RESOLUTION NO._____

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA 1) APPROVING NINETY-SIX (96) MASTER PROFESSIONAL SERVICES AGREEMENTS FOR THE TWENTY-THREE (23) SCOPES OF SERVICES CATEGORIES PROVIDED BY THE DEPARTMENTS; 2) DELEGATING AUTHORITY TO CERTAIN STAFF TO EXECUTE THE MASTER PROFESSIONAL SERVICES AGREEMENTS; 3) DELEGATING AUTHORITY TO CERTAIN STAFF TO EXECUTE PROJECT WORK ORDERS ISSUED UNDER MASTER PROFESSIONAL SERVICES AGREEMENTS

WHEREAS, the scope and ongoing nature of the City of Santa Rosa's work requires that staff continue to use consultant services; and

WHEREAS, establishing Master Professional Services Agreements (MPSA) streamlines the consultant process and allows Project Work Orders for specific scopes of work; and

WHEREAS, since November 2011 various Council actions approved MPSA's and authorized issuance of Project Work Orders under MPSA's with cumulative not to exceed sums for each fiscal year; and

WHEREAS, staff solicited an open and revitalized Request for Qualifications from consultants March 6, 2025 with new categories of work, additional language for federal grant requirements; and

WHEREAS, consultant Statement of Qualifications were reviewed and consultants were selected by a Review Board in accordance with City Council Policy 600-1; and

WHEREAS, on May 13, 2025, by Resolution No. RES-2025-072, the Council 1) delegated authority to certain staff to execute Project Work Orders issued under existing Master Professional Services Agreements (MPSA) up to an amount not to exceed $500,000, through December 2025; 2) delegated authority to certain staff to execute Project Work Orders issued under existing MPSA up to an amount not to exceed $500,000, with the cumulative sum of all such Project Work Orders not to exceed $18 million for Fiscal Year 2024-2025; and 3) ratified Project Work Orders, and associated payments, executed by certain staff from July 1, 2024 through adoption of this resolution, under existing MPSAs up to an amount not to exceed $500,000.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the Master Professional Services Agreements and the list of consultants, attached to this resolution as Exhibit B and Exhibit A and made a part of herein, for a five year term with the option for two, one year extensions.

BE IT FURTHER RESOLVED authorizes the City Manager or designee to execute and administer the agreements, subject to approval as to form by the City Attorney.

BE IT FURTHER RESOLVED that the Council of the City of Santa Rosa delegates authority to the Director of Transportation and Public Works or delegee to execute and make non-substantive changes to the Project Work Orders under the established Master Professional Services Agreements (attached hereto as Exhibit B) in an amount not-to-exceed $500,000, with the cumulative sum of all such Project Work Orders not to exceed $25 million for each Fiscal Year for the term of the agreement.

BE IT FURTHER RESOLVED that the Directors of Transportation and Public Works, Planning and Economic Development, and Santa Rosa Water are authorized to terminate Master Professional Services Agreements.

BE IT FURTHER RESOLVED that the Finance Director is authorized to pay all proper claims for performance of work with the Project Keys designated under each project work order.

IN COUNCIL DULY PASSED this _____ day of _____, 2025

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM: _____
City Attorney

Exhibit A – MPSA Scope of Services
Exhibit B – MPSA Agreement Form