

RESOLUTION NO. RES-2025-077

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A
FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER
F002302 WITH BUREAU VERITAS NORTH AMERICA, INC. FOR FIRE CODE PLAN
REVIEW SERVICES

WHEREAS, the Fire Department has one full time Building Plans examiner to review all plan reviews including new construction within the City; and

WHEREAS, the devastation of the Northern California wildfires has caused an influx of permit and processing demands, as well as the redevelopment of the downtown area, requiring the need for additional staff to facilitate the rebuilding of destroyed and damaged properties; and

WHEREAS, the Fire Department anticipates further upswing in services due to major development projects that will require the need for additional staff; and

WHEREAS, on May 26, 2021, the City entered into a Professional Services Agreement with Bureau Veritas North America, Inc. to provide fire code plan review services in the amount of \$100,000; and

WHEREAS, on April 12, 2022, Council, by Resolution RES-2022-069, approved a First Amendment to Professional Services Agreement F002302 with Bureau Veritas North America, Inc. for fire code plan review services increasing compensation in the amount of \$100,000 for a total amount not to exceed \$200,000; and

WHEREAS, on October 12, 2022, the Fire Department entered into a Second Amendment for continued plan review services not to exceed \$295,000 under the City Manager signature authority; and

WHEREAS, on June 20, 2023, Council, by Resolution RES-2023-099, approved a Third Amendment to Professional Services Agreement Number F002302 with Bureau Veritas North America, Inc. for fire code plan review services, extending the time for performance through June 30, 2025, and increasing compensation in the amount of \$275,000 for a total amount not to exceed \$570,000; and

WHEREAS, the Fire Department has determined that due to continuing increased workload that it is in the City's best interest to enter into a Fourth Amendment for continued plan review services not to exceed \$645,000.

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NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the Fourth Amendment to Professional Services Agreement Number F002302 with Bureau Veritas North America, Inc. extending time for performance through June 30, 2026, and increasing the not-to-exceed amount by \$75,000 to continue plan review services for a total amount not to exceed \$645,000, in substantially the same form as Exhibit A to the resolution, subject to approval as to form by the City Attorney.

IN COUNCIL DULY PASSED this 13th day of May, 2025.

AYES: (7) Mayor Stapp, Vice Mayor Alvarez, Council Members Bañuelos, Fleming, MacDonald, Okrepkie, Rogers

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

RECUSE: (0)

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM: _____
City Attorney

Exhibit A – Fourth Amendment to Professional Services Agreement Number F002302