

ORDINANCE NO. _____

ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING SECTION 1-08 OF THE SANTA ROSA CITY CODE AND ADDING SECTION 1-09 TO THE SANTA ROSA CITY CODE

THE PEOPLE OF THE CITY OF SANTA ROSA DO ENACT AS FOLLOWS:

Section 1. Section 1-08.010 “Reading – Introduction – Waiver” of the Santa Rosa City Code is hereby amended to read as follows:

“Every ordinance introduced by the City Council shall be read in full at the time of introduction unless, after reading of the title thereof, the further reading of all or any part thereof is waived by majority vote of the City Council by motion. Notwithstanding the prior sentence, however, the reading of the title or text of an ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance as proposed is made available for the public to review online and at a designated place in City offices.”

Section 2. Section 1-08.020 “Reading – Passage-Waiver” of the Santa Rosa City Code is hereby amended to read as follows:

“Every ordinance, at the time it is presented for passage by the City Council, shall be read in full unless, after the reading of the title thereof, the further reading of all or any part thereof is waived by majority vote of the City Council by motion. Notwithstanding the prior sentence, however, the reading of the title or text of an ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance as proposed is made available for the public to review online and at a designated place in City offices.”

Section 3. Section 1-09 of the Santa Rosa City Code is hereby added to read as follows:

“CHAPTER 1-09

AUTHORITY TO CORRECT SCRIVENER’S ERRORS

- A. The City Attorney and City Clerk are each individually authorized to correct scrivener’s errors in the City Code and in ordinances, resolutions and minutes adopted by the City Council without the need for further action by the City Council.
- B. For purposes of this section, a scrivener’s error means a clerical error including but not limited to one or more of the following types of errors:
 1. Misspellings
 2. Grammatical errors
 3. Numbering errors
 4. Cross-referencing errors
 5. Inconsistencies with style used for the City Code.

- C. A correction made under this Chapter shall be accompanied by a correction notice on or attached to the corrected ordinance, resolution, or minutes. A written report of any such corrections shall be provided annually at a regular meeting of the City Council.”

Section 4. Environmental Determination. The Council finds that the adoption and implementation of this ordinance do not constitute a “project” under CEQA Guidelines Section 15378(b)(2). The ordinance makes procedural updates to City Code and does not involve any physical changes to the environment or authorize construction or operational activities that could result in environmental impacts.

Section 5. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid and/or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 6. Effective Date. This ordinance shall take effect on the 31st day following its adoption.

This ordinance was introduced by the Council of the City of Santa Rosa on September 30, 2025.

IN COUNCIL DULY PASSED AND ADOPTED this ____ day of _____, 2025.

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM: _____
City Attorney