



# City of Santa Rosa

Communications &  
Intergovernmental  
Relations Office  
637 First Street  
Santa Rosa, CA 95404

## Community Advisory Board Special Meeting Minutes - Draft

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Wednesday, April 15, 2026

6:00 PM

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### SPECIAL MEETING

#### 1. CALL TO ORDER

Chair Rodriguez called the meeting to order at 6:00PM.

#### 2. REMOTE PARTICIPATION UNDER THE BROWN ACT (Gov. Code § 54953.8)

NONE

#### 3. ROLL CALL

**Present:** 4 - Chair Andrea Rodriguez, Vice Chair Jude Frates, Board Member Clay Daulton, and Board Member Derek Knowles

**Absent:** 3 - Board Member Ana M. Diaz, Board Member Joshua Hamzehee, and Board Member Douglas Mondell

#### 4. PUBLIC COMMENTS

Duane DeWitt thanked the CAB Members for their service, acknowledged the thirty year history of the board in various forms, and recommended that the board consider approving a grant application he intends to submit for large rocks to protect parks in Roseland.

#### 5. APPROVAL OF MINUTES

5.1 Draft Minutes - January 28, 2026.

Public Comments:

None

Approved as submitted.

#### 6. CIG RECIPIENT REPORTS

NONE

#### 7. SCHEDULED ITEMS

**7.1 MOTION - COMMUNITY IMPROVEMENT GRANTS DETERMINATION  
- SOUTH PARK RESOURCE FAIR**

BACKGROUND: The Community Advisory Board (CAB) reviews and approves the 2026 Community Improvement Grant Applications. The Board shall award grants to the applicants whose projects best meet the criteria. There are four grants that have been submitted for the April-May 2026 period:

The South Park Resource Fair grant application submitted by South Park Coalition is requesting \$2,500 to host the South Park Resource Fair. This is an event that will bring more than 30 community partners to share resources and information with residents. Their objectives are: 1) to strengthen relations between neighbors to build community cohesion; 2) to improve relations between South Park residents and the Santa Rosa Police Department; 3) to work with community partners to bring helpful resources to the neighborhood. Their overall goal is to be a safer neighborhood where neighbors know what services and resources are available to them. The event is free and open to all.

Provided Information: South Park Resource Fair CIG Application

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersion of this Community Improvement Grant for the April-May 2026 period.

Ana Horta, Community Engagement Manager, provided information and answered Member questions.

Public Comments:  
None

**A motion was made by Vice Chair Frates, seconded by Chair Rodriguez, to approve the South Park Resource Fair grant application.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Rodriguez, Vice Chair Frates, Board Member Daulton, and Board Member Knowles

**Absent:** 3 - Board Member Diaz, Board Member Hamzehee, and Board Member Mondell

**7.2 MOTION - COMMUNITY IMPROVEMENT GRANTS DETERMINATION  
- CMOSC MUSEUM-ON-THE-GO**

The CMOSC Museum-on-the-Go grant application submitted by Children's Museum of Sonoma County is requesting \$2,500 to host their Museum-on-the-Go program. Museum-on-the-Go aims to deliver CMOSC's unique, vibrant, STEAM-focused programming to children and their caregivers who might not otherwise be able to visit our permanent Santa Rosa location, while simultaneously educating caregivers and childcare providers throughout Sonoma County about the Children's Museum and the accessible/affordable, playful learning opportunities it provides. Their belief is that all children, regardless of geography or economic status, have the right to playful learning opportunities critically needed for healthy brain development that will help kids achieve their full potential as engaged learners and successful members of society.

Provided Information - CMOSC Museum-on-the-Go CIG Application

**RECOMMENDATION:** It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersion of this Community Improvement Grant for the April-May 2026 period.

Ana Horta, Community Engagement Manager, provided information and answered Member questions.

Public Comments:

Dr. Dan Levitis made comments regarding his background with the Children's Museum of Sonoma County and provided examples of the positive experiences the organization and Museum-on-the-Go has brought to children and families throughout Santa Rosa.

**A motion was made by Board Member Knowles, seconded by Vice Chair**

**Frates, to approve the CMOSC Museum-on-the-Go grant application.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Rodriguez, Vice Chair Frates, Board Member Daulton, and Board Member Knowles

**Absent:** 3 - Board Member Diaz, Board Member Hamzehee, and Board Member Mondell

**7.3 MOTION - COMMUNITY IMPROVEMENT GRANTS DETERMINATION  
- SRJC FORENSICS INTRAMURAL TOURNAMENT**

The SRJC Forensics Intramural Tournament grant application submitted by the SRJC Forensics, Speech, Debate, and Performance Team is requesting \$2,324.7 to hold their Spring tournament. This tournament is designed to help students practice using their voices in a public setting, creating and maintaining a link among students, faculty, and the larger Santa Rosa community. At each event 15-200 SRJC students ranging from ages 15-75 give speeches and debate in front tot 30-50 community members who volunteer as the audience. The larger community is welcome to attend the final rounds, to witness the competitors, and to join the team the next semester, as the team is open to all community members.

Provided Information - SRJC Forensics Intramural Tournament CIG Application

**RECOMMENDATION:** It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersion of this Community Improvement Grant for the April-May 2026 period.

Ana Horta, Community Engagement Manager, provided information and answered Member questions.

Public Comments:  
None

**A motion was made by Board Member Daulton, seconded by Chair Rodriguez, to approve the SRJC Forensics Intramural Tournament grant**

**application.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Rodriguez, Vice Chair Frates, Board Member Daulton, and Board Member Knowles

**Absent:** 3 - Board Member Diaz, Board Member Hamzehee, and Board Member Mondell

**7.4 MOTION - COMMUNITY IMPROVEMENT GRANTS DETERMINATION  
- CELEBRATION OF JOY BLACK JOY**

The Celebration of Joy Black Joy grant application submitted by She Inspires Inc. is requesting \$2,500 to host Black Joy celebration. This celebration is a free community-centered event designed to uplift, celebrate, and affirm Black Joy through art, music, storytelling, small business engagement, and intergenerational connection. The project creates a welcoming, family-friendly space where community members can gather, be seen, and experience joy as a form of resilience and cultural expression.

Provided Information - Celebration of Joy Black Joy CIG Application

**RECOMMENDATION:** It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersion of this Community Improvement Grant for the April-May 2026 period.

Ana Horta, Community Engagement Manager, provided information and answered Member questions.

Public Comments:

None

**A motion was made by Vice Chair Frates, seconded by Board Member Knowles, to approve the Celebration of Joy Black Joy grant application.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Rodriguez, Vice Chair Frates, Board Member Daulton, and Board Member Knowles

**Absent:** 3 - Board Member Diaz, Board Member Hamzehee, and Board Member Mondell

**7.5 MOTION - COMMUNITY IMPROVEMENT GRANTS DETERMINATION  
- THE MUSEUM OF SONOMA COUNTY SECOND SATURDAY: FREE  
FAMILY DAYS**

The Museum of Sonoma County Second Saturday: Free Family Days grant application submitted by the Museum of Sonoma County is requesting \$2,500 for their Museum of Sonoma County Second Saturday: Free Family Days program. As part of this program, the museum is expanding their bilingual marketing so that Spanish-speaking and bilingual households receive clear communication about these events. They are especially seeking City funds to support teaching artists' stipends, printed marketing materials, and art materials, to ensure these free, inclusive events are accessible and high quality. If awarded, they would allocate 100% of a city grant to non-personnel costs for the Second Saturdays program.

Provided Information - The Museum of Sonoma County Second Saturday: Free Family Days CIG Application

**RECOMMENDATION:** It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersion of this Community Improvement Grant for the April-May 2026 period.

Ana Horta, Community Engagement Manager, provided information and answered Member questions.

Public Comments:  
None

**A motion was made by Chair Rodriguez, seconded by Board Member Knowles, to approve the Museum of Sonoma County Second Saturday: Free Family Days grant application.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Rodriguez, Vice Chair Frates, Board Member Daulton, and Board Member Knowles

**Absent:** 3 - Board Member Diaz, Board Member Hamzehee, and Board Member Mondell

## 7.6 MOTION - MAY 27 MEETING DATE CHANGE

The CAB adopted its 2026 meeting schedule on November 19, 2025. Due to limited staff availability, the May 27, 2026, meeting cannot be supported as scheduled.

**RECOMMENDATION:** It is recommended that the Board select, by motion, an alternative regular meeting date on either June 3 or June 10, 2026.

Ana Horta, Community Engagement Manager, provided information and answered Member questions.

Public Comments:

None

**A motion was made by Chair Rodriguez, seconded by Vice Chair Frates, to approve re-scheduling the CAB Regular Meeting for May 27, 2026, to June 3, 2026.**

**The motion carried by the following vote:**

**Yes:** 4 - Chair Rodriguez, Vice Chair Frates, Board Member Daulton, and Board Member Knowles

**Absent:** 3 - Board Member Diaz, Board Member Hamzehee, and Board Member Mondell

## 8. CAB ANNOUNCEMENTS AND ISSUES OF CONCERN TO CITY RESIDENTS

Member Daulton made comments regarding traffic safety in Santa Rosa, a desire to see the City institute a public education month regarding traffic issues, and the growth of District 2 with new developments and retail.

Member Knowles made comments regarding traffic safety in Santa Rosa, encouraged more native plant infrastructure in the City, and recommended public attendance at the Urban Habitat Project's Planting Day on April 25, 2026, in downtown.

Vice Chair Frates made comments regarding the excitement surrounding this year's Earth Day in Santa Rosa and encouraged public participation.

Chair Rodriguez made comments encouraging CAB Members to promote participation in the City's Let's Talk Santa Rosa Community Campaign survey.

Public Comments:  
None

## 9. STAFF UPDATES

Ana Horta, Community Engagement Manager, provided information and answered Member questions regarding the following events and updates:

- **April 18, May 14, May 30, and June 18:** the **Santa Rosa Police Department** will be hosting a series of **Community Traffic Safety Meetings**. These meetings are designed to provide community members with an opportunity to share traffic-related concerns directly with police staff, including issues such as speeding, roadway safety, and neighborhood traffic patterns. For more information, please visit [srcity.org/newsflash/3208](https://www.srcity.org/newsflash/3208) <<https://www.srcity.org/m/newsflash/home/detail/3208>>
- **April 18: Volunteer Planting Day #4** on Colgan Creek Restoration Area, from 9 a.m. to noon. This is a hands-on stewardship project, planting thousands of native plants and trees on this newly restored section of Colgan Creek.
- **April 25: Earth Day Creek Cleanups** at **Brush Creek, Roseland Creek, and Santa Rosa Creek**, from 9:30 to 11:30 a.m.

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- **April 25, Earth Day Celebration**, Old Courthouse Sq. 12 to 4 pm. We need volunteers
  - **April 26: the Santa Rosa Police and Fire Departments** will be part of the **Wildfire and Earthquake Expo**, at the **Sonoma County Fairgrounds**, from 10 a.m. to 3 p.m. Join this exciting and informative day focused on Wildfire and Earthquake preparation. Learn directly from our incredible First Responders and Emergency Preparedness Experts through engaging demonstrations, hands-on activities, and practical insights you'll remember when you need them most.
  - **May 5: Cinco de Mayo**, Sebastopol Road between Dutton and West Avenue, 3 to 9 pm.
  - **May 20: SR City Works Festival**, in Courthouse Square, from 5 to 8:30 p.m. Celebrate Public Works Week and learn all about the public infrastructure that makes our City a great place to live, work, and play. This is a free family-friendly event!
  - The **City of Santa Rosa** is seeking community members to fill the following vacancies on its **Boards and Commissions**:
    - o Art in Public Places (2 vacancies)
    - o Bicycle and Pedestrian Advisory Board (1 vacancy)
    - o Board of Building Regulations Appeals (1 vacancy)
    - o Board of Public Utilities (1 vacancy)
    - o Library Commission (opening recruitment for upcoming terms ending)
    - o Public Safety and Prevention Tax Citizens' Oversight Committee (1 vacancy)To view current vacancies and to apply online please visit: [SRCity.org/Boards-Commissions-and-Committees](https://www.srcity.org/Boards-Commissions-and-Committees)  
<<https://www.srcity.org/180/Boards-Commissions-and-Committees>>
  - The City of Santa Rosa is hosting the **Let's Talk Santa Rosa Campaign**. As we look forward to our 2026 budget planning, the City would like to engage the community around the priorities they want us to address. Currently, we have a survey that community members can take to provide feedback. The survey is available at [SRCity.org/Talk](https://www.srcity.org/Talk)

<https://www.srcity.org/4314/Lets-Talk-Santa-Rosa>. Also, If you are a member of a community group and wish to have a representative of the City address your organization in an upcoming meeting, please contact us at [feedback@srcity.org](mailto:feedback@srcity.org) or 707-543-4701.

Public Comments:

None

## 10. FUTURE AGENDA ITEMS

Chair Rodriguez recommended the CAB be provided with an update on the progress being made with the development of the Southeast Greenway.

Public Comments:

None

## 11. ADJOURNMENT

Seeing no further business, Chair Rodriguez adjourned the meeting at 7:05PM.

**Approved on:**

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**Steven V. Brown,  
Recording Secretary**