

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: CHAIR AND BOARD MEMBERS
FROM: JEANNINE SARRAGOSSA, DEPARTMENT INFORMATION
TECHNOLOGY
SUBJECT: FIRST AMENDMENT TO PROFESSIONAL SERVICE
AGREEMENT F002801 WITH AVEVA SELECT CALIFORNIA

AGENDA ACTION: MOTION

RECOMMENDATION

It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the First Amendment to Professional Services Agreement F002801 for a three-year extension and increase in compensation for SCADA software Wonderware licenses and technical support with E&M Electric and Machinery, Inc. dba AVEVA Select California, a California corporation ("Consultant"), in the amount of \$268,215.00 for a total cumulative amount not to exceed \$340,980.00.

EXECUTIVE SUMMARY

The City of Santa Rosa Water department utilizes a SCADA (Supervisory Control and Data Acquisition) control system architecture that combines computers, networked data communications, and graphical user interfaces to provide high-level supervision of machines and processes. The City's current software for operations at the Laguna Treatment Plant, in Local Water Services, and the Geysers is Wonderware and was purchased from E&M Electric and Machinery, Inc. dba AVEVA Select California, a California corporation on PSA F002801.

BACKGROUND

Since 2018 the City has been under contract with E & M Electric and Machinery, Inc. dba AVEVA Select California for the Wonderware license. The license expired on March 24th, 2025, and needs to be renewed and extended for three years.

The City Council approved a Professional Services Agreement (PSA F001496) with E & M Electric and Machinery, Inc. dba AVEVA Select California to provide the Wonderware software and the professional services for the SCADA network upgrade. Subsequently, the City determined it was in its best interest to separate the Wonderware software

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license contract from the network upgrade work and executed Professional Services Agreement F002801, dated April 16, 2024.

The City has identified the need for continued use of the software and is requesting approval to amend Professional Services Agreement (PSA F002801) with E & M Electric and Machinery, Inc. dba AVEVA Select California. The Amendment will provide for a three-year extension of the Wonderware license and technical and software support for SCADA through the date of March 24, 2028.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not applicable.

ANALYSIS

On March 24, 2025, Santa Rosa Water received a three-year extension proposal with a 15% increase in price over the three-year period. Based on the current market for this type of software application, Staff deems the increase reasonable and, therefore, it is in the City's best interest to extend the Agreement for three years. E & M Electric and Machinery, Inc. dba AVEVA Select California continues to provide satisfactory services.

Under the City's Contract/Purchase City Code 3-08-110(A) Authority, this amendment requires approval by the Board of Public Utilities.

FISCAL IMPACT

Funds for this operational expense have been allocated in the fiscal year 2024-25 Water Department Operational Budget

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the proposed action is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the project may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

Attachment 1 – First Amendment to PSA F002801

PRESENTER

Jeannine Sarragossa, Department Information Technology Supervisor