



**Design Review Board  
Meeting Minutes - Final**

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Thursday, February 17, 2022

4:30 PM

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**1. CALL TO ORDER AND ROLL CALL**

Chair Weigl called the meeting to at 4:30 p.m.

**Present** 6 - Board Member Michael Burch, Board Member John McHugh, Board Member Adam Sharron, Board Member Mark Stapp, Chair Drew Weigl, and Board Member Sheila Wolski

**Absent** 1 - Board Member Warren Hedgpeth

**2. APPROVAL OF MINUTES**

None.

**3. PUBLIC COMMENT**

None.

**4. BOARD BUSINESS**

**4.1 STATEMENT OF PURPOSE**

Chair Weigl read aloud the Statement of Purpose.

**4.2 BOARD MEMBER REPORTS**

None.

**4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTIONS)**

**A motion was made by Board Member Sharron, seconded by Board Member Wolski, to appoint Board Member Burch to Vice Chair. The motion carried by the following vote:**

**Yes:** 6 - Board Member Burch, Board Member McHugh, Board Member Sharron, Board Member Stapp, Chair Weigl and Board Member Wolski

**Absent:** 1 - Board Member Hedgpeth

**5. DEPARTMENT REPORTS**

Staff Liaison Nicholson reported.

## 6. STATEMENTS OF ABSTENTION

None.

## 7. CONSENT ITEM(S)

None.

## 8. SCHEDULED ITEM(S)

### 8.1 WEST COAST SELF STORAGE SANTA ROSA #2 - CONCEPT DESIGN REVIEW - 2875 SEBASTOPOL RD - DR21-068

BACKGROUND: Concept Design Review for a new three-story 62,000 square-foot self-storage facility. The overall development includes a 20,300 square-foot building footprint on a partially paved one-acre site. The self-storage building will include an office to service customers. The majority of the units will be accessed internally with some storage units accessed from the parking area internal to the site. Hours of operation for the facility are typically 9:00am - 5:30pm for the rental office and 7:00am - 7:00pm for existing customers to access through the security gate. This item is exempt from the California Environmental Quality Act because no action is being taken.

PROJECT PLANNER: Adam Ross

Project Planner Ross presented.

Applicant Representatives made a presentation.

Chair Weigl opened and closed public comment.

Staff and the Applicant representatives responded to Board Member inquiries.

Board Members provided comments and feedback.

### 8.2 GIFFEN BUILDING ONE - CONCEPT DESIGN REVIEW - 2715 GIFFEN AVE - DR22-004

BACKGROUND: Concept Design Review for proposed future

development of a new two-story, 38,400 square foot industrial building for Cannabis facility. This item is exempt from the California Environmental Quality Act because no action is being taken.

PROJECT PLANNER: Monet Sheikhal

Project Planner Sheikhal presented.

Chair Weigl opened and closed public comment.

Staff and the Applicant representatives responded to Board Member questions.

Board Members provided comments and feedback.

## **9. ADJOURNMENT**

Chair Weigl adjourned the meeting at 6:30 p.m.

Approved on: May 5, 2022

s/Michelle Montoya, Recording Secretary