

CITY OF SANTA ROSA
HOUSING AUTHORITY

TO: HOUSING AUTHORITY COMMISSIONERS
FROM: REBECCA LANE, MANAGER
HOUSING AND COMMUNITY SERVICES
SUBJECT: HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE
PLAN – UPDATE TO ADMINISTRATIVE PLAN CHANGES
REQUIRED BY THE HOUSING OPPORTUNITY THROUGH
MODERNIZATION ACT

AGENDA ACTION: STUDY SESSION

RECOMMENDATION

It is recommended by the Housing and Community Services Department that the Housing Authority hold a study session to receive information regarding the Housing Choice Voucher Program Administrative Plan and anticipated changes to the Administrative Plan. This item is for information only and no action will be taken during the study session.

EXECUTIVE SUMMARY

The purpose of this study session is to provide information regarding the Housing Choice Voucher Program Administrative Plan policy changes that will be required under the Housing Opportunity Through Modernization Act of 2016.

BACKGROUND

The Housing and Community Services Department administers the Housing Choice Voucher (HCV) program on behalf of the City of Santa Rosa Housing Authority. The Administrative Plan is the major policy document guiding the ongoing administration of the federally regulated HCV program. Where allowed under law, the U.S. Department of Housing and Urban Development (HUD) permits local jurisdictions to establish policies pertaining to the program. All Public Housing Authorities operating an HCV program are required to adopt an Administrative Plan which is reviewed and approved by the Board of Commissioners at a public meeting.

The Housing Opportunity Through Modernization Act of 2016 (HOTMA) is requiring Housing Authorities to make significant changes to HCV Administrative Plans by the end of Calendar Year 2024. Staff is undergoing training as regulatory updates are

released by HUD. The purpose of this study session is to provide an update to the anticipated timeline for the policy adoption.

PRIOR HOUSING AUTHORITY REVIEW

On September 23, 2023, the Housing Authority heard a Study Session regarding an overview of the purpose of the Administrative Plan.

FISCAL IMPACT

There is no fiscal impact from holding a study session.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guidelines Section 15378.

COUNCIL/BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

CONTACT

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