

**CITY OF SANTA ROSA TRANSPORTATION AND PUBLIC WORKS  
PROJECT WORK ORDER NO. A010148-2016-05A**

PROJECT NAME: **SECONDARY CLARIFIERS CONDITION ASSESSMENT AND REHABILITATION PROJECT**

CITY PROJECT MANAGER: **GREG DWYER**

CONSULTANT PROJECT MANAGER: **CHRIS PORTNER**

SCOPE OF SERVICE: See Consultant’s Scope of Services/Proposal for Services and Fee Schedule dated **February 25, 2026**, attached as Exhibit B-1.

CHARGE NUMBER FOR PAYMENT: **86562**

NOT-TO-EXCEED AMOUNT FOR THIS WORK ORDER: **\$ 29,800.00**

GD  
GD

ASK  
Sara Kozel

TERMS AND CONDITIONS: This Project Work Order is issued and entered into as of the last date written below in accordance with the terms and conditions set forth in the “Master Professional Services Agreement with Hazen and Sawyer, Agreement No. A010148,” dated October 11, 2016, and “Project Work Order No. A010148-2016-05,” dated June 15, 2022, which are hereby incorporated and made part of this Project Work Order. In the event of a discrepancy or conflict between the terms and conditions of the Project Work Order and the Master Agreement, the Master Agreement shall govern.

PROJECT WORK ORDER HISTORY

Original Project Work Order No. A010148-2016-05	\$ 498,296.00
Amendment No. A010148-2016-05A	\$ <u>29,800.00</u>
	\$ 528,096.00

CITY OF SANTA ROSA,  
A Municipal Corporation

By: \_\_\_\_\_  
Daniel J. Galvin, III  
Chair, Board of Public Utilities

Date: \_\_\_\_\_

Hazen and Sawyer, P.C.,  
A New York corporation

By: Swaid Alhajri  
Swaid Alhajri (Apr 6, 2026 16:38:15 PDT)

Date: 04/06/2026

Name: Swaid Alhajri

Title: Associate Vice President

By: Gary J. Haubner

Date: 04/06/2026

Name: Gary J. Haubner

Title: Vice President, Board Secretary

APPROVED AS TO FORM:

By: [Signature]  
Santa Rosa City Attorney’s Office

Attachments: Exhibit B-1 - Consultant’s proposal and fee for services for this Project Work Order

February 25, 2026  
Mr. Greg Dwyer  
City of Santa Rosa  
69 Stony Circle  
Santa Rosa, CA 95401

Re: LTP Secondary Clarifiers 1 Rehabilitation Project Contract Amendment

Dear Mr. Dwyer,

The City of Santa Rosa (the City) is seeking engineering services to assist with rehabilitating Secondary Clarifier No 1, at the Laguna Treatment Plant (LTP). The proposed scope of work for this amendment includes:

1. Bid Phase Design Support

The project will include:

1. Removal and replacement of Secondary Clarifier No. 1 clarifier drive, scum baffle, weir plates, effluent launder, scum box, and scum pipe.
2. Removal and replacement of Secondary Clarifier No. 1 vacuum tube straps and scum spray systems.
3. Blasting and recoating Secondary Clarifier No. 1 influent feedwells, center columns and center cages, rake arm truss systems, skimmer arms, and effluent launder supports.
4. Blasting and recoating of Secondary Clarifier No. 1 walkways.

This letter includes our proposed scope, schedule, and fee to assist the City with the bid phase. The scope of services, schedule, and fee are described below in detail.

### **Scope of Services**

Hazen will perform the following activities to assist the City with the Project.

#### **Task 1. Bid Phase Design Support**

1. Hazen will prepare bid package following the schedule below:
  - o Clarifier 1 – Issue bid package Fall/Winter 2026 and construct Summer 2027.
2. Hazen will prepare and issue one addendum during the bidding period, attend one pre-bid meeting with up to 2 staff, respond to bidder's questions, and prepare conformed documents.

### **Proposed Project Schedule**

Hazen will provide bid phase services and design support during the bid period (expected to be fall/winter 2026).

## Estimated Fee

Based on the scope of services above, our proposed fee is a time and materials, not-to-exceed fee shown in the table below. Refer to the attached fee schedule for more details.


Project	Total
Task 1 – Bid Phase Design Support	\$29,800
<b>TOTAL Estimated Fee</b>	<b>\$29,800</b>

Please feel free to reach out to us if you have any questions. We look forward to assisting the City with this project

Sincerely,



Swaid Alhajri, PE  
Principal-in-Charge



Chris Portner, PE  
Project Manager

## List of Attachments:

Attachment A – Fee Schedule



		Hazen Labor											
City of Santa Rosa		Swaid Alhajri	Chris Portner	Yifan Zhang	Melanie Warren	Sean Dupuis	Jack Yao	Alan Mlakar	Jessica Berg	Hazen Labor	Hazen ODCs	Total Fee	Fiscal Year
Secondary Clarifiers No.1 Rehabilitation Project - Amendment		Principal in Charge	Project Manager	QAQC	Project Engineer	Structural Lead	Electrical Lead	Instrumentation Lead	Desinger				
Billing Rate		\$400	\$320	\$255	\$210	\$295	\$385	\$335	\$165				
<b>1</b>	<b>Bid Phase Design Support</b>	<b>1</b>	<b>12</b>	<b>8</b>	<b>40</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>40</b>	<b>\$ 29,400</b>	<b>\$ 400</b>	<b>\$ 29,800</b>	
<b>1.1</b>	<b>Bid Documents Clarifier 1</b>	<b>1</b>	<b>12</b>	<b>8</b>	<b>40</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>40</b>	<b>\$ 29,400</b>	<b>\$ 400</b>		<b>FY 26-27</b>
<b>Total Estimated Fee</b>										<b>\$ 29,400</b>	<b>\$ 400</b>	<b>\$ 29,800</b>	

*GD*  
GD

## Attachment A

### 2025 – 2026 Rate Sheet

#### Hazen and Sawyer July 2025 - June 2026 Rate Schedule

Classifications	Hourly Rates
Principal-in-Charge, Vice President	\$360-400
Associate Vice President	\$330-370
Senior Project Manager, Senior Construction Manager, Technical Advisor, QA/QC Manager, QA/QC	\$320-370
Project Manager, CAD/BIM Manager	\$320-370
Construction Manager, Resident Engineer	\$170-300
Senior Associate	\$320-370
Associate	\$275-300
Senior Project Engineer, Senior Principal Engineer, Senior Project Architect/Landscape Architect, Senior Land Surveyor	\$235-280
Project Engineer, Principal Engineer, Project Architect/Landscape Architect, Project Land Surveyor	\$205-225
Professional Engineer, Engineer, Land Surveyor, Architect/Landscape Architect	\$185-215
Inspector	\$155-245
Assistant Engineer, Engineer-in-Training, Civil Engineering Designer	\$165-185
CAD/BIM Designer/Technician, GIS Analyst/Professional	\$155-225
Administrative Assistant, Project Administrator/Coordinator	\$140-175
Reimbursable Charges	Rates
Mileage	IRS Rate
Consumable Charge	\$6/hour
Prints, Plots, Messenger Services and other direct expenses markup	Cost + 10%
Outside Consultant Services Markup	5%
Traffic Control	--
Other	Cost + 5%

Fiscal year billing rate increase is 4%.

# A010148-2016-05A Secondary Clarifiers Condition Assessment and Rehabilitation Project


Final Audit Report


2026-03-27


Created:	2026-03-27 (Pacific Daylight Time)
By:	Allyson Gonyo (agonyo@srcity.org)
Status:	Approved
Transaction ID:	CBJCHBCAABAA5J414PI48EmGd9L_O_3SMDlikHNFPoca


## "A010148-2016-05A Secondary Clarifiers Condition Assessment and Rehabilitation Project" History


 Document created by Allyson Gonyo (agonyo@srcity.org)  
2026-03-27 - 8:52:16 AM PDT


 Document emailed to gdwyer@srcity.org for approval  
2026-03-27 - 8:54:46 AM PDT


 Email viewed by gdwyer@srcity.org  
2026-03-27 - 8:54:54 AM PDT


 Signer gdwyer@srcity.org entered name at signing as Greg Dwyer  
2026-03-27 - 9:39:52 AM PDT

 Document approved by Greg Dwyer (gdwyer@srcity.org)  
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 Document approved by Sara Kozel (skozel@srcity.org)  
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 Agreement completed.  
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# A010148-2016-05A Secondary Clarifiers Condition Assessment and Rehabilitation Project

Final Audit Report

2026-04-06

Created:	2026-04-02 (Pacific Daylight Time)
By:	Allyson Gonyo (agonyo@srcity.org)
Status:	Signed
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## "A010148-2016-05A Secondary Clarifiers Condition Assessment and Rehabilitation Project" History

-  Document created by Allyson Gonyo (agonyo@srcity.org)  
2026-04-02 - 3:30:50 PM PDT
-  Document emailed to salhajri@hazenandsawyer.com for signature  
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-  Document emailed to ghaubner@hazenandsawyer.com for signature  
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-  Email viewed by salhajri@hazenandsawyer.com  
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-  Email viewed by ghaubner@hazenandsawyer.com  
2026-04-03 - 4:17:36 PM PDT
-  Signer ghaubner@hazenandsawyer.com entered name at signing as Gary J. Haubner  
2026-04-06 - 10:53:44 AM PDT
-  Document e-signed by Gary J. Haubner (ghaubner@hazenandsawyer.com)  
Signature Date: 2026-04-06 - 10:53:46 AM PDT - Time Source: server
-  Signer salhajri@hazenandsawyer.com entered name at signing as Swaid Alhajri  
2026-04-06 - 4:38:13 PM PDT
-  Document e-signed by Swaid Alhajri (salhajri@hazenandsawyer.com)  
Signature Date: 2026-04-06 - 4:38:15 PM PDT - Time Source: server

✔ Agreement completed.

2026-04-06 - 4:38:15 PM PDT







# A010148-2016-05A Secondary Clarifiers Condition Assessment and Rehabilitation Project

Final Audit Report

2026-04-08

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Status:	Signed
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## "A010148-2016-05A Secondary Clarifiers Condition Assessment and Rehabilitation Project" History

-  Document created by Allyson Gonyo (agonyo@srcity.org)  
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-  Document emailed to Stephanie Velazquez (SVelazquez@srcity.org) for delegation  
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-  Document signing delegated to Hannah Ford-Stille (hfordstille@srcity.org) by Stephanie Velazquez (SVelazquez@srcity.org)  
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-  Document emailed to Hannah Ford-Stille (hfordstille@srcity.org) for signature  
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-  Document e-signed by Hannah Ford-Stille (hfordstille@srcity.org)  
Signature Date: 2026-04-08 - 4:23:27 PM PDT - Time Source: server
-  Agreement completed.  
2026-04-08 - 4:23:27 PM PDT