

**SECOND AMENDMENT
TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002460
WITH GREEN VALLEY CONSULTING ENGINEERS, INC.**

This Second Amendment to Agreement number F002460, dated April 15, 2022 ("Agreement") is made as of this _____ day of _____, 2023, by and between the City of Santa Rosa, a municipal corporation ("City"), and Green Valley Consulting Engineers, Inc., a California Corporation ("Consultant").

RECITALS

- A. City and Consultant entered into the Agreement for Consultant to provide Construction Management and Inspection Services for Fire Damaged Roadway Landscaping, project number C02300. Amendment 1 added a Charge Number for payment of a portion of services that are eligible for Federal reimbursement, and extended the agreement by one year.
- B. City and Consultant now desire to amend the Agreement for the purpose of adjusting the schedule and adding addition inspecting staff.

AMENDMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. Section 1. Scope of Services

Exhibit A to the Agreement is supplemented by Exhibit A-1 to this Amendment.

2. Section 2. Compensation

Section 2(c) is amended to increase the compensation payable to Consultant under the Agreement by \$384,890 to read as follows:

Notwithstanding any other provision in this Agreement to the contrary, the total maximum compensation to be paid for the satisfactory accomplishment and completion of all tasks set forth above shall in no event exceed the sum of one million thirty one thousand nine hundred thirty two dollars (\$1,031,932). The City's Chief Financial Officer is authorized to pay all proper claims from Charge Number 17626.

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

CONSULTANT:

Name of Firm: Green Valley Consulting Engineers, Inc.

TYPE OF BUSINESS ENTITY (*check one*):

☐ Individual/Sole Proprietor

☐ Partnership

☒ Corporation

☐ Limited Liability Company

☐ Other (please specify: _____)

Signatures of Authorized Persons:

By: _____

Print Name: Liz Ellis

Title: President

By: _____

Print Name: Annie Kohl

Title: Secretary

CITY OF SANTA ROSA

a Municipal Corporation

By: _____

Print Name: Natalie Rogers

Title: Mayor

APPROVED AS TO FORM:

Office of the City Attorney

ATTEST:

City Clerk

City of Santa Rosa Business Tax Cert. No.

06511656

Attachment: Exhibit A-1 - Scope of Services



Restoring Yesterday...Creating Tomorrow

October 9, 2023

Mr. Danny Chen
City of Santa Rosa
Transportation and Public Works Department
69 Stony Circle
Santa Rosa, CA 95401

Re: Amendment #2 for Construction Management and Inspection Services for the Fire Damaged Roadway Landscaping (Project)

Dear Danny:

Per previous correspondence we are submitting this request for an amendment to our original contract for CM and Inspection services. This will be amendment #2, with the first amendment being a non-monetary one that was prepared by the City for the amendment of charge codes to our original contract.

There are several issues that have required an amendment to our Contract. It has been a challenging project with the Prime Contractor not having extensive experience as a lead on a municipal contract, which required additional time from our team on the startup as well as monitoring the progress of the Project. This inexperience required additional time on behalf of our CM to keep the project moving forward.

The Project was advertised for 231 working days, and we are currently at 238 working days with an exact number of working days still unknown to be added.

I have briefly summarized below the key items associated with this amendment.

- An anticipation of 65 working days to be added to the original 231 working days to complete the scope of work as advertised (conservative estimate), including time anticipated for addressing punch list work at the end of the contract.
- Addition of Saturday work for an inspector. Saturday work was performed for most of the Contract and will continue to be needed to meet the proposed completion date prior to winter.
- Long days beyond 8 hours for most of the contract due to the Contractor's work schedule, need to monitor traffic control plans at all times, verification of off-site plant material, etc.

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- Addition of a second inspector after the Contractor added additional crews for irrigation main installation, and the directional drill crew and electrician all moved to different locations throughout the project limits every day. With crew sizes of up to 50 workers that were spread out over 3 miles the 2nd inspector was needed and continues to be needed to keep up with the tracking and measuring of quantities and ensure conformance with the contract documents.

Currently the progress is slower than anticipated due to the need to hand water with water trucks to keep the plant material alive until the situation of payment for water meters is resolved. This also leads to the need for monitoring traffic control plans, inspection of plant material to ensure it is kept alive and stolen material replaced, etc.

The weekly progress reports and daily inspection reports have a more in-depth explanation of the work that has been performed for reference if needed. This project remains an amazing opportunity for our team, and we hope that you have continued confidence in our firm and staff!

In summary, our request for an amendment is to continue our CM and Inspection efforts for the listed items as well as the mandatory processing requests for information, field directives, change orders, pay estimates and weekly meetings. Please let me know if you require additional information on this request and thank you for your consideration of the attached.

Original Contract	\$647,042
Amendment #1	\$0
Amendment #2	\$384,890
Total	<u>\$1,031,932</u>

Regards:



Liz Ellis, P.E
C050830

Amd #2 Detailed Fee Estimate for Construction Management & Inspection



Client Name: City of Santa Rosa

Project Description: C02300 Fire Damaged Roadway Landscaping

Date: October 10, 2023

Fees Below are Valid from July 1, 2023 through June 30, 2024

Classification:	Project Manager	Construction Manager	Construction Inspector	Construction Inspector OT	Admin	Direct Costs	Total Hours	Total Costs	
Hourly Rates:	\$225	\$225	\$165	\$185	\$80				Remarks
Task 1 - Pre-Construction Meeting & Start up							0	\$0	
Task 2 - Submittal Management							0	\$0	
Task 4 - Daily Field inspection & Documentation - Initial Contract	12		600	100	40		752	\$123,400	2nd Inspector for Original contract
Task 4 - Daily Field inspection & Documentation	64		800	104	20		988	\$167,240	Based on 65 working days and 2nd inspector
Task 5 - Requests for Information (RFI)							0	\$0	
Task 6 - Construction Management	24	240			32		296	\$61,960	Based on 3.5 hrs/day for CM for 65 days
Task 7 - Change Order Management							0	\$0	
Task 8 - Payment Management							0	\$0	
Task 9 - Progress Meetings							0	\$0	
Task 10 - Public Relations and Notifications							0	\$0	
Task 11 - Reporting							0	\$0	
Task 12 - Claims Avoidance & Conflict Resolution (T&M As Needed)							0	\$0	
Task 13 - Closeout & Record Drawings		24	16				40	\$8,040	
Vehicle - Inspector						\$24,250		\$24,250	Vehicle charge of \$15/hr
Hours Subtotal	100	264	1,416	204	92	\$24,250	2,076	\$384,890	
Cost Subtotal	\$22,500	\$59,400	\$233,640	\$37,740	\$7,360				

Hours Total	100	264	1,416	204	92	\$24,250	2,076	\$384,890	Total Not to Exceed
Cost Total	\$22,500	\$59,400	\$233,640	\$37,740	\$7,360				

Contingency (0%)	\$ -
Grand Total	\$ 384,890.00