



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## City Council Regular Meeting Minutes - Draft

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Tuesday, July 22, 2025

2:30 PM

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### 1. CALL TO ORDER AND ROLL CALL

Mayor Stapp called the meeting to order at 2:31 p.m.

**Present:** 5 - Mayor Mark Stapp, Council Member Caroline Bañuelos, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**Absent:** 2 - Vice Mayor Eddie Alvarez, and Council Member Victoria Fleming

### 2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

### 3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

#### PUBLIC COMMENT:

Tom Robertson spoke in support of Item 3.4, the 425 Humboldt apartments project.

Mayor Stapp recessed the meeting to closed session at 2:35 p.m. to discuss Items 3.1 and 3.4 as listed on the agenda.

#### 3.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (3) of subdivision (e) of Government Code Section 54956.9: one potential case.

**This item was received and filed.**

#### 3.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9) **(THIS ITEM IS CONTINUED TO THE AUGUST 5, 2025, REGULAR MEETING)**

Margaret Amanda Pearson, et al. v. City of Santa Rosa, et al.  
Sonoma County Superior Court Case No. 23CV01723

**This item was continued to the August 5, 2025, regular meeting.**

**3.3 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)  
**(THIS ITEM IS CONTINUED TO THE AUGUST 5, 2025, REGULAR MEETING)**

Maria Gonzalez v. City of Santa Rosa, et al.  
Sonoma County Superior Court Case No. 24CV01397

**This item was continued to the August 5, 2025, regular meeting.**

**3.4\* CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
(Government Code Section 54956.8)

Property: 735 5th Street, APN 119-020-011  
Agency Negotiator: Jill Scott, Real Property Negotiator  
Negotiating Parties: 425 Humboldt, LLC  
Under Negotiations: Price and terms of payment.

**This item was received and filed.**

**4. STUDY SESSION - NONE.**

**Mayor Stapp adjourned closed session at approximately 3:25 p.m. and reconvened the meeting to open session at 4:00 p.m.**

**5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

**Present:** 6 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**Absent:** 1 - Council Member Victoria Fleming

**6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

Teresa Stricker, City Attorney, reported there was no reportable action taken in closed session.

**7. PROCLAMATIONS/PRESENTATIONS**

**7.1 PROCLAMATION - NAMI 40TH ANNIVERSARY**

Council Member Rogers read and presented the Proclamation to Marcy-Frances Walsh, Executive Director of NAMI Sonoma County.

Mary-Frances Walsh accepted the Proclamation along with Nick

Fierro, Communications Coordinator, and Hana Casita, Program Coordinator.

No public comments were made.

**8. STAFF BRIEFINGS - NONE.**

**9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

Jason Nutt, Assistant City Manager, reported the 2025 Fall/Winter Activity Guide from Santa Rosa Recreation and Parks will be available beginning July 24 in both English and Spanish and will be available online at Santarosarec.com or can be picked up at the Finely Community Center with registration for all programs beginning at 7:00 a.m. on Thursday, July 31.

**9.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION**

The City Attorney will report on all settlements authorized by Council in closed session that were finalized in June 2025, which includes but may not be limited to all settlements requiring the City to pay more than \$50,000. The City Attorney will also provide a summary of pending litigation against the City.

Teresa Stricker, City Attorney, reported there were no settlements previously authorized by Council in closed session that were finalized in the month of June. The caseload remains constant with 33 litigation matters, many currently in the discovery phase with trial dates assigned to most and a few in the appellate stage.

No public comments were made.

**This item was received and filed.**

**10. STATEMENTS OF ABSTENTION/RECUSAL BY COUNCIL MEMBERS**

No statements of abstention were made.

**11. MAYOR'S/COUNCIL MEMBERS' REPORTS**

Council Member MacDonald appointed Keating Vogel to the Board of Parks and Recreation, thanked Omar Lopez for his time and dedication to the board and reported on events recently attended.

Council Member Rogers reported on the City of Santa Rosa summer work experience program comprised of 255 youth that volunteered a total of 25,000 hours and thanked them for their service to the community.

Mayor Stapp reported on a recent panel presentation at the Business Alliance Sonoma County and working with the County and peer cities to share best practices and streamline public services, and attendance at the recent ribbon cutting ceremony at Felix in downtown Santa Rosa.

No public comments were made.

**11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**11.1.1 Council Subcommittee Reports**

Council Member MacDonald reported on the Violence Prevention Partnership.

**11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

Council Member Rogers provided a brief update.

**11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**11.1.4 Association of Bay Area Governments (ABAG)**

**11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**11.1.6 Sonoma Clean Power Authority (SCPA)**

Mayor Stapp provided a brief update.

**11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**11.1.8 Groundwater Sustainability Agency (GSA)**

### **11.1.9 Sonoma County Homeless Coalition**

### **11.1.10 Renewal Enterprise District (RED)**

### **11.1.11 Public Safety Subcommittee**

Council Member Orkepie provided a brief update.

### **11.1.12 Other**

## **12. APPROVAL OF MINUTES**

12.1 July 8, 2025, Regular Meeting Minutes.

No public comments were made.

**Approved as submitted.**

## **13. CONSENT ITEMS**

John Cregan, Chief of Police, answered questions from Council regarding Item 13.4.

PUBLIC COMMENT:

Janice Karrman spoke on Item 13.2.

### **Approval of the Consent Agenda**

**A motion was made by Vice Mayor Alvarez, seconded by Council Member Rogers, to waive reading of the text and adopt Consent Items 13.1 through 13.5. The motion carried by the following vote:**

**Yes:** 6 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Dianna MacDonald, Council Member Jeff Okrepie, and Council Member Natalie Rogers

**Absent:** 1 - Council Member Victoria Fleming

### **13.1 MOTION - CONTRACT AWARD - ROSELAND PAVEMENT MAINTENANCE 2025**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, award Contract Number C02508, Roseland Pavement Maintenance 2025, in the amount of \$798,972 to the lowest responsible bidder, Argonaut

Constructors of Santa Rosa, California, approve a 10% contract contingency, and authorize a total contract amount of \$878,869.20. The source of funds is the Roseland Pre-Annexation agreement between the City of Santa Rosa and the County of Sonoma.

**This Consent - Motion was approved.**

**13.2 RESOLUTION - GO SONOMA COOPERATIVE FUNDING AGREEMENT**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) approve the Measure DD (Go Sonoma) Cooperative Funding Agreement No. 51201E1 between Sonoma County Transportation Authority and Santa Rosa CityBus (Funding Agreement) providing reimbursement of Santa Rosa CityBus expenses to implement fare-free transit programs; 2) authorize the City Manager or designee to execute the Funding Agreement and any amendments, forms or documents necessary to administer or receive reimbursement funds under the terms of the Funding Agreement; and 3) authorize the Chief Financial Officer to appropriate reimbursement funds from the Funding Agreement.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-126 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE COOPERATIVE FUNDING AGREEMENT NO. 51201E1 WITH SONOMA COUNTY TRANSPORTATION AUTHORITY FOR MEASURE DD (GO SONOMA) QUARTERLY FARE FREE TRANSIT PROGRAM REIMBURSEMENTS TO SANTA ROSA CITYBUS**

**13.3 RESOLUTION - SANTA ROSA CITYBUS PUBLIC TRANSIT AGENCY SAFETY PLAN 2025 UPDATE**

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve the Santa Rosa CityBus Public Transit Agency Safety Plan 2025 Update, as required by Federal Transit Administration rules.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-127 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SANTA ROSA**

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**CITYBUS PUBLIC TRANSIT AGENCY SAFETY PLAN 2025 UPDATE**

- 13.4** RESOLUTION - APPROVAL AND ISSUANCE OF A PURCHASE ORDER TO PROFORCE MARKETING, INC. FOR THE PURCHASE OF NEW DUTY HANDGUNS AND ACCESSORIES AND TRADE-IN OF CURRENT INVENTORY

RECOMMENDATION: It is recommended by the Police and Finance Departments that the Council, by resolution, approve the issuance of a Purchase Order for the purchase of new duty handguns and accessories and trade-in of current inventory to Proforce Marketing, Inc., Prescott, Arizona, in the amount of \$141,704.05.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-128 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE ISSUANCE OF A PURCHASE ORDER TO PROFORCE MARKETING, INC. FOR THE PURCHASE OF NEW DUTY HANDGUNS AND ACCESSORIES AND TRADE-IN OF CURRENT INVENTORY**

- 13.5** RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2025-129 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXTENDING A PROCLAMATION OF LOCAL HOMELESS EMERGENCY (Government Code Sections 8630 et seq.)**

**The time not being 5:00 p.m., Mayor Stapp called Item 15.1.**

**15. REPORT ITEMS**

- 15.1** REPORT - INDEPENDENT POLICE AUDITOR ANNUAL REPORT

BACKGROUND: On November 30, 2021, the City entered into contract with the OIR Group to become an independent auditor of the Santa

Rosa Police Department. The OIR group reports directly to the City Manager and reviews internal investigations, conducts audits of policies, practices, and records, and conducts community outreach.

RECOMMENDATION: It is recommended by the City Manager that the Council receive a presentation by the OIR Group LLC of the annual report of Santa Rosa Police Department oversight. This is for information and no action will be taken.

Michael Gennaco and Stephen Connolly of OIR Group presented and along with John Cregan, Chief of Police, answered questions from Council.

**PUBLIC COMMENT:**

Adina Flores spoke on a personal experience submitting a complaint to the police department.

Janice Karrman spoke on a prior experience with the police.

Gregory Fearon representing Homeless Action spoke in support of the report and reported on action by the California Highway Patrol.

**This item was received and filed.**

**The time now being 5:00 p.m., Mayor Stapp called Item 14.**

**14. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Maryanne Michaels of Friends of Truth read a land acknowledgment statement and spoke on changing the name of Flat Rock Park.

Elizabeth Neylon spoke against war.

Clifton Wilcox of Roseland spoke on future assistance with documenting a continued nuisance at Mitote Food Park and consideration when their permit comes up for review.

Katherine Bertolini Dowdall spoke against Avelo and requested the city not contract with any vendors for travel that are working with ICE.



Adina Flores spoke thanking Duane De Witt as a continued advocate for his community.

Laurie Fong spoke regarding community members who were recently assaulted due to challenging a group using racial slurs.

Tyler Kruger spoke on increases in the Santa Rosa Police Department budget and the recent assault on constituents after being called racial slurs.

LATE CORRESPONDENCE

## **16. PUBLIC HEARINGS**

### **16.1 PUBLIC HEARING - SANTA ROSA FIRE DEPARTMENT ANNUAL WEED ABATEMENT PROGRAM REPORT**

BACKGROUND: Santa Rosa City Code section, Chapter 9.08 requires a public hearing to hear objections to the cost of weeds and/or rubbish abatement. The City Council grants or overrules such protests. The City Council, by resolution, may confirm the itemized report of the costs of abatement. The City Council authorizes the Santa Rosa Fire Department, County Auditor and Tax Collector to enact a special assessment as a lien upon respective parcels subject to the Weed and Rubbish Abatement Program.

RECOMMENDATION: It is recommended by the Santa Rosa Fire Department that the Council, by resolution, confirm the itemized report of the Fire Department of the cost of weed and rubbish abatement as provided for in Sections 9-08.020, 9-08.080, and 9-08.090 of the Santa Rosa City Code.

Kempen Robbins, Interim Division Chief Fire Marshal, presented and answered questions from Council.

**Mayor Stapp opened the public hearing at 5:43 p.m.**

PUBLIC COMMENT:

Janice Karrman spoke on an improvement of tall grass abatement in

the neighborhood.

Michael Hilber spoke on lack of photographic evidence to support findings on a property on Dowd drive and expressed concern the weed abatement ordinance can be used abusively.

**Mayor Stapp closed the public hearing at 5:46 p.m.**

**A motion was made by Council Member MacDonald, seconded by Council Member Rogers, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2025-130 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA CONFIRMING THE ITEMIZED REPORT OF THE SANTA ROSA FIRE DEPARTMENT OF THE COST OF REMOVING WEEDS AND/OR RUBBISH FROM, UPON, OR IN FRONT OF CERTAIN LOTS OR PARCELS OF LAND WITHIN THE CITY OF SANTA ROSA**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**Absent:** 1 - Council Member Victoria Fleming

**16.2 PUBLIC HEARING - INCREASE IN FIRE PERMIT ADMINISTRATION AND CERTIFIED UNIFIED PROGRAM AGENCY (CUPA) FEES**

**BACKGROUND:** Despite significant changes in program demands and operational requirements, permit fees have not been adjusted in nearly twenty years. Over the past two decades, advancements in technology have improved service delivery but also introduced higher costs for software, equipment, and system maintenance. Additionally, the complexity and volume of permits associated with the CUPA program have increased, requiring more staff time and specialized expertise. A fee adjustment is necessary to maintain a sustainable, efficient, and responsive permitting program that meets current industry standards. Council will hold a public hearing to receive public comment and recommendations prior to the City Council acting on the request to increase fire permit administration and CUPA fees.

**RECOMMENDATION:** It is recommended by the Fire Department that

the Council hold a Public Hearing to receive comments and recommendations relating to updating Fire Department fees and, by resolution: 1) approve a 5% increase in Certified Unified Program Agency (CUPA) permit fees; and 2) approve an increase of micrographic and technology fees by 1.5%, for a total of 4% of fire permit fees, all increases to be effective July 22, 2025.

Kempen Robbins, Interim Division Chief Fire Marshal, presented and answered questions from Council.

**Mayor Stapp opened the public hearing at 5:52 p.m.**

PUBLIC COMMENT:

Michael Hilber spoke on the fee schedule and the hazardous waste fee.

Janice Karrman spoke recommending three percent and discussed a lawsuit currently happening with the County.

Adina Flores spoke on the increase of fees relating to the budget.

**Mayor Stapp closed the public hearing on 5:56 p.m.**

**A motion was made by Council Member Okrepkie, seconded by Council Member Rogers, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2025-131 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA INCREASE IN FIRE PERMIT ADMINISTRATION AND CERTIFIED UNIFIED PROGRAM AGENCY (CUPA) FEES**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**Absent:** 1 - Council Member Victoria Fleming

## **15. REPORT ITEMS - CONTINUED**

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**15.2**      **REPORT - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING CHAPTER 1-04 OF THE CITY CODE ENTITLED "CUSTODY AND USE OF CITY SEAL AND OTHER OFFICIAL INSIGNIA"**

BACKGROUND: As technology and organizational demands change, so must our image and brand across all mediums and platforms, digital and paper, to remain recognizable and relevant with the public. Council will consider adopting amendments to Chapter 1-04 relating to the use and style of the City's official seal, logo and other official insignias. Adoption of the 2025 Brand Book, replaces the prior style guide and specific definitions and detail contained within Subsection 1-04.020 "Definitions" to allow for greater flexibility to through a detailed guide on format, color, font and logo usage for all City products.

RECOMMENDATION: It is recommended by the City Manager's Office and Communication and Intergovernmental Relations Department that the Council 1) introduce an ordinance amending City Code Section 1-04.020 "Definitions" of Chapter 1-04, "Custody and Use of City Seal and Other City Insignia," and 2) adopt a resolution approving the 2024 Brand Book.

Jason Nutt, Assistant City Manager, and Bryce Aston, Community Outreach Specialist, presented and answered questions from Council.

No public comments were made.

**A motion was made by Council Member Bañuelos, seconded by Council Member Rogers, to introduce on the first reading**

**ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING SECTION 1-04.020 OF THE SANTA ROSA CITY CODE**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**Absent:** 1 - Council Member Victoria Fleming

**A motion was made by Council Member Bañuelos, seconded by Council Member Rogers, to waive reading of the text and adopt**

**RESOLUTION NO. RES-2025-132 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ADOPTING THE 2025 BRAND BOOK**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Dianna MacDonald, Council Member Jeff Okrepkie, and Council Member Natalie Rogers

**Absent:** 1 - Council Member Victoria Fleming

**Council Member MacDonald left the dais at 6:19 p.m.**

**15.3 REPORT - CITY ASSET NAMING AND RENAMING POLICY**

**BACKGROUND:** The purpose of this policy is to establish uniform guidelines for naming and renaming of City of Santa Rosa (City) Assets. This policy is crafted to ensure that naming and renaming of City Assets reflect the City's rich historic and cultural values including the diversity, equity and inclusion for all community members and visitors. City Asset names should primarily honor places, history, persons, organizations, events and the natural environment with a focus on local significance and may also reflect California or national names when appropriate. If adopted, this policy will replace Council Policy 000-25, titled "Park Naming Policy and Procedure."

**RECOMMENDATION:** It is recommended by the City Manager's Office that the Council, by resolution, adopt Council Policy Number 000-XXX titled, "City Asset Naming and Renaming Policy" and rescind Council Policy 000-25 titled, "Park Naming Policy and Procedure."

Jason Nutt, Assistant City Manager, presented and answered questions from Council.

**PUBLIC COMMENT:**

Jeremy De LaTorre spoke on the challenges of trying to rename Oaklake Park after Timothy Russell Gillaspie who lost his life in 2018 and was posthumously honored by the Santa Rosa Police Department with the civilian medal of courage and his inability to pay for the cost.

Joe Salinas spoke on renaming of parks to represent indigenous people and in opposition to the requirement of 1,000 signatures, requiring payment, or waiting until people have died to honor them.

Gregory Fearon spoke on the importance a balanced approach of recognizing meaningful contributions while still considering naming rights.

Janice Karrman spoke on increased diversity in Santa Rosa.

Maryanne Michaels spoke regarding the renaming of Flatrock Park and the requirements presented for changing the name.

Guido Boccaleoni spoke on the renaming of Roseland Creek park to Pomo Park and suggested these types of items go before the Board of Parks and Recreation for review.

**Council continued this item to a future meeting for additional discussions and possible changes to the draft policy.**

**17. WRITTEN COMMUNICATIONS - NONE.**

**18. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Joe Salinas spoke on a Pomo statue to honor indigenous people and signage to educate people on heritage.

**19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**20. ADJOURNMENT OF MEETING**

Mayor Stapp adjourned the meeting at 7:20 pm. The next regularly scheduled meeting will be held on August 5, 2025, at a time to be set by the mayor.

**21. UPCOMING MEETINGS**

**21.1 UPCOMING MEETINGS LIST**

**This item was received and filed.**

**Approved on:**

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**Rhonda Bolla**  
**Deputy City Clerk**