



**Design Review Board  
Regular Meeting Minutes - Draft**

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Thursday, May 16, 2024

4:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Jones-Carter called the meeting to order at 4:30 p.m.

**Present** 5 - Chair Melanie Jones-Carter, Vice Chair Drew Weigl, Board Member Michael Cook, Board Member Victoria Liptak, and Board Member Adam Sharron

**Absent** 1 - Board Member Ernest Wuethrich

**2. APPROVAL OF MINUTES**

2.1 May 2, 2024 - Draft Minutes

Approved as submitted.

Chair Jones-Carter opened and closed public comment at 4:33 p.m.

**3. PUBLIC COMMENT**

Chair Jones-Carter opened and closed public comment at 4:33 p.m.

**4. BOARD BUSINESS**

**4.1 STATEMENT OF PURPOSE**

Chair Jones-Carter read aloud the Statement of Purpose.

**4.2 BOARD MEMBER REPORTS**

None.

**4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)**

None.

**5. DEPARTMENT REPORTS**

Staff Murray reported.

Chair Jones-Carter opened and closed public comment at 4:36 p.m.

**6. STATEMENTS OF ABSTENTION**

None.

**7. CONSENT ITEM(S)**

None.

**8. SCHEDULED ITEM(S)**

- 8.1\*** CONCEPT - SPRING LAKE VILLAGE EAST GROVE - Not a Project -  
DESIGN REVIEW - 225 LOS ALAMOS RD - DR24-004

BACKGROUND: Concept Design Review for 32 independent living units for the Spring Lake Village Continuing Care Facility.

PRESENTED BY: Monet Sheikhali, Senior Planner

Project Planner Sheikhali reported.

Chair Jones-Carter opened and closed public comment at 4:42 p.m.

Board Members provided comments and feedback.

Staff responded to Board Member inquiries.

- 8.2\*** CONCEPT - ROUND BARN HOTEL RENOVATION - Not a Project -  
DESIGN REVIEW - 3555 ROUND BARN BLVD - DR23-043.

BACKGROUND: Concept Design Review for the future expansion of an existing hotel, with construction of thirty-nine (39) guest cabins and a new courtyard area with various amenities on a developed 11.22-acre parcel.

PRESENTED BY: Suzanne Hartman, City Planner.

Project Planner Hartman presented.

Applicant Representatives presented.

Chair Jones-Carter opened and closed public comment at 5:11 p.m.

Staff and Applicant Representatives responded to Board Member

inquiries.

Board Members provided comments and feedback.

## **9. ADJOURNMENT**

Chair Jones-Carter adjourned the meeting at 5:29 p.m.

Chair Jones-Carter re-opened the meeting at 5:31 p.m.

Chair Jones-Carter adjourned the meeting at 5:33 p.m.

Approved on:

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Krystal Camp, Recording Secretary