CITY OF SANTA ROSA TRANSPORTATION AND PUBLIC WORKS
PROJECT WORK ORDER NO. A010135-2016-36

PROJECT NAME: **ENGINEERING DESIGN SERVICES FOR FULTON ROAD SEWER LIFT STATION SLS-11 RELOCATION**

CITY PROJECT MANAGER: **RICHELA MAEDA**

CONSULTANT PROJECT MANAGER: **BEN BRYANT**

SCOPE OF SERVICE: See Consultant's Scope of Services/Proposal for Services and Fee Schedule dated **February 13, 2025**, attached as Exhibit B-1.

START DATE: **FEBRUARY 2025** COMPLETION DATE: **DECEMBER 2027**

CHARGE NUMBER FOR PAYMENT: **70550**

RM TD

NOT-TO-EXCEED AMOUNT FOR THIS PROJECT: **$1,322,000.00**

TERMS AND CONDITIONS: This Project Work Order is issued and entered into as of the last date written below in accordance with the terms and conditions set forth in the "Master Professional Services Agreement with Brelje & Race Consulting Civil Engineers**,** Agreement No. A010135," dated October 11, 2016, which is hereby incorporated and made part of this Project Work Order. In the event of a discrepancy or conflict between the terms and conditions of the Project Work Order and the Master Agreement, the Master Agreement shall govern.

CITY OF SANTA ROSA,
A Municipal Corporation

By: _____ Date: _____
Daniel J. Galvin III
Chair, Board of Public Utilities

BRELJE & RACE CONSULTING CIVIL ENGINEERS
A California corporation

By: David Y. Coleman (Feb 18, 2025 13:13 PST) Date: Feb 18, 2025

Name: David Y. Coleman

Title: Treasurer

By: Brent Beazor Date: Feb 18, 2025

Name: Brent Beazor

Title: Vice President

APPROVED AS TO FORM:

By: _____
Santa Rosa City Attorney's Office

Attachments: Exhibit B-1 - Consultant's proposal and fee for services for this Project Work Order

Brelje & Race
CONSULTING ENGINEERS

January 21, 2025 (Rev. February 13, 2025)

Richela Maeda
City of Santa Rosa
Transportation and Public Works Department
69 Stony Circle
Santa Rosa, CA 95401

Subject: Cost Proposal for Engineering Design Services under Master Professional Services Agreement – Fulton Road Sewer Lift Station (SLS-11) Relocation
B&R File No. 5021.01

Dear Ms. Maeda:

Brelje & Race Consulting Engineers is pleased to submit the enclosed cost proposal for the subject project.

In accordance with the current Master Agreement for Professional Services with Brelje & Race Consulting Engineers for Engineering Services, we propose to accomplish the work described in our proposal on a time and materials, not-to-exceed basis within a total budget of **$1,322,000**. As the City generally requests that ten percent of the total proposed budget be allocated as a contingency fund for unanticipated extra work, we have included this amount ($119,700) in the total budget.

Since the project will run well past the beginning of Brelje & Race's new fiscal year, our proposed not-to-exceed budget accounts for the fact that all of our proposed work will be conducted under a new Services Rate Schedule that will become effective on March 1, 2025. Our upcoming service rates have not yet been established; however, our service rates are anticipated to experience an increase of 5% to 7%. Our current (2024) rates were used in developing our fee proposal, and to account for the expected increase, the Task, Work Hour and Cost Tabulation worksheet includes a maximum anticipated rate adjustment which was used in establishing the not-to-exceed budget. **Future rate adjustments, including those which will become effective on March 1, 2025, will not impact the proposed not-to-exceed budget proposed for the project.**

Also enclosed is our current Services Rate Schedule. Please note that our hourly rates used to develop this fee are inclusive of most expenses except reproduction costs. Unless requested by the City, Brelje & Race does not charge separately for expenses that are traditionally recouped from the City as "reimbursable", such as for vehicles or mileage, surveying materials, copies of recorded documents, and computer maintenance and equipment costs.

Respectfully yours,

BRELJE & RACE

Benjamin L. Bryant

Benjamin L. Bryant, P.E.
Associate Principal

enc.

Sutter Santa Rosa Hospital Lift Station
Sutter Health

As part of civil design services for this new 124-bed acute care regional hospital campus, Brelje & Race designed a private wastewater lift station. The facility is sized to meet a requirement that the hospital be capable of storing up to 72 hours of wastewater generated on site, including backwash flows from the filter units of the on-site water treatment plant. The final lift station design features a 22-foot deep, 5-foot diameter wet well and dual 2 horsepower (480 volt, 3 phase) submersible pumps, a 20,000-gallon overflow wet well, as well as associated discharge piping, vaults, a flow meter, data recorder, and controls.

KEY PROJECT ELEMENTS

- Lift station with submersible pumps
- Hydraulic analysis for equipment sizing
- On-site electronic controls

REFERENCE CONTACT
Lisa Amador, Assistant Administrator
Sutter Health
(707) 576-4697
AmadorL@sutterhealth.org

FEE
$421,243

CONSTRUCTION COST
Estimate: $11,887,500 (utility plant)
Actual: $16,228,797 (utility plant)

DATES
Design: 2010 to 2011
Construction: 2012 to 2014

PROJECT TEAM
Ben Bryant – Design Engineer and Start-Up Assistance

Photo: Installation of fire suppression and lift station overflow tanks

Section 6

Scope of Services

The following phases of work and associated tasks describe Brelje & Race's recommended scope of work to complete engineering design services for the project. The work includes items described in the *Design Services Terms for Capital Improvement Projects*, attached hereto as **Appendix C**.

Phase 1: Preliminary Design

Task 1. Project Management and Initiation

1.01 Project Administration

A. Project coordination, monitoring, and administration of the project team and subconsultants.
B. Monitor task budgets and project schedule.
C. Prepare monthly progress and budget reports, and invoices.

1.02 Quality Assurance and Control

A. Perform quality assurance/quality control (QA/QC) activities.

1.03 Project Kick-Off Meeting

A. Prepare kick-off meeting agenda
B. Meet with the Project Team and City to present project issues and constraints, review project goals and objectives, and review the project schedule.
C. Prepare kick-off meeting minutes.

1.04 Public Outreach Assistance

A. Provide technical assistance as required to conduct public outreach, including correspondence, mail, exhibits, and public meetings.

Task 2. Site Investigation, Data Collection, and Record Research

2.01 Background Document Review

A. Review existing records and data including but not limited to geographic information system information, records, drawings, reports, maps, flow data, and other documents relevant to the limits and scope of this project, including any available plans for future development in the lift station service area.

B. Obtain and review maps for other utilities near the lift station site including PG&E gas and electric maps, cable television, and AT&T.

2.02 Field Investigations and Site Visit

C. Conduct a site visit with City engineering and operations staff and our subconsultants to review proposed improvements.

D. Perform field investigations of the proposed lift station site and new force main alignment to verify and assess design constraints such as utilities clearances.

E. Conduct field investigations of existing discharge force main in preparation for sliplining. Including the location, material, size, and configuration of the existing force main.

2.03 Phase 1 Environmental Site Assessment

A. Complete the Phase 1 environmental site assessment including records review and summary report.

2.04 Geotechnical Study and Soils Report

A. Perform a background review of pertinent published geologic information and previous geotechnical studies within the project area.

B. Mark proposed boring locations and submit locating tickets the USA/811. City will be notified of any previously unidentified underground utilities discovered from USA markings.

C. Obtain drilling permits from Permit Sonoma for proposed borings deeper than 15 feet.

D. Obtain an encroachment permit from the City for drilling in the roadway right of way, including required Traffic Control Plan.

E. Conduct soil exploration, logging borings and collecting samples. Perform laboratory testing of selected samples, including classification, moisture density, relationships, shear strength, and R-value.

F. Prepare geotechnical engineering analysis based on literature review and findings of field and laboratory work.

G. Measure the groundwater depth at four different times during the year after drilling.

H. Prepare draft report with summaries of field and laboratory work to inform design process. Groundwater measurement will be presented in the final report.

RGH prepared a draft geotechnical study report for the South Fulton Trunk Sewer crossing, prepared for Brelje and Race in 2020 under contract with the City. The report covers a segment of Fulton Road that overlaps approximately 600 feet of the portion of Fulton Road where the new force main is planned. RGH will be able to use the subsurface information gathered from this study to supplement exploration for this project.

Task 3. Project Development

3.01 Flow Calculations and Hydraulic Model

A. Prepare hydraulic calculations of current flows based on existing flow data and projected future flows to the lift station facility based on future development in the service area.

B. Develop lift station/force main hydraulic model and calibrate with gathered empirical data as necessary.

C. Perform hydraulic model runs with alternative pump models and wet well sizing.

D. Develop design criteria including desired pump operating point(s) and electrical equipment capacity. Discuss design criteria with the City as necessary.

E. Provide flow information to City's modeling consultant so they can evaluate the project's impacts on the existing Llano trunk sewer.

3.02 Preliminary Layout & Cost Estimate

A. Develop preliminary site layout drawings and exhibits showing the full scope of the proposed improvements.

1. Preliminary site layout will be prepared in enough detail to depict reconfiguration of the lift station facility, upsized wet-well, submersible pump configuration, preliminary piping layouts, electrical design improvements, potential repositioning of the emergency power generator if recommended, realignment of discharge force main, and anticipated extents of ADA curb ramp replacement.

B. Prepare preliminary construction cost estimate.

3.03 Preliminary Design Memorandum

A. Prepare draft technical memorandum that includes design criteria used, results of the flow calculations and hydraulic modeling, proposed pump sizing and wet well volume options and recommendations, alternatives considered, preliminary layout and scope of proposed site improvements, bypass pumping plan, preliminary cost estimates, and major project components.

B. The findings from the Phase 1 ESA and Geotechnical Study (see tasks 2.03 and 2.04 above) will also be included in the preliminary design memorandum including recommendations for further investigation, if necessary.
C. Technical memorandum will also identify coordination with other agencies, if any, and submittal requirements to successfully procure the necessary construction permits.

3.04 Preliminary Design Meeting

A. Teleconference with City engineering and operations staff to review the findings of the draft preliminary design memorandum.
B. Finalize design memorandum based on review meeting and City comments.

Task 4. Utility Locating and Base Map Refinement

4.01 Utility Locating

A. Perform underground utility locating and mark-out of private utilities along the proposed force main alignment.

4.02 Refine Base Mapping

A. Refine topographic base map prepared by the City survey department. Incorporate as-built and utility mark-out information into the topographic base maps where needed.

Phase 2: Construction Document Development

Task 5. Supplemental CEQA Documentation

5.01 Review 2018 MND and Any Subsequent Environmental Documents

A. Identify new CEQA Checklist requirements and outdated analyses.
B. Retain ALTA and Sol Ecology and direct preparation of Cultural Resources and Biological Resources/Wetland Delineation reports, respectively.

5.02 Prepare IS/MND Addendum

A. Prepare updated project description and environmental setting, identify any alignment differences from those from 2018.
B. Update CEQA-required analysis, as needed, contained in the 2018 IS/MND relevant to the proposed project. Prepare analysis for new and substantially revised CEQA sections since the 2018 IS/MND, specifically including:
   1. Update Air Quality section—A new analysis will be prepared and compared against current regulations and attainment status. Bay Area Air Quality Management District (BAAQMD) CEQA guidance has changed since 2018. New analysis and comparison to thresholds will be done.
   2. Update Biological Resources section—Perform biological field investigations,including two years of rare plant surveys and a formal wetland delineation for inclusion with the regulatory permits. Prepare a technical report that includes recommendations for avoidance of any potential biological resources and any required permits. Incorporate into IS/MND.
   3. Update Cultural Resources section—A new cultural resources assessment will be prepared and incorporated.
   4. New Energy section—An Energy section has been added since preparation of the 2018 IS/MND and will be prepared.
   5. Greenhouse Gas Emissions section—BAAQMD CEQA guidance has changed since 2018. New analysis and comparison to thresholds will be done, as necessary.
   6. Transportation section—Transportation thresholds and analysis have been significantly revised since 2018 and need to be updated.
   7. New Wildfire section—A Wildfire section has been added since preparation of the 2018 IS/MND and will be prepared.
C. Prepare exhibits.
D. Prepare Mitigation Monitoring and Reporting Program
E. Submit IS/MND for administrative review. Address administrative review comments.

5.03 Provide Completed IS/MND Addendum and Assist City with Adoption Process

F. Assist City with preparation of adopting resolution and board package.
G. Prepare and present IS/MND Addendum at one BPU meeting.
H. Prepare and file Notice of Determination (NOD) with County Clerk.
I. File NOD with the State Clearinghouse's CEQAsubmit portal.

Task 6. Environmental Permitting

6.01 Agency Consultation

A. During preparation of IS/MND Addendum, meet with CDFW, RWQCB and USACE to review site conditions and proposed project elements that impact waters or wetlands. Of particular note is potential need for an incidental take permit for California Tiger Salamander from CDFW.
B. Incorporate initial consultation results in IS/MND Addendum.

6.02 Prepare Permit Applications

A. Prepare permit applications identified during agency consultation.
B. Assist City with development of a mitigation strategy for impacts to wetlands and waters.
C. Provide responses to regulatory queries and monitor permit process.

Task 7. Stormwater Planning

7.01 Prepare Storm Water Pollution Prevention Plan (SWPPP)

A. Prepare a Storm Water Pollution Prevention Plan (SWPPP) document, including water pollution control exhibits by or under the direction of a Qualified Stormwater Developer (QSD)
B. Set-up the project in State Stormwater Multiple Application and Report Tracking System (SMARTS) website on behalf of the City's Legally Responsible Person (LRP)
C. Finalizing the SWPPP utilizing construction schedule information once available, uploading the documents to the SMARTS website

7.02 Noticing Assistance

A. Assist the City with filing the Notice of Intent (NOI).
B. Assist the LRP in filing of e-authorization form and annual fee.
C. Assist the City with filing the Notice of Termination (NOT) at completion of project.

Task 8. 40% Design Submittal

8.01 40% Project Plans

A. Develop 40% design level construction plans for the lift station improvements based on the scope of improvements the final preliminary design memorandum.
B. 40% plans will depict all ancillary improvements, the full scope of electrical improvements, elevations for new electrical equipment, and the details for major project components.

8.02 40% Construction Cost Estimate

A. Update engineers estimate of probable construction cost prepared during the preliminary design.

8.03 40% Design Memorandum

A. Prepare design memorandum to document the basis underlying key design decisions made during preparation of the 40% design and to present questions where feedback from the City on specific issues is desired.

8.04 40% Design Package & Design Review Meeting

A. Submit 40% electronic and hard copy design package.
B. Attend 40% design review meeting and prepare minutes to reflect any decisions made.

Task 9. 75% Design Submittal

9.01 75% Project Plans

A. Incorporate 40% design review comments from the City where applicable.
B. Prepare improvement plans to the 75% progress level that depict all major project details including those for civil, electrical, and mechanical improvements including a fully vetted scope of proposed curb ramp replacement improvements.
C. Perform initial review of curb ramp replacement by CASp certified subconsultant.

9.02 75% Construction Cost Estimate

A. Update construction cost estimate to reflect 75% progress level plans.

9.03 75% Technical Specifications

A. Prepare 75% technical specifications using current City "boilerplate" template sections.

9.04 75% Design Memorandum

A. Prepare design memorandum to present questions to the City where feedback is necessary to complete the design and document the basis underlying key design decisions made during preparation of the 75% design.

9.05 75% Design Package & Design Review Meeting

A. Submit 75% electronic and hard copy design package.
B. Attend 75% design review meeting and prepare minutes to reflect any decisions made.

Task 10. 90% Design Submittal

10.01 90% Project Plans

A. Incorporate 75% design review comments from the City and CASp subconsultant where applicable.
B. Prepare improvement plans to the 90% progress level that refine the previously prepared project details and include project details for all ancillary components such as gates, fences, and extents of anticipated surfacing improvements.
C. Perform final review of cub ramp replacement by CASp specialist subconsultant.

10.02 90% Construction Cost Estimate

A. Update construction cost estimate to reflect 90% progress level plans.

10.03 90% Specifications

A. Prepare 90% technical specifications using current City "boilerplate" template sections.
B. Propose edits to City "front-end" general specifications.

10.04 90% Design Package & Design Review Meeting

A. Submit 90% electronic and hard copy design package.
B. Attend 75% design review meeting and prepare minutes to reflect any decisions made.
C. Prepare application documents as requested and provide support in acquiring construction building permits if necessary.

Task 11. 100% (final) Design Submittal

11.01 Final Design Review Edits

A. Incorporate 90% design review comments from the City and building department where applicable.
B. Resubmit plans to building department if necessary.
C. Prepare 100% electronic only submittal for final review prior to plotting Mylars.

11.02 Signed Construction Documents

A. Prepare and submit one set of full-size stamped and signed final Mylar plans along with specifications and contract documents.
B. Submit one copy of final quantity calculations and engineer's construction cost estimate.

11.03 Submit Final Electronic Project Files & Meet with City to Recap Project Design

A. Submit all digital files (AutoCAD, MS Word, MS Excel, PDF, etc.) for the project.
B. Meet with City Project manager to recap performance of project team and complete Consultant/City evaluations.

Phase 3: Construction Support

Task 12. Construction Contract Assistance

12.01 Bidding Assistance

A. Assist the City by responding to any questions and inquiries related to the design of the project that may arise during contract bidding including preparation of addenda.
B. Attend the pre-bid conference and job walk.
C. Assisting with reviewing the submitted bids.

12.02 Engineering Services during Construction

A. Attend the pre-construction meeting.
B. Attend site visits or on-site progress meetings during construction as requested by the City.
C. Provide submittal list, review shop drawings, and provide written recommendations to the City.
D. Review and respond to contractor's request for information (RFI) and clarifications during construction.
E. Provide written recommendations to the City's construction management team to solve field-related issues during construction.

F. Perform CASp field review of completed curb ramps prior to the notice of completion. Submit technical memorandum identifying and providing a solution to any accessibility issues noted with the new curb ramp replacement work.
G. Participate in the final inspection and assist with punch list of deficiencies.

12.03 Construction Stormwater Compliance

A. Conduct preconstruction training prior to commencement of site work.
B. Provide weekly inspection and reporting services.
C. Conduct twice annual QSD on-site inspections.
D. Job Start-up and SMARTS document upload and reporting.
E. Conduct inspections and prepare required documentation for Qualifying Precipitation Events.

Assumptions & Limitations

1. City will provide current version of City "boilerplate" technical specifications and front-end contract documents.
2. City will provide review and comment of the preliminary design memorandum, 40% submittal, 75% submittal, and 90% submittal within a 4-week time period each.
3. City will provide a copy of the 2018 IS/MND in Microsoft Word format.
4. An allowance has been included for up to four stormwater inspections following Qualifying Precipitation Events. Additional inspections may be necessary depending upon the duration of construction and the actual number of Qualifying Precipitation Events.
5. For the purpose of estimating fees, required reporting and compliance in the event of a stormwater discharge has been excluded from our scope of work. Should such a discharge occur, our QSP will be available to perform required reporting and sampling tasks for an additional fee.
6. It is anticipated that the project will create or replace 10,000 square feet of impervious surface on private property and that stormwater low impact development features will be required for the project.
7. Public review of the IS/MND Addendum will not be required.
8. It is assumed that no new cultural resources will be identified and that the AB52 consultation process will not need to be completed again.
9. City will provide all topographic surveying and mapping of the project site in AutoCAD Civil 3D, version 2022 or earlier.
10. City will perform any necessary right-of-way research. A budget amendment for Brelje & Race to perform these services for this project could be provided at any time during the project if desired by the City.
11. The Phase I ESA does not include subsurface exploration or sampling.
12. The City will provide a Preliminary Title Report for the project site property.
13. SCADA upgrade is not included in the scope of the project design or construction.
14. Engineering services during construction includes attendance at four (4) site visits or on-site progress meetings in addition to the pre-bid and pre-construction meetings.
15. Review of up to twenty (20) shop drawings during construction is assumed.
16. Review and response to up to twenty (20) RFIs during construction is assumed.
17. City will waive any encroachment permitting fees for geotechnical borings in the public roadway right-of-way.
18. Two 50-foot-deep soil borings within the lift station area; two, 30-foot-deep soil borings along the gravity sewer line, and ten 15- to 20-foot-deep borings along the new force main alignment are assumed.

Section 1

Executive Summary

The City of Santa Rosa (City) seeks to relocate the Fulton Road Lift Station (SLS-11), correcting operational and design deficiencies with the existing facility and assuring sustainable performance of this essential infrastructure. For this project, Brelje & Race presents a team of highly qualified professionals with extensive first-hand knowledge of the design and construction of pump stations and associated piping and electrical systems following the City's preferences. This knowledge has been gained through planning, designing, and managing the construction of numerous water pump station, sewer lift station, and gravity and pressure sewer main improvement projects for the City and other local agencies. Our proposed team for this project most recently designed improvements at 18 of the City's water pump stations and wastewater lift stations under the Generators Replacement for Water and Wastewater Facilities project and is currently designing upgrades to pumping, piping, and electrical equipment at the nearby Country Manor Lift Station (SLS-10). This professional knowledge combined with our record of successful collaborations with City staff ensure the City will receive capable, timely, and comprehensive engineering design services for this project. Our operation from a single office in Santa Rosa places us in easy reach of the project site and affords further assurance that the City will receive prompt and efficient service.

Brelje & Race has been providing professional engineering services in the North Bay for over 70 years. We take pride in continuing to serve many clients decades after their original projects were completed. The staff of Brelje & Race presently includes 15 professional engineers, an environmental planning and permitting specialist, four EIT-credentialed engineering technicians, a supporting group of CAD technicians, construction inspectors, land surveyors, and clerical personnel. The organization is extremely stable — most of the key members of our firm have been with us for over 15 years.

As detailed on the following pages, Brelje & Race has proven experience in leading multi-disciplinary teams to deliver comprehensive services for City projects. We have a shared history of successful collaboration with our subconsultant partners, including completed and ongoing projects for the City.

Brelje & Race's proposal is arranged to reflect the submittal requirements delineated in the Request for Proposals (RFP). Our proposal is outlined as follows:

- Project team
- Team qualifications and responsibilities
- Work plan
- Reference projects
- Scope of services

A cost proposal is provided separately as requested.

Our proposal is valid for 90 days. The City has expressed their desire for complete yet concise proposals. Brelje & Race understands the importance of this request. If more information needs to be provided, we are available to discuss at any time.

Benjamin L. Bryant, P.E.
Associate Principal

Brelje & Race Consulting Engineers
475 Aviation Blvd, Suite 120, Santa Rosa, CA 95403
(707) 636-3747

Brelje & Race
CONSULTING ENGINEERS

Established 1954 Santa Rosa, CA

Over 35 employees

Based in one Sonoma County office

15 professional engineers

The Brelje & Race team is based in a single office near the Sonoma County Airport.

Section 4

Work Plan

Project Understanding

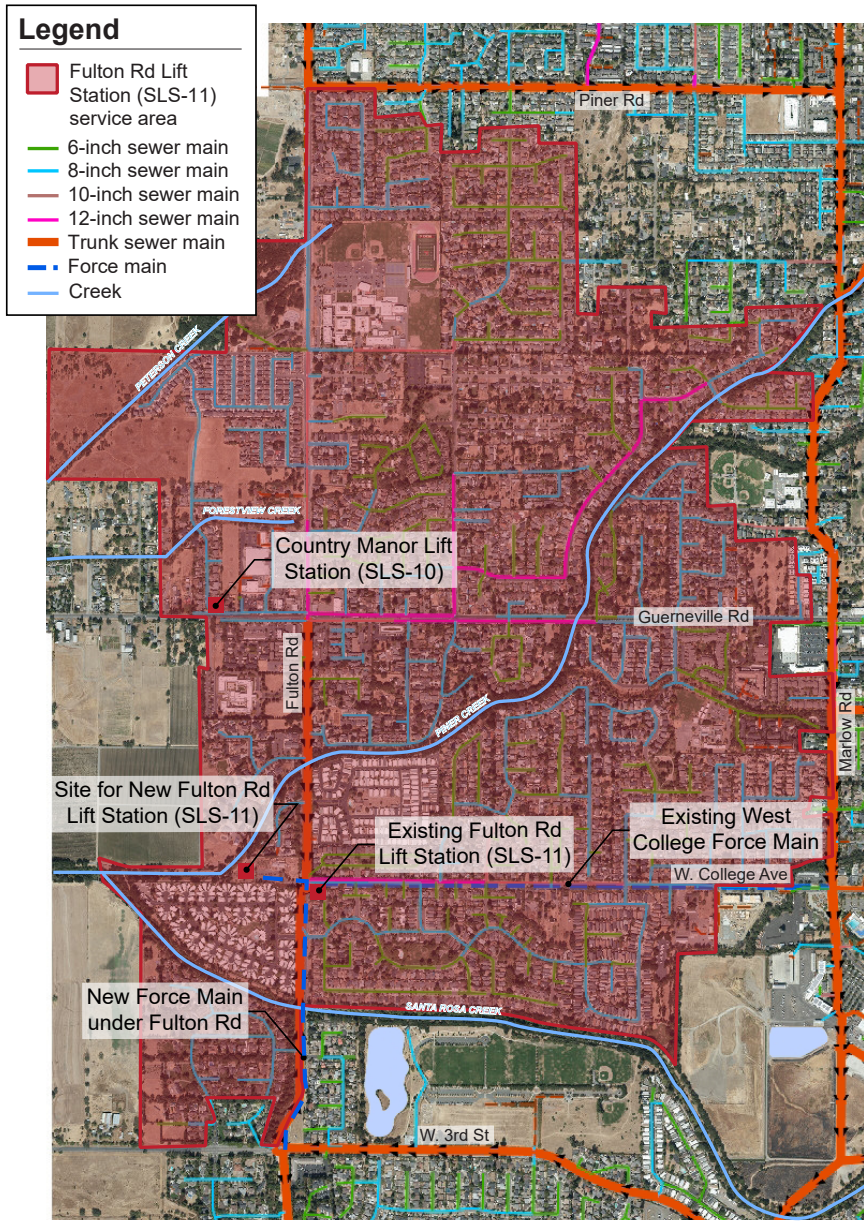
Brelje & Race's understanding of the project is informed by the RFP and supporting documents, including the 2018 Draft Initial Study/Mitigated Negative Declaration (IS/MND) prepared by GHD, and 2015 technical memorandum prepared by Brown & Caldwell, as well as prior visits to the facility by members of our team under the Generators Replacement for Water and Wastewater Facilities project.

The existing Fulton Road Lift Station (SLS-11) is located on a small, approximately 5,000 square foot, parcel on the corner of Fulton Road and West College Avenue. Originally constructed in 1965, the facility is configured with a wet well and dry pit and features three 40 hp pumps controlled by variable frequency drives (VFDs): two original vertical pumps manufactured by Chicago Pumps and a relatively new 35 hp Flygt N Series impeller immersible pump.

A 2015 technical memorandum prepared by Brown & Caldwell noted several issues with the existing facility that limit its functionality and increase maintenance demands. These issues include frequent clogging of the two older pumps, grease build up in the wet well and limited options for cleaning due to the configuration of the wet well inlet pipe, insufficient wet well storage, and excessive pump cycling or surcharging in the influent gravity sewer due to the configuration of the inlet pipe. In addition, performing maintenance at the existing facility is challenging due to limited vehicular access to the site and limited access to the pumps, piping and valves.

Under the project, the existing lift station will be replaced at a site approximately 600 feet to the west (see Figure 2). Located at 1225 Fulton Road, the proposed replacement site is a largely undeveloped area at the southwest corner of a City owned property currently occupied by a church. Three submersible pumps and ancillary equipment will be installed inside an approximately 30 foot deep concrete dry well. A masonry block control building constructed over the top of the dry well will house a diesel-powered backup generator, diesel fuel sub-base fuel tank, electrical motor control center, shop/storage room, stairway access to the below grade dry well, and a gantry crane which will serve the generator, shop, and dry well areas. The facility will be enclosed by perimeter fencing with screening landscaping and stormwater low impact development features if necessary to comply with permit requirements. The lift station and ancillary equipment will be accessed directly through a gate from the paved church parking area, plus an emergency access gate on the north side of site. Once the new facility is online, the original lift station will be demolished, the wet well filled, and the site revegetated.

Figure 2: Project Area



The project will also include several major sewer pipeline improvements:

- An approximately 600 foot long 25 foot deep new 18-inch-diameter influent gravity sewer will convey flows from the South Fulton Trunk Sewer at the intersection of Fulton Road and West College Avenue along the south side of the church property to the new lift station.
- Approximately 3,200 feet of new sewer force main will be constructed in Fulton Road from West College Avenue to West Third Street. The force main will be hung inside a casing on the Fulton Road bridge over Santa Rosa Creek.
- The existing 5,200-foot-long 20-inch-diameter asbestos cement pipe (ACP) sewer force main in West College Avenue from Fulton Road to Stony Point Road will be sliplined with a smaller diameter HDPE main.
- New manual control valves located near, but outside the intersection of Fulton Road and West College Avenue will allow City Operations staff to control flows between the new force main along Fulton and the existing force main along West College.

Along the segment of Fulton Road where the new sewer force main will be constructed, existing curb ramps will be upgraded to meet current ADA standards as part of the project. Property owners within the City are responsible for maintaining their sidewalk frontage. Because the lift station is a City owned property, the sidewalk frontage of the existing and replacement lift station sites should also be evaluated and improved where necessary to comply with current ADA standards.

Project Approach

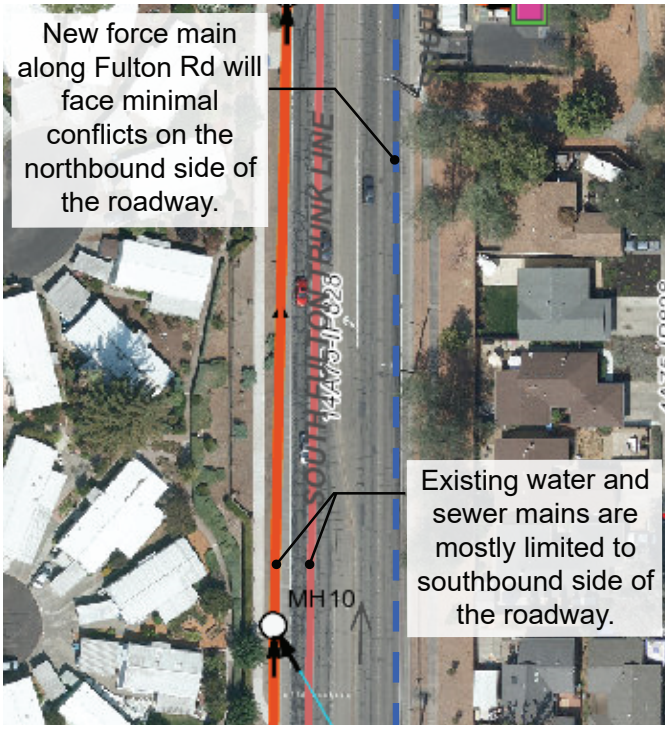
We plan to conduct work over three phases: preliminary design; construction document preparation; and construction support. The Preliminary Design phase will culminate in a design memorandum which will present the findings of a hydraulic analysis of current and future sewage flows to the lift station, refine the scope of proposed improvements, and include a preliminary estimate of probable construction costs. The Contract Document Phase will conclude with bid-ready documents developed by the consultant team in close coordination with City staff.

Preliminary Design Phase

The Preliminary Design phase will begin by completing the review of project background information that began during our proposal preparation. This review will allow us to identify project issues, constraints, and options for inclusion in a kick-off meeting agenda. The kick-off meeting and site visit with City staff will provide a forum to assess site constraints and fully vet the scope of improvements described in our Project Understanding Section. Hydraulic calculations of current and projected future flows to the lift station facility will be conducted, existing flow data will be reviewed, and a simple model of the existing and proposed force main will be prepared early on in the design phase to size the new pumps and wet well. We will also work with the City's sewer modeling consultant, Woodard & Curran, to evaluate the new force main discharge flow conditions. We have worked with Woodward & Curran in a similar fashion in the past and are currently working with them on the Town of Windsor UV Disinfection replacement project which is in the final phases of construction.

A technical design memorandum will be prepared to present the findings of the hydraulic analysis, summarize the proposed scope of the construction contract improvements, develop a preliminary layout in sufficient detail to provide an estimate of probable construction

Figure 3: Force Main Utility Conflicts



Sizing Force Mains for Efficiency

Preliminary lift station service area flow and hydraulic calculations indicate that three 35 horsepower Flygt N Series impeller immersible pumps will be needed to provide redundancy and adequate capacity to serve peak wet weather flows for the ultimate service area build out conditions. For maximum pump operating efficiency, the size of the sliplined West College force main will be selected so that head conditions of the two force mains match without the need to throttle discharge valves.

Designing for Odor Control

The overflow wet well will be designed to fill with sewage during high flow conditions requiring emergency storage which will thereby minimize odors and maintenance. The shop/storage room will be large enough and piped so that odor control equipment can be installed as part of the project or as part of a future project as desired by the City.

Photo: Residences adjoin the planned lift station site.

Rectangular Wet Well Alternative

Wet well configuration will be reviewed during preliminary design. A rectangular wet well alternative will be considered and can provide a few potential advantages over the suggested circular wet well configuration:

1. *A trench style wet well is more practical and constructable with a rectangular shape.*
2. *The wet well can be constructed monolithically with the dry well and share a common wall.*
3. *Less disturbed area of site and less total volume of deep excavation required.*
4. *Suction piping will be shorter, integral with the structure and will not be subject to stress and strain stemming from potential differential settlement of the separate structures.*

costs, and provide an estimated construction schedule following outreach to equipment suppliers. A limited Phase 1 Environmental Site Assessment will be performed in accordance with the City's Design Services Terms for Capital Improvement Projects as provided in the RFP for this project, including a records review and summary report. A meeting with City engineering and operations staff will include review of the preliminary design memorandum and allow the scope of the proposed improvements to be fully understood. Any decisions made during the preliminary design review meeting will be documented in a detailed set of meeting minutes and the preliminary design memorandum will be updated as necessary.

Brelje & Race will also evaluate the Initial Study/Mitigated Negative Declaration (IS/MND) for the project adopted in November 2018 and identify necessary steps needed to update and complete a CEQA addendum. We will prepare an IS/MND Addnendum for City approval with updated or added sections in accordance with current CEQA guidelines. The project team will also determine necessary permits for the project and prepare permit applications with jurisdictional agencies, including California Department of Fish and Wildlife (CDFW), Regional Water Quality Control Board (RWQCB) and Army Corps of Engineers (USACE). Of particular note will be the potential for the project to require a RWQCB Section 401 stream crossing permit, and/or an incidental take permit for California Tiger Salamander from CDFW.

Brelje & Race has partnered with RGH Consultants to conduct subsurface geotechnical investigation of the pipeline alignment. Investigation findings will be detailed in a geotechnical engineering report along with boring logs and will be provided to the City in draft and final editions. The geotechnical engineering report will include a description of soil and groundwater conditions observed during the investigation, anticipated trench excavation characteristics, and conclusions and recommendations regarding primary geotechnical engineering concerns and mitigation measures, excavation dewatering, trench wall instability, allowable soil bearing and lateral resistance values, special trench backfill requirements, and information related to the trenchless installation methods as required.

Preliminary design will determine square footage of new impervious surface at the new lift station site. As the project will likely generate more than 10,000 square feet of new hardscape, improvements, preliminary design will need to designate areas for stormwater low-impact development features to detain and treat stormwater runoff from the project site. If required, a Storm Water Pollution Prevention Plan (SWPPP) document will be prepared, including water pollution control exhibits and set up for

Potential Future Addition of a Grinder

Although clogging of the existing lift station pumps has occurred in the past, City operations staff has indictated that clogging has not been a problem with the installed Flygt N Series pumps. However, influent flow characteristics may vary over time. An oversized manhole immediately upstream of the lift station wet well should be installed as part of the project to allow an in-line grinder to be installed as desired by the City. Incorporating the grinder vault and storage wet well structures into a common underground structure with the dry well will also be considered during the preliminary design phase.

the project in State Stormwater Multiple Application and Report Tracking System (SMARTS) website on behalf of the City's Legally Responsible Person (LRP).

Construction Document Preparation Phase

An underground utility survey will be conducted to locate and mark-out private utilities along the proposed force main alignment for pickup by the City's survey crew. The City's topographic survey will be used to underlay the project improvement plans.

The Construction Documents phase will sequence design and progress submittals that follow those prescribed in the City's Design Services Terms. Most, if not all, of the work necessary to prepare a typical 40% progress submittal will have already been completed and reviewed by the City during the Preliminary Design phase of the Project. This will allow the project to move quickly from a 40% to 75% progress submittal. Following the 75% submittal phase, a subsequent 90% progress level construction document package fully developed with civil and electrical details will be submitted to the City for final review and comment prior to producing final stamped and signed mylars suitable for bidding. A technical memorandum will accompany the 40% and 75% submittal stages to present questions to the City in order to resolve specific issues that have arisen during refinement of the design.

A meeting with the City will be scheduled following submittal of the 40%, 75%, and 90% progress packages to discuss review comments and any special design considerations that may have occurred since the previous submittal. Between each progress meeting, our Project Manager will maintain frequent contact with the City's Project Manager to provide updates on the progress of design and to discuss questions that may arise.

On recent projects involving ADA improvements, the City has requested that a CASp certified consultant review improvements to the project area for compliance with current ADA standards. Plan review by Cooley Architectural Corporation, who is CASp certified, will be performed during the design phase.

Construction Support Phase

Brelje & Race will provide engineering services during construction once the project enters the bidding and construction phase. Brelje & Race has provided assistance to the City in this manner on many projects, from both the design and the construction management side. Our design engineering services are widely recognized for their thoughtfulness and thoroughness – hallmarks that will continue with this project. This manifests itself in projects that experience few problems during construction.

Schedule

The City has expressed a desire to complete construction of the project in Fall 2027. We currently anticipate that approximately 18 to 24 months will be needed to construct the proposed improvements due to the procurement of long lead items. We have developed an estimated schedule that allows a realistic timeline to complete design of this project (see Figure 4). Our team will strive to complete the project expeditiously and will work with City staff to maximize time efficiencies in the delivery of this project.

As noted in the RFP, the City anticipates the need to complete two years of rare plant surveys for the project as a component of CEQA compliance. Brelje & Race will work in close coordination with our Biological Resources consultant to prioritize this task so that it does not extend the project timeline beyond the spring of 2026.

Figure 4: Project Schedule

Tasks	Completion Date[3]
Preliminary Design Phase	
Project Kick-Off	March 2025
Preliminary Design Memorandum	May 2025
Construction Documents Phase	
40% Design	August 2025
75% Design	December 2025
90% Design	March 2026
Final Design (Mylars)	May 2026

3. Note: this schedule assumes Notice to Proceed is issued by the City before March 21, 2025 and that the City provides comments within four weeks of receiving the 40% design, 75% design, and 90% design submittals.

Ability to Meet Time Schedules

Brelje & Race offers a team that is experienced, available, and motivated to meet the City's schedule. The staff proposed for this project have sufficient time in their schedules to meet the above milestone completion dates. Brelje & Race has the ability to draw on the support of its 15 in-house registered civil engineers and other professionals, further ensuring that the project can be completed in a timely fashion.

Cost Proposal

Brelje & Race understands that our work under the design services agreement will be provided on a time and materials basis within a not-to-exceed budget as stipulated in our current Master Professional Services Agreement with the City. A copy of our current Services Rate Schedule and cost proposal are provided separately in the enclosed PDF file.

Fulton Road Sewer Lift Station SLS-11 Relocation

City of Santa Rosa

TASK, WORK HOUR and COST TABULATION

Rev. February 13, 2025

TASK	DESCRIPTION	WORKHOURS									SUBCONSULTANTS ($)										TASK & SUBTASK TOTALS
		Associate Principal	Managing Engineer	Senior Project Advisor	Engineer II	Engineer II	Engineering Technician II	CAD Designer	Senior Planner	Technical Writer	Electrical Engineer	Structural Engineer	Landscape Architect	Phase 1 ESA	Geotech Engineer	CASp	Subsurface Utility Locating	Stormwater Compliance	Biological Resoources	Cultural Resources	
		Bryant	Stetina	Coleman	Grubb	Ferrol			Witt		A TEEM	ZFA	Quadriga	EBA Engineering	RGH Consultants	Cooley Arch. Corp.	F3 & Associates	Advanced Stormwater Protection	Sol Ecology	Alta Archaeological Consulting	
1 Project Mgmt & Initiation	1.01 Project Administration	64							16												$19,840
	1.02 Project Kick-Off Mtg.	4	8	2	2				2												$4,310
	1.03 Quality Assurance & Control	16	12	8	12				8												$13,200
	1.04 Public Outreach Assistance	8	12		16			16	8	4											$13,340
	Subtotal	**92**	**32**	**10**	**30**	**0**	**0**	**16**	**34**	**4**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$50,690**
2 Site Investigation, Data Collection, & Record Research	2.01 Background Document Review	8	16		12		40	8	8		$2,000	$1,300		$400	$2,000						$25,410
	2.02 Filed Investigation & Site Visit	12	24	4	32						$800	$1,700		$200							$19,810
	2.03 Phase 1 Env. Site Assessment	2	4		4									$5,000							$7,860
	2.04 Geotech Study & Soils Report	4	8		24		8	8				$2,000			$78,000						$99,040
	Subtotal	**26**	**52**	**4**	**72**	**0**	**48**	**16**	**8**	**0**	**$2,800**	**$5,000**	**$0**	**$5,600**	**$80,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$152,120**
3 Project Development	3.01 Flow Calculations & Hydraulic Model	16	24	6	60																$24,380
	3.02 Prelim. Layout & Cost Estimate	32	64	16	40		60	96			$4,000	$1,000									$69,660
	3.03 Prelim. Design Memorandum	16	16	8	32		24			16	$800	$1,500									$26,210
	3.04 Prelim. Design Meeting	4	8	2	12		4				$400	$500									$7,810
	Subtotal	**68**	**112**	**32**	**144**	**0**	**88**	**96**	**0**	**16**	**$5,200**	**$3,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$128,060**
4 Utility Locating & Base Map Refinement	4.01 Utility Locating	4	8		16		8	16									$30,000				$43,680
	4.02 Base Map Refinement	4	16		40		24	80													$31,720
	Subtotal	**8**	**24**	**0**	**56**	**0**	**32**	**96**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$30,000**	**$0**	**$0**	**$0**	**$75,400**
5 CEQA Document Addendum	5.01 Review 2018 IS/MND & Related Docs	2							16										$2,000	$500	$6,470
	5.02 Prepare IS/MND Addendum	2							80										$18,000	$15,000	$52,820
	5.03 IS/MND Addendum & Adoption								20												$4,000
	Subtotal	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**116**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$20,000**	**$15,500**	**$63,290**
6 Env. Permitting	6.01 Agency Consultation	2							40												$8,520
	6.02 Permit Applications								24										$10,000		$15,800
	Subtotal	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**64**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**	**$0**	**$24,320**
7 Stormwater Planning	7.01 Prepare SWPPP	4	8			40		8										$500			$13,510
	7.02 Noticing Assistance	2				8															$2,240
	Subtotal	**6**	**8**	**0**	**0**	**48**	**0**	**8**	**0**	**0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$500**	**$0**	**$0**	**$15,750**
8 40% Design Submittal	8.01 40% Project Plans	28	76	8	124		40	120			$10,000	$10,000			$1,500						$106,130
	8.02 40% Construction Cost Estimate	2	4	1	16		16				$200	$400									$8,880
	8.03 40% Design Memo	4	16	2	24		8														$12,120
	8.04 40% Design Package & Review Mtg.	2	4	1	8						$200	$400									$4,120
	Subtotal	**36**	**100**	**12**	**172**	**0**	**64**	**120**	**0**	**0**	**$10,400**	**$10,800**	**$0**	**$0**	**$1,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$131,250**
9 75% Design Submittal	9.01 75% Project Plans	24	64	12	104		88	96			$15,000	$18,000	$9,500		$3,500						$130,800
	9.02 75% Construction Cost Estimate	2	4	1	16		16				$200	$400	$150								$9,045
	9.03 75% Specifications	4	8	2	48		40			32	$3,500	$1,000	$500								$31,380
	9.04 75% Design Memo	4	8		16		4														$7,200
	9.05 75% Design Package & Review Mtg.	2	4	1	8						$200	$400									$4,120
	Subtotal	**36**	**88**	**16**	**192**	**0**	**148**	**96**	**0**	**32**	**$18,900**	**$19,800**	**$10,150**	**$0**	**$3,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$182,545**
10 90% Design Submittal	10.01 90% Project Plans	12	40	4	72		80	64			$8,000	$16,000	$6,000			$2,800					$91,520
	10.02 90% Construction Cost Estimate	2	4	1	12		16				$200	$800	$100								$8,570
	10.03 90% Specifications									24	$2,000	$3,000	$150								$9,025
	10.04 90% Design Package & Review Mtg.	2	4	1	8						$200	$400									$4,120
	Subtotal	**16**	**48**	**6**	**92**	**0**	**96**	**64**	**0**	**24**	**$10,400**	**$20,200**	**$6,250**	**$0**	**$0**	**$2,800**	**$0**	**$0**	**$0**	**$0**	**$113,235**
11 100% (Final) Design Submittal	11.01 Final Design Review Edits	6	12	2	32		40	24			$2,000	$6,500	$3,000		$1,000	$600					$37,950
	11.02 Signed Constr. Documents	2	4		12		8	8			$300	$400	$200								$7,950
	11.03 Final Project Files & Recap Mtg.	4	4	2	8			4													$4,900
	Subtotal	**12**	**20**	**4**	**52**	**0**	**48**	**36**	**0**	**0**	**$2,300**	**$6,900**	**$3,200**	**$0**	**$1,000**	**$600**	**$0**	**$0**	**$0**	**$0**	**$50,800**
12 Construction Contract Assistance	12.01 Bidding Assistance	8	8	2	8						$2,500	$2,000	$200								$11,410
	12.02 Eng. Svcs. during Construction	40	92	20	140			20			$20,000	$20,000	$11,000		$8,000						$136,140
	12.03 Const. Stormwater Compliance	4	8			20													$50,000		$62,300
	Subtotal	**52**	**108**	**22**	**148**	**20**	**0**	**20**	**0**	**0**	**$22,500**	**$22,000**	**$11,200**	**$0**	**$8,000**	**$0**	**$0**	**$50,000**	**$0**	**$0**	**$209,850**
	Total Hours	358	592	106	958	68	524	568	222	76	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	Hourly Rate	$245	$230	$225	$205	$205	$180	$160	$190	$130	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	Maximum Adjustement for March 2025 Rate Increase	$15	$15	$15	$10	$10	$10	$10	$10	$10	See Note 1	See Note 1	See Note 1	See Note 1	See Note 1	See Note 1	See Note 1	See Note 1	See Note 1	See Note 1	
	Subtotal Cost	$93,080	$145,040	$25,440	$205,970	$14,620	$99,560	$96,560	$44,400	$10,640	$72,500	$87,700	$30,800	$5,600	$94,000	$3,400	$30,000	$50,500	$30,000	$15,500	

SUBTOTAL	$1,155,310
SUBCONSULTANT MARK-UP 10%	$42,000
REPRO & PLOT	$5,000
CONTINGENCY 10%	$119,700
NOT-TO-EXCEED TOTAL	**$1,322,000**

Notes:

1) Subconsultant budgets have been adjusted to account for rate increases.
2) Task Subtotals account for 2025 Rate Increase adjustement and 10% subconsultant mark-ups.
3) Budgets account for prevailing wages where required.
4) Contingency funds will not be used without written approval from the City.

RM

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Brelje & Race
CONSULTING ENGINEERS

SERVICES RATE SCHEDULE
EFFECTIVE MARCH 1, 2024

PROFESSIONAL SERVICES

Senior Principal	$265.00/hour
Associate Principal	245.00/hour
Associate (Managing Engineer)	230.00/hour
Senior Project Advisor	225.00/hour
Senior Engineer	220.00/hour
Engineer II	205.00/hour
Engineer I	195.00/hour
Engineering Technician II	180.00/hour
Engineering Technician I	170.00/hour
Senior Planner	190.00/hour
Planner	165.00/hour
Senior Surveyor	200.00/hour
Surveyor	180.00/hour
Survey Technician	170.00/hour
CAD Technician Supervisor	175.00/hour
CAD Designer	160.00/hour
CAD Technician	150.00/hour
Engineering Intern	130.00/hour
Construction Engineer	185.00/hour
Construction Technician II	160.00/hour
Construction Technician I	140.00/hour
Technical Writer	130.00/hour

EXPERT WITNESS & MEDIATION SERVICES
$600.00/hour

FIELD SURVEYING

One-man Party (Including Survey Equipment & Vehicle)	$300.00/hour
Two-man Party (Including Survey Equipment & Vehicle)	$350.00/hour
Three-man Party (Including Survey Equipment & Vehicle)	$500.00/hour

CLERICAL SERVICES
$100.00/hour

OUTSIDE CONSULTANTS
Cost + 10% Handling Charge

OUTSIDE PLOTTING AND REPRODUCTION
Cost + 10% Handling Charge

IN-HOUSE PLOTTING

Vellum or Bond	$10.00/sheet
Mylar	25.00/sheet

Note

Brelje & Race does not charge separately for many of the expenses that are traditionally recouped from the Client as "reimbursable". The hourly rates listed above are inclusive of all expenses for vehicle mileage, surveying materials, incidental copying services and computer hardware, software and other information technology costs.

A010135-2016-36 Design Services for Fulton Road Sewer Lift Station SLS-11 Relocation (Revised)

Final Audit Report 2025-02-19

Created:	2025-02-18
By:	Allyson Gonyo (agonyo@srcity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAr96FjlPcSA4UQCBzy661oWhJl7n1NB7W

"A010135-2016-36 Design Services for Fulton Road Sewer Lift Station SLS-11 Relocation (Revised)" History

Document created by Allyson Gonyo (agonyo@srcity.org)
2025-02-18 - 8:22:23 PM GMT

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2025-02-18 - 9:13:02 PM GMT

Signer coleman@brce.com entered name at signing as David Y. Coleman
2025-02-18 - 9:13:36 PM GMT

Document e-signed by David Y. Coleman (coleman@brce.com)
Signature Date: 2025-02-18 - 9:13:38 PM GMT - Time Source: server

Signer beazor@brce.com entered name at signing as Brent Beazor
2025-02-19 - 0:48:20 AM GMT

Document e-signed by Brent Beazor (beazor@brce.com)
Signature Date: 2025-02-19 - 0:48:22 AM GMT - Time Source: server

Agreement completed.

2025-02-19 - 0:48:22 AM GMT

A010135-2016-36 Design Services for Fulton Road Sewer Lift Station SLS-11 Relocation

Interim Agreement Report 2025-02-24

Created:	2025-02-19
By:	Allyson Gonyo (agonyo@srcity.org)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAAlEnHJ93oSI55YQh12ZKLxjleqFr3MuqD

Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"A010135-2016-36 Design Services for Fulton Road Sewer Lift Station SLS-11 Relocation" History

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Document signing delegated to HFordStilles@srcity.org by Patricia Salomon (PSalomon@srcity.org)
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Email sent to HFordStilles@srcity.org bounced and could not be delivered
2025-02-20 - 11:42:45 PM GMT

A010135-2016-36 Design Services for Fulton Road Sewer Lift Station SLS-11 Relocation

Final Audit Report 2025-02-24

Created:	2025-02-24
By:	Allyson Gonyo (agonyo@srcity.org)
Status:	Signed
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"A010135-2016-36 Design Services for Fulton Road Sewer Lift Station SLS-11 Relocation" History

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