

Agenda Item #13.4
For Council Meeting of: February 10, 2026

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JASON NUTT, ASSISTANT CITY MANAGER.
CITY MANAGER'S OFFICE
SUBJECT: APPROVAL OF GRANT OF EASEMENT TO PG&E OVER A
PORTION OF CITY OWNED PROPERTY LOCATED AT 5035
HARVILLE ROAD (APN 029-030-016)

AGENDA ACTION: RESOLUTION

RECOMMENDATION

The Board of Public Utilities, Santa Rosa Water, and Real Estate Services recommend that the Council, by resolution, approve a grant of easement to Pacific Gas and Electric Company ("PG&E") over a portion of City owned property located at 5035 Harville Road, Santa Rosa, California, APN 029-030-016, commonly known as Water Reservoir 6, and authorize the Assistant City Manager to make non-substantive changes to the Easement Deed, subject to approval by the City Attorney, and execute the Easement Deed. This item has no impact on current fiscal year budget.

EXECUTIVE SUMMARY

Pacific Gas and Electric Company has requested a 75 square foot easement on City owned property located at 5035 Harville Road, Water Reservoir 6 ("Property"), for purposes of relocating an anchor on an existing electric distribution pole through its Electric Distribution Project. PG&E seeks to purchase easement rights from the City over a portion of the Property. The Board of Public Utilities reviewed the request and recommended its approval to Council to grant easement rights to PG&E, at its meeting held on January 15, 2026. Staff is now seeking Council approval of this action.

GOAL

This item relates to Council Goal #4 - Foster a Safe, Healthy, and Inclusive Community as it supports PG&E's continued effort to provide safe and reliable electric service to the community.

BACKGROUND/PRIOR COUNCIL REVIEW

PG&E previously located an anchor on City owned property located at 5035 Harville Road, without the necessary rights to do so.

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City staff and PG&E have met on site and identified a more suitable location for the necessary anchor to be relocated. PG&E is now requesting the grant of an easement to include the right to install anchors, guy wires and cables, guy stubs and fixtures and to manage vegetation in the proposed easement area, as deemed necessary to maintain the stability of an existing electric distribution pole located in the adjacent public right of way.

PG&E seeks to acquire an approximately 75 square foot non-exclusive easement (“Easement”) over a portion of the Property depicted on Exhibit A to the Resolution for the fair market value of \$500.00 plus the cost of staff time and expense.

On January 15, 2026, the Board of Public Utilities reviewed the item at issue and recommended its approval by City Council.

ANALYSIS

Staff have met with PG&E on site and have concluded that the requested easement will not hinder operations of Water Reservoir 6 in any way and there are no current or future plans for any City Water operations in the easement area.

The value to the City for the new easement has been determined to be \$500.

Staff seeks Council approval of the grant of an easement to PG&E and authorization of the Assistant City Manager to execute the Easement Deed substantially in the form of Exhibit A attached to the Resolution.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the Enterprise or General Funds. PG&E will compensate the City a total of \$500 for the conveyance, plus the cost of staff time and expense.

ENVIRONMENTAL IMPACT

The proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(b) (Class 1 – Existing Facilities), which exempts the operation, repair, maintenance, or minor alteration of existing public facilities involving negligible or no expansion of existing or former use. Approval of the easement authorizes the relocation and maintenance of anchors, guy wires, and related appurtenances associated with an existing electric distribution pole located in the adjacent public right-of-way. The action involves minor modifications within a limited area to support existing utility infrastructure and does not authorize expansion of service, new facilities, or a change in use.

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In addition, the proposed action is exempt pursuant to CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption), as it can be seen with certainty that granting a small, non-exclusive easement for relocation of an existing utility anchor has no possibility of resulting in a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

On January 15, 2026, the Board of Public Utilities made a recommendation to Council to approve the action.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A (Easement Deed)

PRESENTER

Jill Scott, Real Property Manager