

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF PUBLIC UTILITIES OF THE CITY OF SANTA ROSA  
ADOPTING NEW AND CHANGED MISCELLANEOUS FEES AND CHARGES

WHEREAS, the Board of Public Utilities has determined that changes are required to the schedule of miscellaneous fees and charges in order that the customer receiving the particular service or causing the incurrence of utility cost or expense will pay the cost thereof and shall be adopted with certain modifications as recommended and justified by staff.

NOW, THEREFORE, BE IT RESOLVED that the Board of Public Utilities of the City of Santa Rosa adopts and authorizes and directs the Director of Santa Rosa Water to charge and collect, on and after December 16, 2024, the following fees and charges for the services and occurrences specified:

<b>Service (* = new)</b>	<b>Fee</b>
Initiate water/sewer or water service	<b>\$15</b>
Initiate sewer service only	<b>\$5</b>
Unable to read meter (vehicle on meter, meter buried, etc.)	<b>\$15</b>
Second request to start/stop service	<b>\$10</b>
Penalty for failure to pay utility bill on time - 14 Days past due	<b>10%</b>
Administrative fee for processing delinquent turn-off	<b>\$56</b>
Water waste turn-off	<b>\$75</b>
Credit card chargeback – customer stop-payment	<b>\$57</b>
Manual meter reading fee (AMI refusal)	<b>\$36</b>
Turn off meter and lock due to backflow non-compliance	<b>\$71</b>
Replace broken lock and box meter	<b>\$52</b>
Broken lock (standard)	<b>\$44</b>
Broken viper lock*	<b>\$53</b>
Broken collar*	<b>\$55</b>
Charge for damaged box lock	<b>\$61</b>
Lock-off service - pull and plug meter	<b>\$128</b>
Emergency/after hours meter turn on/off	<b>\$133</b>
Replace meter box due to owner negligence or damage	
- in concrete	<b>\$2,585</b>
- in dirt	<b>\$404</b>
Replace meter box lid	<b>\$179</b>
Replace MXU	<b>\$168</b>
Flow test - first call	<b>No charge</b>
- Subsequent Calls 5/8"-2" Meter	<b>\$36</b>
- Subsequent Calls 3"-6" Meter	<b>\$588</b>
Leak check - first call	<b>No charge</b>
- Subsequent calls if no leak	<b>\$102</b>
Construction meter - 5/8", 1"	<b>\$300 deposit</b>
- 3" hydrant, 2" or 6" bridge	<b>\$1,500 deposit</b>
- First-time set & each subsequent move	<b>\$128</b>
- Unable to set or test meter	<b>\$25</b>
Minimum monthly construction charge for all construction meters	<b>\$25</b>
Monthly fire line protection fee	
- 2"	<b>\$32</b>
- 4"	<b>\$32</b>
- 6"	<b>\$41</b>

- 8"	\$61
- 10"	\$70
New water meter installed on existing, undamaged service where no meter previously existed (does not include meter box or service repair work)	
- 5/8"	\$317
- 3/4"	\$317
- 1"	\$368
- 1 1/2"	\$1,607
- 2"	\$1,607
- 3"	\$2,877
- 4"	\$4,126
- 6"	\$5,703
- 10"	\$8,279
Meter install on existing, undamaged service where the same size meter previously existed	\$112
Meter re-inspection fee	\$112
Water service taps - 3/4", 1"	\$87
- 1.5", 2"	\$215
- greater than 2" and less than 12"	\$537
- 12"	\$634
Water system shutdown	\$404
Water main tie-in inspection fee	
- Type A - On line and grade	\$742
- Type B - Cut -in tee and valve	\$793
- Type C - Complex	\$1,433
Fireflow test	\$138
Water processing fee (per connection)	\$522
Sewer processing fee (per connection)	\$522
Sanitary sewer lateral connection inspection fee	\$179
Water and sewer demand payment plan processing fee	\$345
Cost recovery for collection agency fee on past due invoices	22% of the Total Invoice
Water supply assessment (WSA) - In-house	\$5,811
Water supply assessment (WSA) - outside consultant	\$8,175 deposit
Actual costs for any amount over \$8,175	Actual Cost
Water supply verification (WSV) - In-house	\$409
Water supply verification (WSV) - Outside consultant	\$768
Water demand offset application Fee	\$173
Water demand offset application fee – Applicant proposed Program	\$1,067
Water audit validation	\$1,500
Actual costs for any amount over 10 hours	\$150/hour
Backflow administration fee - monthly	\$3.25
Backflow tester annual fee	\$100
Monthly fireline testing Fee	\$5
Hydraulic model assessment - Outside consultant	\$5,000 deposit
Actual costs for any amount over \$5,000	Actual Cost
Groundwater - One time discharge permit	
- Uncontaminated - no limit	\$526
- Potentially contaminated/contaminated < 10,000 gallons	\$814



BE IT FURTHER RESOLVED that the Board of Public Utilities authorizes the Water Director to adjust all fees not escalated on a separate basis annually based on the percentage change in the Bureau of Labor statistics' Consumer Price Index for all urban consumers in the SF Bay Area on July 1, 2026, and on July 1 of every year thereafter.

DULY AND REGULARLY ADOPTED by the City of Santa Rosa Board of Public Utilities this 17<sup>th</sup> day of October, 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED: \_\_\_\_\_  
Daniel J. Galvin III, Chair

ATTEST: \_\_\_\_\_  
Michelle Montoya, Recording Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Dustin Cooper, Interim Assistant City Attorney