

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JEFF TIBBITTS, DEPUTY DIRECTOR, RECREATION DIVISION
SUBJECT: SPLIT BID AWARD –ISSUANCE OF BLANKET PURCHASE
ORDERS FOR CHEMICALS FOR CITY SWIMMING POOLS TO
KNORR SYSTEMS INT’L, LLC AND SCP DISTRIBUTORS LLC
DBA LINCOLN AQUATICS

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Recreation Division and Finance Department that the Council, by resolution, approve a split bid award and issuance of Blanket Purchase Orders for a period of two (2) years, with three (3) one-year renewal options to: 1) Knorr Systems Int’l, LLC, Santa Ana, California for the purchase of liquid carbon dioxide in an amount not to exceed \$26,984.76; and 2) SCP Distributors LLC, dba Lincoln Aquatics, Concord, California for the purchase of liquid chlorine in an amount not to exceed \$88,033.66, for a total amount for both not to exceed \$115,018.42.

EXECUTIVE SUMMARY

The Recreation Division submitted a Purchase Requisition to Purchasing for liquid carbon dioxide and liquid chlorine supply and delivery for the two (2) City pools. Invitation for Bids 23-22 identified Knorr Systems Int’l, LLC as the lowest responsive and responsible bidder for liquid carbon dioxide and SCP Distributors LLC, dba Lincoln Aquatics, as the lowest responsive and responsible bidder for liquid chlorine.

BACKGROUND

This Blanket Purchase Order (BPO) provides liquid carbon dioxide and liquid chlorine supply and delivery to the two (2) City of Santa Rosa pools. These chemicals are used to balance the water chemistry needed for the safe operation of the two City commercial pools. The current Agreement expires on May 16, 2023, and there are no remaining extension options. The issuance of Blanket Purchase Orders would be for a period of two (2) years, with three (3) one-year renewal options

PRIOR CITY COUNCIL REVIEW

Not applicable.

SPLIT BID AWARD - BLANKET PURCHASE ORDERS FOR CHEMICALS FOR CITY SWIMMING POOLS TO KNORR SYSTEMS INT'L, LLC AND SCP DISTRIBUTORS LLC DBA LINCOLN AQUATICS
PAGE 2 OF 3

ANALYSIS

On March 17, 2023, Invitation for Bids (IFB) 23-22 for liquid carbon dioxide and liquid chlorine, was opened by Purchasing. Of the thirteen (13) vendors notified, three (3) responses were received, and two (2) were considered responsive and responsible to the bid requirements for each section. Knorr Systems Int'l LLC is the lowest responsive and responsible bidder for Section 1, liquid carbon dioxide, and SCP Distributors LLC, dba Lincoln Aquatics is the lowest responsive and responsible bidder for Section 2, liquid chlorine.

A tabulation of the responsive and responsible bids received is listed below:

Vendor	Bid Total
Knorr System Int'l, LLC Santa Ana, California	Section 1 - \$13,492.38** Section 2 - \$44,984.51
SCP Distributors LLC, dba Lincoln Aquatics Concord, California	Section 1 - No Bid** Section 2 - \$44,016.83**

** Lowest responsive and responsible bid per item.

FISCAL IMPACT

Funds for this expense are included in the Fiscal Year 2022-23 adopted budget within the Recreation Division as a regular operating expenditure and are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Sections 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution

SPLIT BID AWARD - BLANKET PURCHASE ORDERS FOR CHEMICALS FOR CITY
SWIMMING POOLS TO KNORR SYSTEMS INT'L, LLC AND SCP DISTRIBUTORS
LLC DBA LINCOLN AQUATICS
PAGE 3 OF 3

PRESENTERS

Don Hicks, Recreation Supervisor
Brandalyn Tramel, Purchasing Agent