



City of Santa Rosa

Laguna Treatment Plant,
4300 Llano Rd., Estuary
Conference Room

Subregional Wastewater Technical Advisory Committee Meeting Minutes - Draft

Thursday, March 14, 2024

8:00 AM

1. CALL TO ORDER AND ROLL CALL

Peter Martin, Acting Chair, called the meeting to order at 8:02 a.m.

Present: (5) Peter Martin, Craig Scott, Mark Hendersen, Ryan Crawford, and Emma Walton

Absent: (2) Jennifer Burke, Vanessa Garrett

City Staff Present:

Candace Michael

Sean McNeil

Mike Prinz

Kevin Buchanan

Nick Harvey

Lori Urbank

Jerry Winterlin

Michelle Montoya

2. ANNOUNCEMENTS

None.

3. APPROVAL OF MINUTES

3.1 February 8, 2024 - Regular Meeting Minutes - DRAFT

The minutes for the February 8, 2024 regular meeting were approved as submitted.

4. PUBLIC COMMENTS

None.

5. NEW BUSINESS

5.1 PRESENTATION - REVIEW OF FISCAL YEAR 2024/25 PROPOSED OPERATIONS AND MAINTENANCE, DEBT SERVICE AND CAPITAL IMPROVEMENT BUDGETS AND ALLOCATIONS

Nick Harvey, Acting Deputy Director - Water Administration, and Lori Urbanek, Deputy Director - Engineering Services, presented and answered questions on the preliminary budget overview for fiscal year 2024/25 including preliminary increases, annual flows, miscellaneous revenue, financial model and assumptions, capital improvement projects, and the budget schedule.

6. ADJOURNMENT

Acting Chair Peter Martin adjourned the meeting at 8:47 a.m. The next scheduled Subregional Wastewater Technical Advisory Committee is April 4, 2024 at 8:00 a.m.