

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: SCOTT WAGNER, ACTING CHIEF FINANCIAL OFFICER
SUBJECT: APPROVAL OF SIXTH AMENDMENT TO BLANKET PURCHASE
ORDER 162712A WITH MES SERVICE COMPANY, LLC

AGENDA ACTION: MOTION

RECOMMENDATION

The Fire and Finance Departments recommend that the Council, by motion, approve the Sixth Amendment to Blanket Purchase Order Number 162712A with MES Service Company, LLC, San Diego, California, to increase compensation in the amount of \$116,116.38, for a total amount not to exceed \$1,095,116.38, and authorize the Purchasing Agent to execute the changes to the Blanket Purchase Order. This item has no impact on current fiscal year budget.

EXECUTIVE SUMMARY

The Fire Department has a scheduled replacement program for turnout gear that has reached the end of its safety lifespan or has been damaged during firefighting operations or for outfitting new recruits. The National Fire Protection Agency (NFPA) recommends that turnouts be replaced after ten years unless required sooner due to wear or damage. The department has a need for firefighters' protective gear to be ordered and/or replaced as needed.

GOAL

This item relates to Council core service goal as protective equipment is required for firefighting and wildland firefighting. The equipment expires over time and must be replaced per the replacement schedule.

BACKGROUND/PRIOR COUNCIL REVIEW

The Fire Department has an on-going need to purchase personal protective equipment for its firefighters.

On September 4, 2020, the City Manager approved issuance of Blanket Purchase Order 162712A to Municipal Emergency Services (MES) utilizing the National

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Purchasing Partners Government (NPPGov) cooperative contract Number PS20070, for a three-year term with three (3) one-year extensions, in the amount of \$95,000.

On April 27, 2021, the City Council, by resolutions RES-2021-066 authorized a first amendment to increase compensation in the amount of \$300,000.

On July 22, 2021, the City Manager approved a second amendment to increase compensation in the amount of \$99,000 from the PG&E settlement funding to purchase Wildland turnout gear.

On March 28, 2023, the City Council, by resolution RES-2023-052 authorized the third amendment to extend the term for two (2) years and increase compensation in the amount of \$450,000.

On January 30, 2025, the Purchasing Agent, by extension letter, authorized the fourth amendment to extend the term for an additional one-year term.

On July 22, 2025, the Purchasing Agent authorized the fifth amendment to increase compensation in the amount of \$35,000.

ANALYSIS

The Fire Department requested to increase compensation to pay for outstanding invoices in the total amount of \$23,996.38, and is requesting an additional \$92,120 for ongoing services, for a total amount of \$116,116.38. This request is intended to ensure sufficient funding is available to cover all anticipated expenses through the end of the contract term. The contract expires March 23, 2026.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the P05031-5342 (protective equipment replacement), these funds are no longer being used for these purchases. The PPE will be funded by Measure H funds under charge code 060600.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the recommended action is not a "project" subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the recommended action is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that the recommended action may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

Not applicable.

PRESENTER(S)

Scott Westrope, Fire Chief
Jennifer Myles, Purchasing Agent