent: 1 - Chair Meuser

10. ADJOURNMENT

Vice Chair Carney adjourned the meeting at 5:41 p.m.

Approved on:

Krystal Camp, Recording Secretary