

RESOLUTION NO. RES-2023-179

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING AN AMENDMENT TO AGREEMENT NUMBER F001873 WITH NEXTREQUEST, LLC FOR PUBLIC RECORDS MANAGEMENT SOLUTION TO MODIFY SCOPE, EXTEND AGREEMENT, AND ADD COMPENSATION

WHEREAS, on November 28, 2018, City entered into Agreement Number F001873 with NextRequest in the amount of \$82,755.77 for a five year term for public records request management tool; and

WHEREAS, the Agreement term is set to end November 15, 2023; and

WHEREAS, the services and terms of the Agreement have been reviewed, and the City Clerk's Office wishes to modify the scope to eliminate the redaction module, add the retention module, extend terms of agreement for additional three years through November of 2026, and add compensation in the amount of \$35,679.29.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves and delegates authority to the City Manager or designee to execute an amendment the City's Existing Order Forms and Agreements (F001873) and any necessary related documents with NextRequest, LLC with an increase in compensation of \$35,679.29, in substantially the same form as Exhibit A to the resolution, subject to approval as to form by the City Attorney, for a total agreement amount not to exceed \$118,435.06 for a public records management solution.

IN COUNCIL DULY PASSED this 24th day of October, 2023.

AYES: (5) Mayor N. Rogers, Council Members Alvarez, Okrepkie, C. Rogers, Stapp

NOES: (0)

ABSENT: (2) Vice Mayor MacDonald, Council Member Fleming

ABSTAIN: (0)

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM: _____
Interim City Attorney

Exhibit A - Amendment