

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, CHIEF FINANCIAL OFFICER, FINANCE
DEPARTMENT
SUBJECT: APPROVAL OF FIFTH AMENDMENT TO GENERAL SERVICE
AGREEMENT F001847A UNIVERSAL PROTECTION SERVICES,
LP DBA ALLIED UNIVERSAL SECURITY SERVICES FOR
CITYWIDE SECURITY GUARD SERVICES

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve the Fifth Amendment to General Service Agreement Number F001847A with Universal Protection Service, LP dba Allied Universal Security Services, Irvine, California for a five-year extension and add services for City-wide security guard services in the amount of \$2,084,491.72, for a total not to exceed \$3,282,449.91, plus an increase to contingency for the Agreement in the amount of \$25,000, for a total contingency not to exceed amount of \$50,000.

EXECUTIVE SUMMARY

The current agreement is due to expire on January 30, 2024. There is one 5-year extension option remaining to the original agreement. On September 18, 2023, the city received a five-year extension proposal from Universal Protection Service LP.

BACKGROUND

Several City facilities use unarmed security guards for mobile or foot patrol security guard services. These facilities include City Hall and City Hall Annex; MSC South; City parking garages; various City Parks; Franklin Cemetery; Luther Burbank Home and Gardens; and Youth Camps. Also included are money pick-up services for Finley Community/Aquatic Center, Ridgway Swim Center, Steel Lane Community Center and Howarth Park.

On January 15, 2019, Council approved award of a five-year term General Service Agreement F001847 with five one-year extensions to Weinstein Security Inc for

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unarmed security guard services in the amount of \$862,745.99 plus \$25,000 contingency for miscellaneous services.

On April 29, 2020, City Manager approved the First Amendment to the Agreement to add services through January 31, 2021, for the City Parking Garages in the amount of \$51,516.

On January 26, 2021, Council approved the Second Amendment to the Agreement to add services to City Parking Garages through the term of the agreement in the amount of \$243,524.40.

On July 1, 2021, the Purchasing Agent approved the Third Amendment to the Agreement to add services for Jennings and Northwest Community Park in the amount of \$28,651.80.

On December 17, 2022, the Purchasing Agent approved an Assignment and Assumption Agreement (F001847A) for Universal Protection Service, LP dba Allied Universal who purchased the business from Weinstein Security Inc.

On June 6, 2023, the Purchasing Agent approved the Fourth Amendment to the Agreement to add services for Camp Yu-Chi and Doyle Adventure Park in the amount of \$11,520.

The vendor continues to provide satisfactory services.

PRIOR CITY COUNCIL REVIEW

On January 15, 2019, Council approved award of a five-year term General Service Agreement F001847 with five one-year extensions to Weinstein Security Inc for unarmed security guard services in the amount of \$862,745.99 plus \$25,000 contingency for miscellaneous services.

On January 26, 2021, Council approved the Second Amendment to the Agreement to add services to City Parking Garages through the term of the agreement in the amount of \$243,524.40.

ANALYSIS

On September 18, 2023, Universal Protection Service LP submitted a five-year extension proposal with an 5% annual increase in contract price and add services under Item 34 for the Transit Mall. CPI for All Urban Consumers CUURS49BSA0 Not Seasonally Adjusted for San Francisco-Oakland-Hayward, CA for the five-year period of February 2019 through August 2023 resulted in a 16.78% increase, plus the increase in cost for fuel and labor cost requirements.

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The original agreement imposed a 6% annual increase, whereas the extension proposal request is for a 5% annual increase. Based on the information provided, staff deems the proposal for the five-year extension is fair and reasonable.

See Attachment 1 for budget Analysis by Department/Account.

FISCAL IMPACT

The services provided under this contract are part of the City's normal operations and are included in the annual operating budgets, for both General Fund and Enterprise Fund departments. While the cost for the existing contract is included in the Fiscal Year (FY) 2023-24 operating budget, the cost of the extension will have an ongoing fiscal impact for these departments.

The current budget direction to General Fund departments is to maintain a flat budget. Under this direction, the General Fund departments will need to absorb the cost of the increase in their current operating budgets, and in future budgets as the cost increases by 5% each year through the term of the extension.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15061(b)(3) and 15378 (b) in that there is no possibility that the implementation of this action would have a significant effect on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Dept Budget Analysis
- Resolution/Exhibit A - Fifth Amendment to General Services Agreement

PRESENTER

Brandalyn Tramel, Purchasing Agent