

RESOLUTION NO. RES-2025-171

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC. FOR AN OPERATIONAL AND STAFFING ASSESSMENT

WHEREAS, the City of Santa Rosa has identified the need for a comprehensive Organization and Staffing Assessment to ensure its structure, resources, and staffing levels are effectively aligned with current and anticipated service demands; and

WHEREAS, four proposals were submitted, opened, and evaluated based on criteria including methodology, expertise, stakeholder engagement, and cost effectiveness in accordance with law; and

WHEREAS, an analysis was conducted of the four proposals using best practices to ensure the procurement was not unduly restrictive of competition; and

WHEREAS, it was concluded that Raftelis Financial Consultants, Inc. was selected based on its depth of experience, clarity of approach, and provided the best value for the services requested; and

WHEREAS, the proposed Professional Services Agreement includes a focus on three departments: Planning and Economic Development, Housing and Community Services, and Transportation and Public Works; and

WHEREAS, the proposed Agreement includes an option to expand to additional departments: City Attorney's Office, Santa Rosa Water, and Information Technology for an added fee of \$122,750.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the Professional Service Agreement Number with Raftelis Financial Consultants, Inc, attached to this resolution as Exhibit A and made a part of herein, in an amount not to exceed \$144,550.

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BE IT FURTHER RESOLVED that the Council authorizes the City Manager or designee to make non-substantive changes to the Agreement, subject to approval by the City Attorney, and to execute all documents necessary to effect the Agreement.

IN COUNCIL DULY PASSED this 21st day of October, 2025.

AYES: (7) Mayor Stapp, Vice Mayor Alvarez, Council Members Bañuelos, Fleming,
MacDonald, Okrepkie, Rogers

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

RECUSE: (0)

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM: _____
City Attorney

Exhibit A – Professional Services Agreement with Raftelis Financial Consultants, Inc.