NextRequest for City of Santa Rosa

Prepared for: Lauren Wiley, City of Santa Rosa
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NextRequest	
What do I get with NextRequest?	***An all-in-one platform for managing records requests*** across your entire agency. It's an annual subscription and includes: • Workflow Tools • Document Hosting & Management • Dashboards and Custom Reporting • Request Diversion • Regular Product Improvements and Feature Updates
Security?	We protect your information using: • SOC 2 Security Audit • Encryption and Threat/Uptime Monitoring • See a full overview at: nextrequest.com/security
Technical Requirements?	NextRequest is entirely web based and software-as-a-service • Everything in the cloud - no downloads or installations • Works on all modern web browsers

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NextRequest Quote - City of Santa Rosa

Customer	**City of Santa Rosa**	Term Start	**November 15, 2023**
Address	**100 Santa Rosa Avenue, Santa Rosa, CA 95407**	Term End	**November 14, 2026**
Contact	**Lauren Wiley**	Invoicing	**Invoiced annually**

Required Items: Year 1 (November 15, 2023 - November 14, 2024)	Price	QTY	Subtotal
Annual NextRequest License • Record Request Management Module & Document Module • Unlimited users in specified agency or departments • Software as a Service (SaaS); fully hosted, maintained, and cloud-based • Support: Dedicated customer success staff; responses in ≤ 1 business day	$13,658.39	1	$13,658.39
Single Sign On Maintenance (yearly) Integration to Active Directory or OAuth to allow employees to sign-in with a single password. Maintenance for initial endpoint. One end point. User authentication only.	$1,781.54	1	$1,781.54
Retention • Customizable retention schedule • Documents and requests can be automatically removed from your portal after the retention period expires	$1,500.00	1	$1,500.00
	Total		**$16,939.93**

Required Items: Year 2 (November 15, 2024 - November 14, 2025)	Price	QTY	Subtotal
Annual NextRequest License • Record Request Management Module & Document Module • Unlimited users in specified agency or departments • Software as a Service (SaaS); fully hosted, maintained, and cloud-based • Support: Dedicated customer success staff; responses in ≤ 1 business day	$14,136.43	1	$14,136.43

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Single Sign On Maintenance (yearly) Integration to Active Directory or OAuth to allow employees to sign-in with a single password. Maintenance for initial endpoint. One end point. User authentication only.	$1,843.89	1	$1,843.89
Retention • Customizable retention schedule • Documents and requests can be automatically removed from your portal after the retention period expires	$1,552.50	1	$1,552.50
	Total		**$17,532.82**

Required Items: Year 3 (November 15, 2025 - November 14, 2026)	**Price**	**QTY**	**Subtotal**
Annual NextRequest License • Record Request Management Module & Document Module • Unlimited users in specified agency or departments • Software as a Service (SaaS); fully hosted, maintained, and cloud-based • Support: Dedicated customer success staff; responses in ≤ 1 business day	$14,631.20	1	$14,631.20
Single Sign On Maintenance (yearly) Integration to Active Directory or OAuth to allow employees to sign-in with a single password. Maintenance for initial endpoint. One end point. User authentication only.	$1,908.43	1	$1,908.43
Retention • Customizable retention schedule • Documents and requests can be automatically removed from your portal after the retention period expires	$1,606.84	1	$1,606.84
	Total		**$18,146.47**

Renewals: Pricing is limited to a 3.5% annual increase within the multi-year agreement to account for application improvements, new features and inflation.