

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JOHN CREGAN, CHIEF, POLICE DEPARTMENT
SUBJECT: APPROVAL OF ADDING FUNDS TO BLANKET PURCHASE
ORDER 172139 TO INCREASE COMPENSATION WITH
CREAM'S TOWING, INC.

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Police and Finance Departments that the Council, by resolution, approve adding funds to Blanket Purchase Order 172139 for abandoned vehicle abatement services, increasing compensation with Cream's Towing, Inc., Santa Rosa, California, in the amount of \$95,000, for a total cumulative amount not to exceed \$145,000.

EXECUTIVE SUMMARY

The Police Department requires abandoned vehicle abatement services for the City of Santa Rosa.

BACKGROUND

The Finance Department issued an Invitation for Bid solicitation on November 13, 2023. There were no responsive bids received, therefore the bid was cancelled. Research was conducted to determine what vendor other agencies in Sonoma County were using for these services and found that they were using Cream's Dismantling, Inc., which was our current vendor at that time. Cream's Dismantling, Inc. agreed to continue to provide these services, which are essential to the department and the City.

January 11, 2024, the City Manager, by signature, approved a waiver of competitive bid for abandoned vehicle abatement services and an issuance of General Services Agreement F002749 for abandoned vehicle abatement services with Cream's Dismantling, Inc.

In May of 2024, Cream's Dismantling, Inc. suddenly closed its business without notice. Staff reached out to Cream's Dismantling, Inc. by certified mail, phone, and email, but received no response.

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City staff was notified by Cream's Towing, Inc., Santa Rosa, California that they had purchased equipment and acquired a storage lot in order to be able to provide the essential abandoned vehicle abatement services needed by various Sonoma County agencies.

On May 21, 2024, the Purchasing Agent, by signature, approved award of blanket purchase order (BPO) 172139 with Creams Towing, Inc., Santa Rosa, California in the amount not to exceed \$50,000. They are the only local vendor providing these services at this time.

The contractor provides all qualified labor, equipment, and transportation necessary to perform abandoned vehicle abatement services.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Additional funds to this blanket purchase order are required in order to continue services for abandoned vehicle abatement, which are essential to the Police Department and the City.

Under the City's Purchasing Policy, City Code 3-08-110(A) Award Authority, this modification requires approval by the City Council.

FISCAL IMPACT

Funds for this expense are included in the Fiscal Year 2024-25 adopted budget within various Departments, and as a regular expenditure, will be included in subsequent years' budget requests when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

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NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution

PRESENTER

John Cregan, Chief, Police Department