



Board of Parks and Recreation Bylaw Updates

December 10, 2025

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BYLAW UPDATES

- 1. Meeting Start Time = 4PM**
- 2. Meeting Frequency = Bi-Monthly**
(Feb/April/June/Aug/Oct/Dec)
- 3. Administrative Changes**

3. ADMINISTRATIVE CHANGES

- i. Changed the name of the Board
- ii. Added Ordinance # and approval date
- iii. Removed Statement about Registered Voters
- iv. Removed *Building an Inclusive Workplace* training
- v. Added *Oath of Office* for Youth Member and Recording Secretary

3. ADMINISTRATIVE CHANGES CONTINUED

- vii. Added *Anti-Harassment* Training
- viii. Changed *Standing, Special, and Subcommittees* to *Ad Hoc Committees*
- ix. Changed Meeting Date to *fourth Wednesday* of the month

RECOMMENDATION

The Board of Parks and Recreation recommends adopting the following amendments to their Bylaws: 1) changing the meeting start time from 5:00 p.m. to 4:00 p.m., 2) moving from monthly to bi-monthly meetings, 3) updating the name of the Board from the Recreation and Parks Board to the Board of Parks and Recreation, 4) adding the ordinance #, ORD-2025-008, ...

RECOMMENDATION

... 5) adding the ordinance adoption date, April 15, 2025, 6) incorporating changes made to CP 000-06, including clarifying language about Oath of Office for the youth member and the recording secretary, 7) changing the meeting date from the third to the fourth Wednesday of the month, and 8) replacing special committee, standing committee, and subcommittee with ad hoc committee.

Questions