

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: CHAIR AND BOARD MEMBERS
FROM: LUCAS BISHOP, ASSISTANT ENGINEER,
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT
SUBJECT: CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES
PROJECT WORK ORDER APPROVAL – ROCK CREEK DRIVE
AND MATANZAS WAY WATER, SEWER, AND STORM DRAIN
IMPROVEMENTS, CONTRACT NO. C02290

AGENDA ACTION: MOTION

RECOMMENDATION

It is recommended by Santa Rosa Water and the Transportation and Public Works Department that the Board of Public Utilities, by motion, approve Project Work Order No. A010146-2016-33 under the Master Professional Services Agreement with Green Valley Consulting Engineers of Santa Rosa, California to provide construction management and inspection services for the Rock Creek Drive and Matanzas Way Water, Sewer, and Storm Drain Improvements Project, in an amount not-to-exceed \$914,308.65.

EXECUTIVE SUMMARY

This motion will approve Project Work Order No. A010146-2016-33 under the Master Services Agreement, in the amount of \$914,308.65 to Green Valley Consulting Engineers of Santa Rosa, California to provide construction management and inspection services for the Rock Creek Drive and Matanzas Way Water, Sewer, and Storm Drain Improvements project, Contract No. C02290.

BACKGROUND

This project will replace approximately 4,000 linear feet of water mains and 950 feet of sewer mains, as well as construct minor storm drain improvements including replacement of valley gutters and storm drain structures. Full-width roadway reconstruction is included throughout a majority of the project area, where multiple utility replacements are proposed. Trench paving will be performed for the remainder of the work that does not require roadway reconstruction. The work also includes the construction of 12 pedestrian ramps meeting current Americans with Disabilities Act (ADA) standards. The project includes work on the Montgomery High School (MHS)

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campus as an Additive Alternate. The MHS campus work consists of approximately 2,000 linear feet of public water main replacement (included in the 4,000 linear feet mentioned above). To support the public water main replacement on campus, there will be road resurfacing, curb and gutter replacement, and striping work. This work will be contingent upon obtaining a temporary construction easement and a permanent public water main easement.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

On March 21, 2024, the Board of Public Utilities (Board), by motion, approved Amendment No. 2 to Project Work Order No. A010135-2016-15 with Brelje and Race, to provide additional engineering design services for the Rock Creek and Matanzas Water and Sewer Main Replacement Project.

On September 18, 2025, the Board, by motion, awarded a contract to Ghilotti Construction Company, Inc., of Santa Rosa, California, approved a 10% contract contingency, and authorized a total contract amount of \$5,370,437.60 to Contract No. C02290, Rock Creek Drive and Matanzas Way Water, Sewer, and Storm Drain Improvements.

ANALYSIS

On July 30, 2025, the City solicited a Request for Proposals (RFP) to perform construction management and inspection services from professional consulting firms holding Master Professional Services Agreements (MPSAs) with the City. The City received two proposals by the August 28, 2025 deadline. Green Valley Consulting Engineers of Santa Rosa, California was selected as the most qualified consultants due to their relevant work experience with similar projects, availability and ability to perform the Scope of Services in a timely manner, and their thorough response to our Request for Proposal. Santa Rosa City Code 3-08.110A authorizes the Board of Public Utilities to execute contracts that exceed \$100,000 in accordance with City Charter Section 25. Resolution 28867 establishes the approval process for MPSAs and streamlines the issuance of project orders for specific scopes of work. The Resolution further authorizes the Board of Public Utilities to approve and execute Project Work Orders exceeding \$500,000.

FISCAL IMPACT

Funding for this project has been appropriated to JL keys 55783, 70808, and 54062. Funds for this project were previously appropriated in the Capital Improvement Program Budget, and the approval of this construction management project work order will have no additional impacts.

ENVIRONMENTAL IMPACT

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The proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15302 (Replacement or Reconstruction). Section 15302 exempts projects involving the replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity. This project involves replacing the existing sewer, water, and storm drain infrastructure on the same site with substantially the same purpose and capacity.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

ATTACHMENTS

- Attachment 1 – PWO Amendment

PRESENTER

Lucas Bishop, Assistant Engineer, Transportation and Public Works Department