



City of Santa Rosa

Communications &
Intergovernmental
Relations Office
637 First Street
Santa Rosa, CA 95404

Community Advisory Board Regular Meeting Minutes - Draft

Wednesday, March 27, 2024

6:00 PM

1. CALL TO ORDER

Chair Weeks called the meeting to order at 6:07PM.

2. ROLL CALL

Present: 8 - Chair Calum Weeks, Vice Chair Cherie Barnett, Board Member David Chen, Board Member Duane De Witt, Board Member Amy Holter, Board Member Jorge Inocencio, Board Member Kirstyne Lange, and Board Member Andrea Rodriguez

Absent: 4 - Board Member Ariana Diaz De Leon, Board Member Henry Huang, Board Member Steve Rahmn, and Board Member Angelina Vasquez

3. PUBLIC COMMENTS

NONE

4. APPROVAL OF MINUTES

- 4.1 Draft Minutes - January 24, 2024
- Draft Minutes - February 28, 2024

Approved as submitted.

5. CAB ANNOUNCEMENTS & ISSUES OF CONCERN TO CITY RESIDENTS

Member De Witt introduced himself as a new CAB Member and provided information about public participation.

Member Holter requested a response from the City regarding the installation of a crosswalk at Caritas Village.

Member Rodriguez requested information regarding the protocol for having the Mayor attend public events.

Member Lange provided information regarding parking citations being issued to vendors parking in the mall parking lot, the Birthing Justice video being shown locally by the NAACP, a partnership

between the NAACP and the Sonoma County Library for a food justice workshop, the Continuum of Care ongoing working group on racial inequities, NAACP providing support to students from Oklahoma who will be speaking locally regarding social activism, the Inclusion Festival taking place in Petaluma, and the NAACP Day at the Capitol in Sacramento.

Member Chen provided information regarding traffic dangers around local schools and suggested the installation of radar devices and other mitigating devices to alleviate the problem.

Member De Witt provided information regarding Earth Day clean up activities at Roseland Elementary School, illegal activities occurring at Southwest Community Park, and traffic speeding problems occurring on Hearn Avenue.

Chair Weeks provided information regarding traffic fatalities in the area and the scope of the problem in Santa Rosa.

Public Comments:

Ana Nunez provided comments regarding traffic dangers in Santa Rosa.

Caroline Spencer provided information regarding the closure of local SAY programs and the effect upon the community, and CAP Sonoma family events in May.

6. STAFF UPDATES

Ana Horta, Community Engagement Manager, provided information regarding the SRPD Strategic Subcommittee meeting, community events occurring in April, CalTrans Highway 12 closures, CityBus driver recruitment, obtaining badges for CAB members, and answered Member questions.

Lon Peterson, Director Communications and Intergovernmental Relations, assisted in answering Member questions.

Danielle Garduno, Program Manager Recreation and Parks, provided information regarding the City's Violence Prevention Partnership, introduced her team members, and answered Member questions.

Public Comments:

Caroline Spencer made comments regarding her position on the CAP Sonoma Board.

7. SCHEDULED ITEMS

7.1 PRESENTATION - SANTA ROSA ACTIVE TRANSPORTATION PLAN UPDATE

The Santa Rosa Transportation and Public Works Department is conducting an update to the 2018 Bicycle and Pedestrian Master Plan, to be renamed the Active Transportation Plan. The Bicycle and Pedestrian Advisory Board will be the guiding advisory body for the Active Transportation Plan. It is anticipated that the Plan will be adopted by the City Council in the Spring of 2025. The item is exempt from the California Environmental Quality Act (CEQA).

Torina Wilson, Transportation Planner, gave a presentation and answered Member questions.

Public Comments:

None

7.2 PRESENTATION - FEMA FLOOD RISK MAPPING PROJECT FOR THE SANTA ROSA CREEK WATERSHED

Staff will present the latest update on the Federal Emergency Management Agency (FEMA) Santa Rosa Creek Watershed Flood Risk Mapping Project. The multi-year FEMA project will map high-risk flood areas in the Watershed.

Claire Meyers, Storm Water and Creeks Manager, gave a presentation and answered Member questions.

Gabe Osburn, Director Planning and Economic Development,

assisted with the presentation and answered Member questions.

Public Comments:

None

7.4 MOTION - COMMUNITY ADVISORY BOARD GRANTS

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersing of Community Advisory Board Grants.

Chair Weeks recommended hearing item 7.4 next in the sequence of the agenda.

Lon Peterson, Director Communications and Intergovernmental Relations, provided information and answered Member questions.

Public Comments:

Zach Darling made comments regarding his activities as a business owner in the community and requested information on joining CAB.

A motion was made by Board Member Lange, seconded by Board Member Holter, to approve as submitted:

The recommendation by the Communications and Intergovernmental Relations Department that the Community Advisory Board to approve the submitted Community Advisory Board Grants.

The motion carried by the following vote:

Yes: 7 - Chair Weeks, Vice Chair Barnett, Board Member Chen, Board Member Holter, Board Member Inocencio, Board Member Lange, and Board Member Vasquez

Absent: 4 - Board Member Diaz De Leon, Board Member Huang, Board Member Rahmn, and Board Member Rodriguez

Abstain: 1 - Board Member De Witt

7.3 CITY OF SANTA ROSA WEBSITE UPDATE

Lon Peterson, Director Communications and Intergovernmental Relations, will provide an overview of updates coming to the City of

Santa Rosa website.

Lon Peterson, Director Communications and Intergovernmental Relations, provided information and answered Member questions.

Public Comments:

Zach Darling commended the website upgrade and requested information on the website vendor.

7.5 MOTION - COMMUNITY ADVISORY BOARD VISION

RECOMMENDATION: The Communications and Intergovernmental Relations Office recommends the CAB discuss and approve a list of activities, by motion, for CAB members to participate in 2024.

Chair Weeks tabled item 7.5 until the April 24, 2024, CAB meeting.

7.6 REPORT - ELECTION OF OFFICERS

BACKGROUND: Per the City Charter Section 15 and Council Policy 000-06, the Mayor appoints the Chair of each body with the approval of the majority of the Council. At the first regular board meeting as is practical after the Mayor's selection of the Chair, the commission, committee or subcommittee select a Vice Chair from among its voting members. The chair and vice chair serve for a period of one year or as otherwise identified in the body bylaws.

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board elect a Vice-Chair to serve with a term of office commencing on March 27, 2024.

Chair Weeks tabled item 7.6 until the April 24, 2024, CAB meeting.

8. FUTURE AGENDA ITEMS

Member De Witt recommended discussions regarding underused facilities in the community for public events, and how the City can achieve a gold status for tree preservation.

Member Lange recommended future discussion of using public spaces for free and accessible community events.

Member Inocencio recommended a discussion regarding discounting the public use of public park space through CAB funds.

Vice Chair Barnett recommended a discussion regarding high risk pedestrian and bicycle corridors around schools and having a Public Works task force appear before CAB.

9. ADJOURNMENT

Seeing no further business, Chair Weeks adjourned the meeting at 8:46PM.

Approved on:

**Steven V. Brown,
Recording Secretary**